

# Home Care Package Scheme Application Form

You can use this form to apply for a Home Care Package. A Home Care Package is a set of services provided by the HSE to help an older person to be cared for in their own home. Completed forms should be returned to your local HSE Home Care Packages Scheme offices. Staff in that office can also help you to complete your application. Before completing this form you can read more detailed information on the scheme in the Home Care Package Scheme Information Booklet, which also provides a list of all 32 local offices.

## Part 1 – Your Details – Please use BLOCK CAPITALS

Name of Applicant

Home Address

If living with relatives/in a hospital/nursing home state Current Address

If in hospital/nursing home please also complete the following:

1. Name of Ward/Unit

2. Date of admission

3. Expected date of discharge

4. Medical Record Number

Date of Birth 

D	D	M	M	Y	Y	Y	Y
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 Gender Male  Female

Daytime phone no. 

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 Mobile or alternative phone no. 

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Email address

Do you have a medical card? Yes  No  Please supply the number 

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## Support and Contacts

GP Name

Address

Telephone Number 

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Public Health Nurse Name

Address

Telephone Number (if known) 

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Family Member Contact Name												
Address												
Telephone Number												

**Relationship to applicant**

Who will help you make arrangements for your Home Care Package?
Name & Telephone Number
Relationship to applicant

**Department of Social Protection supports**

Is Carers Allowance/Carers Benefit/Respite Care Grant currently being paid to someone to care for you? Yes <input type="checkbox"/> No <input type="checkbox"/>												
If yes please state - Type of payment(s)												
Name of person receiving the payment												
Address of person receiving payment												
Does this person live with you at your current address? Yes <input type="checkbox"/> No <input type="checkbox"/>												
Contact telephone number of person receiving payment												

If no allowances are being paid, it may be that your carer should apply for one of these supports. More information is available from the Department of Social Protection. Social Welfare Services Office, Government Buildings, Ballinalee Road, Longford Tel: (043) 334 0000 Local: 1890 927 770 www.welfare.ie.

**Part 2 – Application for Home Care Package**

I wish to apply for Home Care Package under the Home Care Package Scheme. I understand that this application is for additional care in the home and if my care needs can be met from regular community services, then I may not receive the Home Care Package at this time.

As part of this application I understand that the HSE will make arrangements for a Care Needs Assessment to be undertaken. Any organisation with information relevant to my care needs may provide the HSE with this information. The content of the Care Needs Assessment report may be provided to, or shared with, relevant health professionals, if required.

The signature below indicates consent to this access.

The HSE will treat all information and personal data provided to them as confidential. The HSE will only disclose information or personal data to other people or bodies according to the law.

I am aware that I must report to the HSE, within 10 working days, any changes in my circumstances which may affect my entitlement to a Home Care Package i.e. admission to hospital, availing of respite care or a period away from home to stay with family member, able to manage at home without supports.

I confirm that I have read and understood this application form. I have read the statement above and I say that the information given by me on this form is correct to the best of my knowledge and belief.

Signed: _____	Date	D	D	M	M	Y	Y	Y	Y
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Local Health Office	HCP Manager(s) Name & Address
Dublin South East	HCP Scheme HSE, Vergemount Hall, Clonskeagh, Dublin 6 Telephone 01-2680570
Dublin South City	HCP Scheme HSE, St Mary's Day Centre, Richmond Hill, Rathmines, Dublin 6 Telephone 01-4987111
Dublin South West	HCP Scheme HSE, Brookfield Health Centre, Rossfield Avenue, Tallaght, Dublin 24 Telephone 01-4685809
Dublin West	HCP Scheme HSE, Cherry Orchard Hospital, Ballyfermot, Dublin 10 Telephone 01-6206315
Dun Laoghaire	HCP Scheme Dun Laoghaire Local Health Office, Tivoli Road, Dun Laoghaire, Co. Dublin Telephone 01-2365200
Kildare/West Wicklow	HCP Scheme HSE, Poplar House, Naas, Co. Kildare Telephone 045-531210
Laois/Offaly	HCP Scheme Community Stores, MDA Business Park, Irishtown, Mountmellick, Co. Laois Telephone 057-8697102
Longford/Westmeath	HCP Scheme HSE, Health Centre, Longford Road, Mullingar, Co. Westmeath Telephone 044-9395003
Wicklow	HCP Scheme HSE, Block B, Civic Centre, Bray, Co. Wicklow Telephone 01-2744166

