



Oifig an Phríomhoifigigh Airgeadais
Feidhmeannacht na
Seirbhíse Sláinte
Seomra 125, Ospidéal
Dr. Steevens
BÁC 8

Office of the Chief Financial Officer
Health Service Executive
Room 125, Dr Steevens
Hospital
Dublin 8

25th October 2022

Deputy Eoin Ó Broin TD,
Dáil Éireann,
Leinster House,
Kildare Street,
Dublin 2.

Re PQ 50120 22: *To ask the Minister for Health if there is a policy regarding the appropriate use of domestic flights in his Department and bodies under the aegis of the Department.*

Dear Deputy Ó Broin,

The Health Service Executive has been requested to reply directly to you in the context of the above Parliamentary Question, which you submitted to the Minister for Health for response. Your PQ above has been referred to me for response.

HSE policy and procedures for Travel & Subsistence are covered by National Financial Regulation No.5 (NFR-05) which is available to view on the HSE website on the link below:

<https://www.hse.ie/eng/staff/resources/financial%20regulations/nfr-05-travel-and-subsistence-v5.pdf>

Domestic flights are specifically covered under Section 5.9 of NFR-05. The authorizing officer for Domestic flights is at Assistant National Director level or equivalent salary grade.

If you have any queries, please do not hesitate to contact me at sarah.anderson1@hse.ie or tel: 087 9423319.

Yours sincerely

Sarah Anderson

Sarah Anderson
General Manager Corporate Finance
National Finance Division, HSE
Email: sarah.anderson1@hse.ie
Tel: 087 9423319