Objective:
To develop a framework for the procurement and implementation of a Medical Oncology Clinical Information System (MOCIS) for the optimal and safe delivery of systemic cancer treatment, including e-prescribing and e-administration of chemotherapy, for the treatment of cancer, in publicly funded hospitals.

Goals / Actions:
- To agree on an appropriate approach for the introduction of a national system, including consideration of feasibility, cost, system capacity and compatibility, procurement requirements (e.g. single / multi vendor) etc.
- To prepare a business case
- To prepare and submit all required documentation to the Office of the Government Chief Information Officer (GOCIO; formerly CMOD) for project approval.
- To prepare a system specification for a procurement process (if approved to proceed).
- To oversee the procurement process in line with approval to proceed.
- To develop an implementation plan for the national Medical Oncology Clinical Information System in conjunction with the selected vendor(s).
- To oversee implementation of the system nationally.
- To monitor and audit implementation of the system.

Scope:
- The scope of the project relates to the specification, procurement and implementation of a national Medical Oncology Clinical Information System for e-prescribing and e-administration of chemotherapy used in the treatment of cancer in publicly funded hospitals.
- The following are excluded from the scope of the current project
  - Pharmacy Department compounding systems.
  - National cancer information system (NCIS) for NCCP data management

1 Medical oncology incorporates both medical and haematology-oncology for the purpose of this document.
Governance:
The Steering Group will report to the National Director, National Cancer Control Programme.

Membership:
Membership of the Steering Group will include appropriate representation from relevant disciplines, including medical (oncology & haematology), nursing, pharmacy, ICT, management and data management.

The Steering Group will be chaired by Dr. Susan O’Reilly, National Director, NCCP.

Input specifically relating to paediatric settings will be sought on an as required basis.

Other members may be added, or specific input / expertise requested, with the agreement of the Steering Group members.

Subgroups / working groups
The Steering Group may establish sub-groups and/or working groups to progress specific areas. Additional members may be invited to join specific subgroups.

Duration:
Membership will be for an initial period of two years. It is expected that work on this project will require a steering group on an ongoing basis.

Meetings:
Meetings will be held on an as required basis, with the agreement of members. At least four meetings will be held per year. Meetings will ordinarily be held at the NCCP Offices and teleconference / videoconference facilities will be made available as appropriate.

Documentation:
Documentation for meetings will ordinarily be circulated to members in advance of meetings. Notes of meetings will be circulated to members within a reasonable period after the meeting. Transmission of documentation will ordinarily be by e-mail.

Queries:
Please contact –
Patricia Heckmann / Ciara Mellett at oncologydrugs@cancercontrol.ie