Local Health Office	HCP Manager(s) Contact
Cavan	HCP Scheme Home Support Department, St. Felim's Complex, Cavan Telephone 049-4360448
Monaghan	HCP Scheme Home Support Department, PCCC Building, Rooskey, Monaghan Telephone 047-30434 047-30437
Dublin North Central	HCP Scheme Care Co-ordinator, Ballymun Health Care Facility, Ballymun Road, Dublin 9 Telephone 01-8467151
Dublin North	HCP Scheme Care Co-Ordinator, Coolock Health Centre, Cromcastle Road, Dublin 5 Telephone 01-8164200
Dublin North West	HCP Scheme HSE, Rathdown Rd, Dublin 7 Telephone 01-8825190
Louth	HCP Scheme The Home Support office, Market Street, Dundalk Telephone 042-9394011 or 042-9394012
Meath	HCP Scheme Home Support Department Floor 1, Beechmount Shopping Centre, Trim Rd., Navan, Co. Meath Telephone 046-9037782

Local Health Office	HCP Manager(s) Name & Address
Carlow/ Kilkenny	HCP Scheme Assistant Director of Public Health Nursing Community Services James' Green, Kilkenny Telephone 056-7784750
Cork – South Lee	HCP Scheme Acting Senior Executive Officer HSE, Floor 3, Abbeycourt House, George's Quay, Cork Telephone 021-4923930
Cork – North Lee	HCP Scheme, A/ADPHN Floor 4, Abbey court House. Georges Quay Cork Telephone 021-4923891
Cork – North Cork	HCP Scheme Assistant Director of Public Health Nursing, HSE - South, North Cork Rathealy Road, Fermoy, Co. Cork Telephone 022-58739
Cork – West Cork	HCP Scheme Director of Public Health Nursing, West Cork Local Health Office, HSE South, Coolnagarrane, Skibbereen, Co. Cork Telephone 028-40429
Kerry	HCP Scheme Health Centre, Camp, Co. Kerry Telephone 066-7130333, 086-7871440
Tipperary – South	HCP Scheme, South Tipperary LHO, St. Luke's Hospital, Western Road, Clonmel, Co. Tipperary Telephone 052-6177255
Waterford	HCP Scheme HSE – South, Waterford Community Services, Cork Road, Waterford Telephone 051-842875
Wexford	HCP Scheme HSE, George's St, Wexford Telephone 053-9185706

Local Health Office	HCP Scheme Address
Clare	HCP Scheme Co-ordinator, St. Joseph's Hospital, Ennis, Co. Clare Telephone 065-6863858
Donegal	HCP Scheme HSE West, Navenny St., Ballybofey, Co. Donegal Telephone 074-9189171
Mayo	HCP Scheme St. Mary's H.Q., Castlebar, Co. Mayo Telephone 094-9049070
Galway	HCP Scheme Home Care Support Co-Ordinator, SEO, Older Persons Services, Galway PCCC, 25 Newcastle Road, Galway Telephone 091-546062
Limerick	HCP Scheme Unit 4, St. Camillus Hospital, Shelbourne Rd., Limerick Telephone 061-483648
Nr. Tipperary/ East Limerick	HCP Scheme HCP Co-Ordinator, Hospital of Assumption, Thurles, Co. Tipperary Telephone 0504-27722
Roscommon	HCP Scheme HSE Offices, Lanesboro Rd., Roscommon Telephone 090-6637806
Sligo/Leitrim	HCP Scheme HCP Scheme, Services for Older People, HSE West, Markievicz House, Sligo Telephone 071-9155193