



## HSE Board Briefing Template

<b>Subject:</b> Final Draft Annual Report 2022
<b>Submitted for meeting on:</b> 26 April 2023 (Board)
<b>Name &amp; title of author:</b> Dean Sullivan, Chief Strategy Officer and Dr Philip Crowley, National Director Strategy and Research
<b>Why is this information being brought to the Boards attention?</b> <p>Preparation of the Annual Report by the HSE is a legislative requirement under the <i>Health Act, 2004</i> (as amended by the <i>HSE (Governance) Act 2013</i> and the <i>HSE (Financial Matters) Act 2014</i>. The 2004 Act requires the Annual Report to be adopted no later than 30 April each year, to be submitted to the Minister within 21 days of adoption, to be laid by the Minister within 21 days of submission and to be published as soon as practicable thereafter.</p>
<b>Is there an action by the Board required, if so please provide detail?</b> <p>The final draft Annual Report 2022 was considered by EMT and the P&amp;P Committee on Tuesday, 25 April 2023. Board Members now are asked to consider and approve the final draft AR 2022.</p>
<b>Please indicate which of the Board's objectives this relates to;</b> <ul style="list-style-type: none"><li>▪ The development and implementing of an effective Corporate Governance Framework, incorporating clinical governance and a performance management and accountability system; <b>X</b></li><li>▪ Developing a plan for building public trust and confidence in the HSE and the wider health service;</li><li>▪ Ensuring the HSE's full support for and implementation of the Government's programme of health reform as set out in the Sláintecare Implementation Strategy;</li><li>▪ Exercising effective budgetary management, including improving the value achieved with existing resources and securing target saving, with the objective of delivering the National Service Plan within Budget. <b>X</b></li></ul>
<b>Brief summary of link to Board objectives.</b> <ul style="list-style-type: none"><li>▪ Legislative requirement in line with Board accountability</li></ul>
<b>Background - provide context in order to ensure that the Board fully understand the issue.</b> <p>Existing legislation is prescriptive on the contents of the Annual Report which must include:</p> <ul style="list-style-type: none"><li>▪ A general statement on the health and personal social services provided in the preceding year and its activities</li><li>▪ A report on the implementation of the corporate plan in the year</li><li>▪ A report on the implementation of the service plan in the year</li><li>▪ A report on the implementation of the capital plan in the year</li><li>▪ An indication of the arrangements for implementing and maintaining adherence to the Code of Governance</li><li>▪ A report on complaints, as required by section 55 of the Health Act 2004</li><li>▪ Any other information considered appropriate or as specified by the Minister.</li></ul>

## **Finalisation of Annual Report 2022**

The final draft Annual Report 2022 was considered by EMT and the P&P Committee on Tuesday, 25 April 2023, following consideration of earlier drafts in recent weeks.

The final draft AR 2022 was recommended by EMT and endorsed by P&P. The Committee did however ask that the Foreword to the final draft AR 2022 be slightly amended as follows:

- Chair's Statement to include a reference to disability services
- CEO Review to include a broader reference to the range of health and social care services where access is an issue, and more generally to the challenges facing the organisation.

The final draft AR 2022 as endorsed by P&P (subject to the two changes above) is attached for Board members' consideration and approval.

## **Annual Financial Statements**

Under Section 36 of the Health Act 2004 (as amended), the HSE must prepare and adopt its annual financial statements (AFS) by 1 April each year. Preparation of the AFS is managed through Corporate Finance working in close collaboration with the Comptroller and Auditor General. Although it is not a legal requirement to submit the AFS as part of the Annual Report, it is in line with best practice to do so. The commentary within the AFS should align with the Annual Report. The draft AFS were adopted by the Board at its meeting on 31 March and formally submitted to the Minister for Health and the Comptroller and Auditor General in line with legislation.

The AFS continue to be audited by the Comptroller and Auditor General and are due for final approval by the Board in May. This might result in a requirement to adjust finance figures within Appendix 2 of AR 2022, post adoption by the Board on 26 April.

## **Key points and timescales**

- 26 April – 16 May: Combined AR / AFS 2022 finalised for submission to Minister
- No later than 17 May: AR 2022 submitted to Minister
- No later than 7 June: AR 2022 laid before the Houses of the Oireachtas
- AR 2022 is published as soon as is practicable after document is laid before the Houses of the Oireachtas

May-July: Translation of HSE's AR / AFS 2022 into Irish and publication of Irish language version (required under the Official Languages Act 2003).

## **Highlight any implications that the Board should be made aware of in its consideration such as;**

- Not applicable

## **Conclusion**

- Not applicable

## **Recommendation**

The Board is asked to review and adopt the final draft AR 2022 (attached), subject to the amendments to the Foreword being made, as requested by the P&P Committee.