

**Minutes**  
**HSE Special Directorate Meeting**  
**Held on Wednesday 17 October 2018 at 5.00 pm**  
**DG Meeting Room, Dr Steevens Hospital**

**Members Present:** J Connaghan (Chair), D Sullivan, S Mulvany,  
**Teleconference:** A O' Connor, R Mannion, C Henry  
**In Attendance:** N Drew, Acting Secretary

Item No.	Sub Item No.	Title of Paper Presented / Key Discussion Points	Agreed Action / Decision	Responsible	Due Date/ Review Date
1	<b>Chairman's Remarks &amp; Directorate Members' Discussion</b>				
		The Chairman welcomed members and advised that the purpose of the special meeting was to consider the proposal made by the DDG Strategy and Planning regarding the Post Budget – NSP 2019 Work-up Governance Process & Work Programme which had previously been circulated.  No conflicts of interest were declared.		Chair	
2	<b>Approvals in Accordance with the reserved Functions of the Directorate</b>				
	2.1	<b>Paper - Post Budget – NSP 2019 Work-up Governance Process &amp; Work Programme</b>	D Sullivan briefed the Directorate on the governance and work programme to be undertaken within the coming weeks with a view to reaching an agreed position with the Department in respect of NSP 2019.  The following key points / observations were made and discussed:  1. This will be on an integrated approach across the organisation;	D. Sullivan	October 2018

			2. It was acknowledged that this is a challenging and extremely important piece of work that is required to be carried out within a tight time period.		
	2.2	<b>Approach</b>	<p>The Directorate agreed that should the Letter of Determination be received within the coming days, consideration will be given by Directorate to seeking an extension given complexities of planning process and need to engage with DoH at key stages.</p> <p>D Sullivan will initiate a meeting of the Commissioning Oversight Group to oversee the process</p> <p>The Directorate agreed and approved the direction of travel approach as set out in the paper</p>	D. Sullivan	October 2018
3		Any Other Business	No items were raised		
	The meeting concluded at 5.30pm . The next meeting is scheduled for 20 November 2018 at 2:00 pm				

Signed:

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J Connaghan  
Chairman

Date: