



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Oifig an Stiúrthóra Náisiúnta, Acmhainní Daonna
Feidhmeannacht na Seirbhíse Sláinte
Ospidéal Dr. Steevens'
Baile Átha Cliath 8

Office of the National Director of Human Resources
Health Service Executive
Dr. Steevens' Hospital
Dublin 8

HSE HR Circular 011/2015

**To: Each Member of the Directorate and Leadership Team HSE
Each Hospital Group CEO
Each Chief Officer, CHO
Each Assistant National Director, HR
Each Employee Relations Manager
Each CEO Section 38 Agency
Each Pensions Manager, HSE**

From: Ian Tegerdine, Interim National Director of Human Resources

Date: 8th May 2015

**Re: Standard Fund Threshold (SFT) – Applying for a Personal Fund Threshold (PFT)
Reminder – Deadline for Application to Revenue Commissioners for a PFT**

Dear Colleagues

I refer to the HSE HR Circular 023/2014 dated 29th September 2014 and enclosures, in relation to the process for applying for a Personal Fund Threshold (PFT), and in particular the requirement to apply to the Revenue Commissioners by 30th June 2015. This process requires applicants to submit a detailed statement of pension benefits to the Revenue in respect of each relevant pension arrangement of which he/she is a member.

Attached for your information and attention are the following:

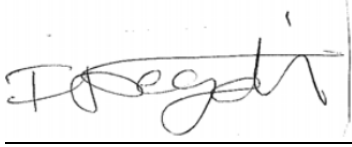
- Department of Health Circular 5/2015 dated 13th April 2015
- DPER Circular ref P18 /065/06 dated 31st March 2015

The purpose of these communications is to ensure that staff members who may intend to apply for a PFT are reminded to be in a position to forward the necessary application and pension benefit details to the Revenue Commissioners by 30th June 2015. In this regard staff members who require a PFT should submit their request for the relevant detailed pension benefit statement to their local Pensions Manager/Pensions Administrator in sufficient time to ensure that the Revenue deadline is not missed.

The contents of this Circular should be brought to the attention of all relevant employees in the HSE and in Section 38 Funded Agencies. All employee queries should be directed to the local Pensions

Section/Unit. Queries in relation to policy clarification may be forwarded to Mr. Sean Keane, Pensions Manager, Standards & Quality. (email sean.keane@hse.ie)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ian Tegerdine', written over a horizontal line.

Ian Tegerdine
Interim National Director of Human Resources