

**Minutes**

**HSE Directorate Meeting**  
**Held on 28 May 2019 at 14:00 pm**  
**Indigo Room, Dr Steevens Hospital**

**Members Participating:** P Reid (Chairperson), D Sullivan, A O'Connor, C Henry, S Mulvany, R Mannion

**Apologies:** J O'Sullivan

**In Attendance:** N Drew (Acting Secretary)

**Joined Meeting:** J. Martin, G Cosgrove (Item 1 only) , L Magahy (Item 2 only)

Item No.	Title of Paper Presented / Key Discussion Points	Agreed Action / Decision	Responsible	Due Date/ Review Date
1	<p><b>Directorate Quality Profile</b></p> <p>Chair welcomed J Martin and G Cosgrave to the meeting and took the opportunity to acknowledge work to date</p> <p>C Henry briefed Directorate on overview and process's that have been carried out to date noting that the test phase of the project has been completed and the focus is now on sustainability.</p> <p>Video presented to Directorate "What matters to me"</p> <p>The Directorate considered the May Quality Profile Report</p>	<p>Acknowledgement letter to be issued to Hospital thanking staff for their participation in the video</p> <p>Directorate agreed that it would be beneficial to engage with the NTPF to access data in regards to Measure No 7 " % of people waiting &lt;13 weeks following referral for routine colonoscopy or OGD"</p>	R Mannion	June 2019

	Report of National Performance Oversight Group May 2019			
7	<b>Finance</b> CFO provided update to Directorate on performance saving measures plan	It was noted that the CFO has written to each National Director in relation to their own specific area and on meetings between the DG, CFO and National Directors remain on-going	S Mulvany	May 2019
8	<b>HR</b> <b>PNS 2019</b> Chair provided an update on meeting with DPER regarding PNS 2019, highlighting the process that is currently underway: <ul style="list-style-type: none"> <li>▪ Requirement to ensure that recruitment controls are effective</li> <li>▪ HR to consider impact of requests on numbers</li> <li>▪ Ensure that the organisation is working collectively to address issues</li> <li>▪ Addressing the challenge across the system to come in on budget</li> </ul> <b>People Strategy</b> R Mannion provided an update in relation to the People Strategy document is due to be finalised by September	Regular updates to be provided to the DG on PNS  People Strategy document to be submitted to Leadership Team in advance	R Mannion	June 2019
9	<b>Nurses' LRC implementation</b> R Mannion provided an update in relation to implementing the new contract arising from the LRC decision <b>National Service Plan Implementation</b> An update was provided by the Deputy Directors General in relation to the implementation of the NSP 2019	National Director HR to revert back to Directorate on an on-going basis regarding negotiations  The Directorate noted the update.	R Mannion	June 2019