

Health Service Executive
Floor 2, Oak House
Limetree Avenue
Millennium Park
Naas
Co Kildare

HR Directorate Circular 002/05

2nd March 2005

**Chief Officer
Each Area/Region**

Re: Nursing and Midwifery Planning and Development Units

I refer to the current employment arrangements of staff working in Nursing and Midwifery Planning and Development Units.

It is understood that the fixed term contracts of employment of a number of such individuals are due to terminate in the immediate future and that a level of concern exists in relation to the situation. The matter has been the subject of discussions between HSE Corporate and the Irish Nurses Organisation. It has been agreed that the following arrangements should be made, where necessary.

Individuals employed on the basis of fixed term contracts of employment, the term of which would be due to expire between now and end 2005, should have their contracts extended to 31st December 2005. This arrangement does not, of course, apply to those engaged on the basis of specified purpose contracts where such contract is due to terminate arising from the completion of the work for which the individual was engaged or where an individual has been temporarily replacing another member of staff who is returning to duty.

Detailed discussions will take place on the various implications of the organisational reform process and the change to revised structures for Nursing and Midwifery Planning and Development Units. This measure is intended to minimise any anxiety or concern that may have arisen among the individuals involved.

Yours Sincerely,



**Martin McDonald
HR Directorate**

CC Mr Liam Doran, General Secretary, Irish Nurses Organisation
Ms Simonetta Ryan, Nursing Policy Unit, Department of Health and Children