



Oifig an Stiúirthóra Náisiúnta, Acmhainní Daonna  
Feidhmeannacht na Seirbhísí Sláinte  
Ospidéal Dr. Steevens'  
Baile Átha Cliath 8

Office of the National Director of Human Resources  
Health Service Executive  
Dr. Steevens' Hospital  
Dublin 8

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01/07/2019

Dara Calleary, T.D.  
Dáil Éireann,  
Leinster House,  
Kildare Street,  
Dublin 2.

**PQ 24913**

To ask the Minister for Health the application process for a healthcare assistant to obtain a HSE contract; his plans to establish a panel for same; the timeline for the establishment of same; and if he will make a statement on the matter.

Dear Deputy

I refer to your recent parliamentary question above which was sent to the HSE for reply.

Recruitment campaigns for HSE positions, including for Health Care Assistants are advertised on the HSE website. Application forms, job specifications and additional campaign guidance information accompany all HSE website advertisements and are all available to download. The additional campaign information provides clear guidance on how to complete the application form and on further stages of the recruitment process. All applications received by the closing date are assessed against the eligibility criteria and successful applicants called forward for interview. A panel of successful candidates in order of merit is formed following interviews; this panel will then receive notifications of available posts. The panelled candidate with the highest order of merit, expressing an interest in the post, is then recommended to proceed to the next recruitment stage which is pre-employment, clearances and if all is in order, contracting.

There is no national panel for this grade of staff nor is one scheduled at this time, however several recruitment campaigns for Health Care Assistants have and continue to be managed by different services across the HSE in response to service requirements.

If you require any further clarification please do not hesitate to contact me.

Yours sincerely

**Ursula Galvin**  
**Business Manager**



Seirbhís Sláinte  
Níos Fearr  
á Forbairt

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Better Health  
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[www.hse.ie/changeguide](http://www.hse.ie/changeguide)

"To view the Health Services People Strategy 2015-2018, please click [here](#)."