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**Senior House Officer**

**Job Specification & Terms and Conditions**

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| **Job Title and Grade** | Senior House Officer | |
| **Competition**  **Reference** | SLH2410 | |
| **Closing Date** | Friday, 10th November, 2017 | |
| Proposed Interview Date (s) | Week of 27th November, 2017 | |
| Taking up Appointment | Monday, 8th January, 2018 | |
| **Organisational Area** | HSE Dublin Midlands Hospital Group | |
| **Location of post** | Saint Luke’s Hospital, Rathgar, Dublin 6 | |
| **Details**  **of Service** | * The St Luke’s Radiation Oncology Network (SLRON) is dedicated to being a world class leader in cancer treatment, patient care, research and education. In striving for excellence, the holistic needs of our patients and their families are our greatest concern. * A highly skilled and well-resourced Medical Department is essential to the provision of advanced radiotherapy treatment. * To provide Radiation Oncology services to support the delivery of high quality radiation therapy. | |
| **Reporting Relationship** | The reporting relationship will be to the Clinical Director/Clinical Lead | |
| **Purpose of Post** | Support the Medical and Nursing Staff in St Luke’s Hospital. | |
| **Principal Duties and Responsibilities** | * In-patient care, including general medical and more specialised oncological conditions for patients receiving or treated previously with radiotherapy and/or chemotherapy. * Out-patient care, including care of patients on treatment and those attending for follow-up appointments. * Management of both acute and chronic medical conditions * To participate in staff development and in-service training relevant to the post as may be organised from time to time. * To participate in committees and other activities within the hospital as may from time to time be requested e.g. work on in-services committees, project teams. * To be fully familiar with the terms of the Safety Health and Welfare at Work Act, and all relevant policy documents of the Network i.e. Employee Handbook, Safety Statement. * To respect and operate within the framework of the tradition, character and ethics of St. Luke’s Radiation Oncology Network. * To ensure that all departmental reports and centre records are confidential to the service and to maintain confidentiality in respect of matters which come to your knowledge in the course of your official duties. * Any other relevant duties that may be allocated by Senior Management staff from time to time. * The above Job Specification is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to him/her from time to time and to contribute to the development of the post while in office. | |
| **Qualifications and/or experience** | **Professional Qualifications/Experience etc.**   * IMC registration or in the process of registering with IMC * Relevant qualifications. * Relevant medical experience * Excellent English Language skills * Irish or UK experience preferable | |
| **Age** | | | Age restrictions shall only apply to a candidate where he/she is not classified as a new entrant (within the meaning of the Public Service Superannuation Act, 2004). A candidate who is not classified as a new entrant must be under 65 years of age. |
| **Health** | | | A candidate for and any person holding the office must be fully competent and capable of undertaking the duties attached to the office and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service. |
| **Character** | | | Each candidate for and any person holding the office must be of good character. |

**Terms and Conditions of Employment**

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| **Tenure** | This appointment is a Fixed Term contract and pensionable.  Appointment as an employee of the Health Service Executive is governed by the Health Act 2004 and the Public Service Management (Recruitment and Appointment) Act 2004. |
| **Remuneration** | The Salary scale for the post is per HSE guidelines. |
| **Working Week** | The standard working week applying to the post 39 hours per week. |
| Annual Leave | The annual leave associated with the post is as per HSE guidelines. |
| **Superannuation** | Membership of the HSE Employee Superannuation Scheme applies to this appointment.  Existing Members who transferred to the HSE on 1st January 2005 pursuant to Section 60 of the Health Act 2004 are entitled to superannuation benefit terms under the HSE Scheme, which are no less favourable to those to which they were entitled at 31st December 2004.  Appointees to posts in the Mental Health Services which formerly attracted fast accrual of service should note that the terms of Section 65 of the Mental Treatment Act 1945 do not apply to New Entrant Public Servants as defined by Section 12 of the Public Service Superannuation (Miscellaneous Provisions) Act 2004. |
| **Probation** | Every appointment of a person who is not already a permanent officer of the Health Service Executive or of a Local Authority shall be subject to a probationary period of 12 months as stipulated in the Department of Health Circular No.10/71. |