

Approved Notes & Actions - ED Taskforce Implementation Oversight Group Meeting

Date: Time: Venue: Chaired by :	Friday, 6th January 2017 9.00am – 12.00pm Indigo Room, Basement, Dr. Steevens Hospital Liam Woods, Acting Director General and Liam Doran, General Secretary, INMO
Members attending	<ul style="list-style-type: none"> • Mr Liam Woods (LW) • Mr Liam Doran (LD) • Minister Simon Harris, Minister for Health (SH) • Ms Angela Fitzgerald, Deputy National Director, Acute Hospitals Division (AF) • Mr John Hennessy, National Director, Primary Care (JH) • Mr Pat Healy, National Director Social Care (PH) via Teleconference • Mr Paul Connors, National Director Communications (PC) • Ms Grace Rothwell, Head of the Special Delivery Unit (GR) • Mr Stephen McMahon, Chair, Irish Patients Association (SMcM) • Professor Garry Courtney , Clinical Lead Acute Medicine Programme (GC) • Dr. Gerry McCarthy, Clinical Lead Emergency Medicine Programme (GMcC) • Ms Tracey Conroy, Assistant Secretary DOH (TC) • Mr Damien McCallion, National Director Emergency Management & National Ambulance Services & Winter Planning (DMcC) • Dr Colm Henry • Professor Mary Day
Apologies	<ul style="list-style-type: none"> • Mr Tony O'Brien • Ms Rosarii Mannion • Ms Ann Martin (not a member)
Attendees	<ul style="list-style-type: none"> • Ms Marita Kinsella, DOH (MF) • Ms Majella Fitzpatrick, DOH (MF) • Dr Kevin Kelleher, HSE (KK) joined meeting at 9.30am <p style="text-align: center;">Grace Rothwell (GR) – Secretariat</p>
Agenda Item	
1. Minutes and Actions from Meeting 5th December 2017	
	<p>LW noted the Minutes and Actions arising from the previous meeting of the 5th of December 2016 as circulated in advance of today's meeting, same approved, noting action points would be picked up on at today's meeting.</p> <p>LW reviewed the actions arising from the December meeting:</p> <ol style="list-style-type: none"> 1. Paper on additional beds WI 2015 / 2016 – LW confirmed that a document had been circulated at today's meeting detailing same. 2. Re Closed Beds in the Community – LW advised that same would be shared on receipt. 3. Re note to the system ensuring no inappropriate HCP reductions – SC to confirm same has been undertaken. 4. Re Escalation Issues in a number of sites – Damien McCallion to meet with

	Liam Doran re same.
2. Winter Initiative Template (previously circulated)	
	LW noted the WI Template as circulated in advance of today's meeting and invited DMcC to give a progress report in relation to same.
3. Activity Overview (copies available meeting) at	
	<p>LW invited GR to go through the 'Performance Overview' document as circulated at today's meeting.</p> <p>Key issues, increase in ED Attendances to year end 2016 5%, notable increase in % of admissions of under 6s and over 75s for the month of December 2016 vs December 2015, namely 5% and 12%. GR noted initial analysis of full year 2016 admissions from ED indicates a 7% increase in >75yrs admitted and a 8% increase in <6yrs admitted.</p> <p>Discussion ensued re the implications of same on the system; the initial analysis suggests an associated acute bed capacity deficit to address these admission changes.</p>
4. Winter Initiative – Progress to date (Discussion) 5. Overview of current situation (Discussion)	
	<p>GR presented a site by site overview of the activity levels, the escalation measures in place and the key challenges associated. Discussion ensued re 'trolleys' and 'appropriate' versus 'inappropriate' bed spaces. AF advised that she was happy to engage with the INMO to address areas of count variation. Minister advised that it would be useful to eliminate the variation. LW advised that a reconciliation would be undertaken.</p> <p>SMcM sought an understanding of the deterioration in performance despite the WI funding and raised the issue of accountability at site level. AF confirmed presence of both Clinicians and Management in all sites and noted less pre-Christmas 'clearance' than for previous years, a significant admissions / discharges mismatch on sites and the prevalence of infection as key factors.</p> <p>Minister proposed that this group acknowledge what has worked well and what has been achieved. Minister noted the lowest ever recorded number of DDs as one example. Minister advised of the recent NPET Meeting, and noted the strain of influenza as one primarily affecting older persons as a serious issue. Minister further noted a requirement for increased uptake of flu vaccination by healthcare workers in the immediate.</p> <p>GC presented some detail re St. Luke's Hospital in Kilkenny and expressed the view that the current flu admissions are unprecedented. GC spoke of the new frailty</p>

