



10th March, 2021

Deputy David Cullinane
Kildare Street
Dáil Eireann
Dublin 2

Re: PQ 13643/21

PQ 13643/21– “To ask the Minister for Health the staffing composition proposed for each of the mass vaccination centres; the targets for each; the numbers hired for each; and if he will make a statement on the matter.”

Dear Deputy Cullinane,

The Health Service Executive has been requested to reply directly to your above Parliamentary Question which you submitted to the Minister for Health for response. I have examined the matter and the following outlines the position.

Each Vaccination Centre will be staffed by a multi-disciplinary team with different staff members having key roles and responsibilities to support the overall vaccination process. In addition to vaccinators, the team will include pharmacy, administration, ICT and support staff to support the delivery of a high-quality efficient and safe vaccination service. Each vaccination centre will operate to the highest quality standards in alignment with standardised operating guidelines.

The table below summarises the multi-disciplinary team likely to be required per 10 booth clinic to facilitate the safe and efficient operation of a vaccination centre. All roles will report to the operational lead at each site. Economies of scale may be applied for some roles depending on the structure and layout of the vaccination centres.

Vaccination Team	Anticipated Resource Quantities per 10 booth model
Registration Administrator (Grade 3)	2 per 10 booths
Wellness Checker	2 per 10 booths
Roving Vaccinator	1 per 10 booths
Pharmacist - Vaccine product support	1 or 2 per 10 booths
Vaccinator - as per Statutory Instrument	10 per 10 booths
Circulating vaccinator to check doses	2 per 10 booths
Observer	1 per 10 booths
Staff to set up Site / Room / equipment installation	2 per 10 booths
Traffic management / security	2 per 10 booths
IT Support	1 per 10 booths
Cleaning staff	1 per 10 booths

A detailed workforce planning exercise was undertaken, based on the expected number of vaccination booths provided per location, and it is anticipated that up to 2,600 WTEs will be required to operate the vaccination centres.



A National Recruitment Campaign was launched on Thursday 18th February to source new Vaccinators from outside the health services for the national roll-out of the COVID-19 Vaccination Programme. This national campaign has been well received to-date and primarily focuses on the supply of services to vaccination clinics and is managed by Cpl Healthcare. All candidates appointed will be Cpl Healthcare employees and will receive Cpl Healthcare temporary contracts of employment. Vaccination teams may be supplemented locally through existing vaccination teams or via agencies or local recruitment. Regional leads for vaccination centres are also engaging with Local Authorities to access staff and other support through state bodies in line with the mandate from the Department of the Taoiseach. Roles include Administration, IT Support and general support.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Frances McNamara', written over a light blue horizontal line.

Frances McNamara
Assistant National Director,
Office of the Chief Operations Officer