

22 November 2006

**Mr. & Mrs Quinn
Proprietors
Sacred Heart Nursing Home
Crosspatrick
Co. Kilkenny**

Integrated Inspection Report

Date Mr. & Mrs Quinn

The Nursing Homes Inspection Team visited Sacred Heart Nursing Home on 1st November 2006.

There were 21 residents on this date. The Nursing Home is currently registered for 23 residents.

The following issues require your attention and action.

Article: 19.1 (e) ***Register & Record. Medical record with relevant details, duly signed and dated by medical practitioner.***

Issue: **The current recycled medical stationary does not allow the proper manipulation of the medical files to support the above.**

Required Action: **The purchase of new medical file stationary that will permit proper organisation of medical information.**

Timescale: **As agreed as soon as possible.**

Recommendations: **This ought to include, for example, a pocket to hold correspondence safely, mount sheets for blood tests and investigation results and a supply of continuation sheets into the future.**

Article: 7.1 ***Contract of care within two months of admission to nursing home.***

Issue: **One resident is in the process of being made a ward of court since admission on 3rd February 2006 with a letter on file dating from then from her solicitor.**

Required action: **Write to the solicitor to enquire about the progress of the ward of court status. A copy of this letter to remain on file in the nursing home.**

Timescale: **Immediately**

Recommendations : **For ease of administration a separate lever arch file containing all current contracts of care should be commenced.**

Article: 7.3 *Contract deals with the care and welfare and include details of services to be provided and fees to be charged.*

Issue: One contract of care is missing the fees to be charged.

Required action: This omission is to be amended.

Timescale: Immediately.

Recommendations: A copy to be forwarded to the nursing home office.

Article: 20 *Confidentiality of records, maintenance of confidentiality*

Article: 29 (a) Arrangements for recording, safekeeping, administration and disposal of medicines.

Issue: The sharing of the filing cabinet between medical files and the drug Compliance system blister packs due to limitation of space is one which needs to be addressed.

Required action: As agreed the future planned extension of the nursing office must allow A separate lockable medical filing cabinet and a lockable drug trolley.

Timescale: As soon as is practical in keeping with new extension planned.

Article: 11.2 (j) *Emergency call facilities.*

Required Action: The emergency call bell at the vacant bed in room 2 was not working.

Recommendations : The call bell shall be repaired.

Article: 11.2 (g) *Appropriate bedding, furniture, fixtures and fittings.*

Require action: The mattress in room 1 is torn and shall be replaced. New bed linen shall be provided as most of the linen was worn and see through.

Article: 11.2 (g) *Provision of suitable and sufficient furniture.*

Required action: The existing bedside unit in Room 14 is unsuitable. Any furniture which is no longer in good repair shall be replaced.

Recommendations : Replace this unit with a suitable locker. Replace all broken and worn furniture.

Article: 14 (a) ***State of repair, cleanliness and hygiene.***

Required action: **All areas of the nursing home shall be thoroughly cleaned on a regular basis. Cleaning staff shall be employed for longer periods to ensure all areas are covered.**

Recommendations: **Documented cleaning programmes shall be produced and Implemented throughout the home detailing cleaning duties, frequencies etc.**

Article: 15 (a) ***Hand washing facilities.***

Required action: **The mixer tap at the wash hand basin in the shower room only gave a supply of cold water.**

Recommendations: **A supply of hot and cold water shall be available at the wash hand basin at all times.**

Article: 12 (a) ***Design.***

Required action: **All fixtures and fittings shall be maintained in a safe condition.**

Recommendations: **The leaking toilet in the assisted bathroom shall be repaired.**

Please note: The above information to be included separately in respect of each offence noted at inspection.

The Chairperson of the Inspection Team is to be notified on or before the above date(s) indicating the steps taken by the home to carry out the actions as required under the regulations.

Signed:

Chairperson

Inspection Team Member

Inspection Team Member