protocol that has only recently been introduced in Kilkenny, and noted the immediate positives arising as well as the potential positive impact that will result over time. Much discussion took place regarding roles and responsibilities at Hospital and at Group level noting lots of work being done in relation to governance, data and process improvement. MD noted that process improvement is a 'long road' and it takes time to see and feel the benefits.

LD sought an understanding as to how appropriate nurse staffing levels are determined and stated that the voice of the Director of Nursing must be heard. Discussion ensued. LD asked that before the next EDTF meeting that it be ascertained from each Hospital DoN, their ability to respond to patient acuity and patient safety without having to seek permission.

TC asked for some discussion of the ICPOP initiative in Kilkenny as funded under WI 2016/2017, and queried the planned expansion to other sites in 2017, asking for formal evaluation to be conducted with a view towards replicating same on other sites in the immediate. CH provided a brief update. LW proposed that Social Care provide an update at next week's WI Meeting.

6. Additional Measures January 2017 (Discussion)

LW advised of the 'additional measures' document as circulated at today's meeting and invited DMcC to detail same.

SMcM sought assurance that no electives would be cancelled next week and asked for some detail in relation to the NTPF Programme of work. AF outlined the plan and noted the associated flexibility for unscheduled care at site level.

Minister noted that the target in respect of waiting lists had been met, and acknowledged the tremendous work undertaken to ensure same.

LD queried the nursing and HCA staff approvals to accompany the planned additional beds, he sought dates as to when the beds would open and asked if the expert report re staffing for boarded inpatients had been included as an additional measures.

DMcC responded to same noting the allocated funding included provision for the required staffing. LD sought increased clarity re the respective staffing provision, AHD to provide.

Minister confirmed that a clear timeline is required for the 63 beds and proposed a weekly template moving forward.

LD raised a number of additional issues, namely: Ambulances and handovers – how to ensure optimal handover, access to diagnostics – are we doing anything internally, rostering of Senior Clinical Decision Makers to 8pm daily, cross consultant discharge, weekend discharges, nurse led / criteria led discharging, recruitment and retention incentives for nurses, and the standing down of electives indefinitely. Much discussion took place.

LD asked if there was anything further that could be agreed here at the EDTF Implementation Group as an additional measure? Discussion ensued. Minister summarised the additional as per discussion as follows:

1. Assurance re strengthened clinical cover in place on all sites noting the 'surge' and the NCHD changeover.
2. Evaluation of the ICPOP initiative that has commenced in St. Luke's Hospital in Kilkenny with a view towards roll out in other sites

	<p>3. Review of ICVs to ensure optimal assignment and effective transfers.</p> <p>Minister further noted scheduled engagement with the INMO in 6 days time.</p>
7. Influenza Update (Discussion)	
	<p>KK joined the meeting and gave a detailed overview of current infection situation noting the nature of same and the likely projection over the next few weeks. KK indicated that the likely peak will be in 2-3 weeks' time with same ebbing away in early – mid February.</p> <p>KK noted a twofold approach, a focus on vaccination and the 'under the weather' campaign which advises people how to look after themselves. Much discussion took place regarding uptake by healthcare workers and how to increase same. KK noted work going in the background to gain an understanding as to why staff don't avail of the vaccination. Minister expressed the view that we need to understand why the uptake is low so that policy can be determined. KK to develop a paper.</p>
8. AOB	
	There was no other business.
Actions	<ul style="list-style-type: none"> • LW advised that report on Closed Beds in the Community would be shared on receipt by PH. • SC to confirm note has been issued to the system confirming no inappropriate HCP reductions are to occur. • Damien McCallion to meet with Liam Doran re Escalation Issues in a number of sites. • KK to develop a paper on low uptake of flu vaccine by healthcare workers. • Social Care to provide an update on ICPOP at next week's WI Meeting. • AHD to provide increased clarity re the respective staffing provision for planned additional beds to LD.
	Next meeting: Monday 13 th February 2017 at 3pm – Indigo Room