



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive

### **Minutes of HSE Board Meeting**

A meeting of the Board of the Health Service Executive was held on Friday 28<sup>th</sup> June 2019, 10am at Dr Steevens' Hospital at Steeven's Lane, Dublin 8, D08 W2A8

Opening of meeting: Simon Harris, TD Minister for Health.

Members Present: C Devane (Chairperson) D Madden (Deputy Chairperson) [via teleconference for Minister's opening address], A Ó Fearghail, B Lenihan, F Finlay, F O' Kelly, F Ross, M Molloy, S Mc Loughlin, T Hynes, Y Traynor

In attendance: HSE Executive – P Reid, CEO, D Sullivan, A O' Connor, S Mulvany, R Mannion, G Smith

Board Secretary: J O' Sullivan, N Drew, Deputy

#### Introduction

C Devane took the Chair and welcomed everyone to the first official meeting of the newly established HSE Board.

The Chair welcomed the Minister who addressed the Board and members of the HSE Executive Team. The Minister welcomed the establishment of the new Board and set out a number of priorities for the Board to focus on, these included;

- The development and implementing of an effective Corporate Governance Framework, incorporating clinical governance and a performance management and accountability system;
- Developing a plan for building public trust and confidence in the HSE and the wider health service;
- Ensuring the HSE's full support for and implementation of the Government's programme of health reform as set out in the Sláintecare Implementation Strategy;
- Exercising effective budgetary management, including improving the value achieved with existing resources and securing target saving, with the objective of delivering the National Service Plan within Budget.

The Chair thanked the Minister and on behalf of the Board confirmed that the Board is looking forward to working with the Minister, the Department of Health and the new CEO to deliver quality service to all Patients and Service Users of the HSE.

The Minister left the meeting.

## Governance

Quorum - In accordance with the Health Service Executive (Governance) Act 2019, seven ordinary members of the Board form a quorum for a meeting. The Chair noted that a quorum was present, and the meeting having been convened in accordance with the Act, proceeded to business.

No Board member declared a conflict of interest

Process Arrangements - The Chair reminded the Board of their role and responsibilities in line with the principles of the Code of Practice for the Governance of State Bodies (2016).

## Report of Chief Executive Officer

The Board welcomed the first report of the newly appointed CEO. The Board discussed the contents of the report in detail. It was agreed that Board members could, if they wished, submit any questions that they may have for the CEO prior to the meeting and the CEO confirmed that he would be happy to address these at the meeting.

## Reserved functions of the Board

The following resolutions were approved by the Board;

- Delegation of functions to the Chief Executive Officer - Decision no: 280619/01
- Designation of panel for appointment as Acting Chief Executive Officer - Decision no: 280619/02
- Appointment of Corporate Secretary / Deputy Secretary - Decision no: 280619/03
- Authentication of the Seal of the Executive - Decision no: 280619/04

## Establishment of Board Committees

In line with the Board's authority to establish committees to assist and advise in relation to the performance of its functions, the establishment of the following committees was agreed and approved along with membership from the Board;

- Patient & Service User Quality & Safety Committee –Chaired by D Madden
- People & Culture Committee –Chaired by Y Traynor
- Performance & Delivery Committee – Chaired by T Hynes
- Audit & Risk Committee - Deputy Chaired by B Lenihan

It was agreed that the Committee Chairs would work with nominated members to develop terms of reference, work plans and consider external membership.

## Board Matters

Board Mandate – Work in this area remains on going with a view to presenting at a future meeting.

Reporting Arrangements – Proposal with regarding to engagement model on working arrangements between Board, HSE and Department of Health to be considered at the next meeting.

Board Work Programme – The Board to be briefed with regard to timelines and process around National Service Plan and Corporate Plan at a future meeting.

Directors and Officers Insurance – Clarification to be sought.

Any other business

There being no further business, the Chair closed the meeting at 2.00pm.

Date of Next Meeting- Next board meeting will take place at 10.00am, 26 July 2019 at HSE Primary Care Reimbursement Service, Finglas, Dublin, 11

Signed: Ciarán Devane

Ciarán Devane

Chairperson

26-7-19

Date