

Draft Minutes

HSE Directorate Meeting

**Held on Tuesday 29 January 2019 at 9:00 am
DG Meeting Room, Dr Steevens**

Members Present: A O'Connor (Chair), D Sullivan (Via Telecon.), C Henry, R Mannion, S Mulvany,

In Attendance: L. Woods, J O'Sullivan (Secretary),

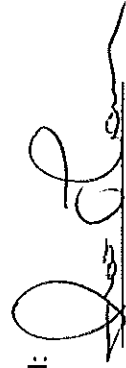
Joined Meeting: M Carton (Item 1 only)

Item No.	Sub Item No.	Title of Paper Presented / Key Discussion Points	Agreed Action / Decision	Responsible	Due Date/ Review Date
1		<p>Directorate Quality Profile An update was provided by C. Henry in relation to ongoing work to develop the Board Quality Agenda. He presented the Directorate Quality Profile Test 3 supported by M. Carton outlining changes to the profile including the inclusion of a new CPE indicator in the safe domain.</p> <p>This month's profile also included members viewing a staff video story where their experience following a serious patient incident was recounted.</p>	<p>Following a discussion where members were given the opportunity to ask questions and provide comment, it was agreed that incremental progress is being made on developing the quality agenda and that the message from the video was thought provoking as well as providing context and grounding to the data.</p> <p>The approach of Picture – Understanding – Action was agreed as being a useful approach</p> <p>A further test will be presented at the next Directorate Meeting with the assessment box being expanded.</p>	C. Henry	February 2019
2		<p>Agenda and Minutes The minutes of the following Directorate meetings were considered: 11 December 2018 (NSP) 14 December 2018 (NSP) 18 December 2018</p>	<p>The Directorate approved the minutes of the meetings on: 11 December 2018 14 December 2018 18 December 2018 19 December 2018 20 December 2018</p>	Secretary	

		<p>19 December 2018 (Children's Health Ireland) 20 December 2018 (NSP)</p> <p>There were no matters arising not covered by the agenda.</p>	<p>No conflicts of interest were declared</p>		
<p>3</p>	<p>Chairman's Remarks & Directorate Members' Discussion</p>	<p>The Director General welcomed members to the meeting and raised the following items which were considered by members of the Directorate:</p> <p>Nurses Dispute – Patient safety and financial risks associated with the dispute, contingency planning and the requirement for any financial settlement of the dispute cannot add to the existing service plan challenges</p> <p>Cervical Screening – Capacity Planning and Scally Action Plan implementation</p> <p>Service Plan Implementation – Challenges and progress on Financial Plans and Operational Plans. The importance of the weekly focus meetings were noted</p> <p>Health Service Executive (Governance) Bill - Establishment of the HSE Board and announcement of Board members</p> <p style="text-align: right;">Chair</p>			
<p>4</p>	<p>Approvals in Accordance with the reserved Functions of the Directorate</p>				
<p>4.1</p>	<p>The Directorate considered briefing papers in connection with the following:</p> <p>Delegation by the Directorate to the Director General. A new delegation required to A. O'Connor as Director General.</p> <p>Amendment to the HSE Composite Bank Mandate Amendments required to the current bank mandate to reflect A. O'Connor as Director General and also the retirement of an ACFO who was a signatory.</p>	<p>The Directorate approved the Delegations on the Proposal of R. Mannion Seconded by S. Mulvany. It was agreed that D. Sullivan and S. Mulvany would sign the Delegation as the Appointed Directors.</p> <p>The Directorate approved the revised Bank Mandates on the Proposal of S. Mulvany Seconded by R, Mannion</p>	<p>Secretary</p> <p>Decision No: 29/01 (76) 2019</p> <p>Decision No: 29/01 (77) 2019</p>	<p>January 2019</p>	

5	Monitoring of Performance Report from National Performance Oversight Group meeting 8 January 2019 - November 2019 Data	The Directorate discussed and noted the content of the November 2017 Performance reports	Secretary	January 2019
6	Property Transactions ID Lease, Tulligbridge, Killorglin, Co Kerry to Brothers of Charity (Ref: 1744) ID Lease, Riverwalk, Blarney, Co Cork to Brothers of Charity (Ref: 1847) Lease to Kinsale Community Health and Wellbeing Resource Centre Ltd (Ref: 2113)	Directorate approved the Lease of Tulligbridge, Killorglin, Co Kerry to Brothers of Charity on the Proposal of R. Mannion Seconded by D. Sullivan Directorate approved the Lease of ID Lease, Riverwalk, Blarney, Co Cork to Brothers of Charity- on the Proposal of S. Mulvany Seconded by C. Henry Directorate deferred a decision in relation to the Lease to Kinsale Community Health and Wellbeing Resource Centre pending receipt of a scheduled of properties vacant and suitable for disposal	Secretary Decision No: 29/01 (78) 2019 Decision No: 29/01 (79) 2019	January 2019
7	Audit Committee The Directorate considered the Minutes of the Audit Committee Meeting held on 24 September 2018. An update was given in relation to the Audit Committee Meeting held on 10 December 2018	Directorate noted the Minutes of Audit Committee meeting 24 September 2018 It was agreed that L. Woods would replace A. O'Connor as the Directorate Member of the Audit Committee once appointed on the Proposal of R. Mannion Seconded by S. Mulvany	Secretary Decision No. 29/01 (82) 2019	January 2019
8	Risk Committee The Directorate considered the Minutes of the Risk Committee Meeting held on 23 November 2018. An update was given in relation to the Risk Committee Workshop held on 7 December 2018 where the Committee reflected the past year and discussed the focus for 2019.	Directorate noted the Minutes of Risk Committee Meeting 23 November 2018 and also the update on the Workshop held on 7 December 2018	Secretary C. Henry	January 2019

		The Directorate considered a proposal for Ms Bernie O'Reilly to join the Risk Committee as an additional patient voice.	The Directorate approved the appointment of B O'Reilly to the HSE Risk Committee on the Proposal of C. Henry Seconded by D. Sullivan	Decision No. 29/01 (81) 2019	
9		Brexit	D. Sullivan provided a verbal update in relation to the various strands of preparation for Brexit that are underway in the HSE and with other government agencies	D. Sullivan	February 2019
10		National Children's Hospital	D. Sullivan provided a verbal update regarding on-going analysis in relation to construction costs for the new hospital	D. Sullivan	
11		Any Other Business			
		It was agreed by the Directorate that, in light of planned governance changes through the establishment of the a new HSE Board, the Health Business Services Committee should no longer formally be a committee of the Directorate. It should continue as an ordinary committee pending a review of its role and function.		Secretary	January 2019
		The meeting concluded at 11:00am. The next meeting is scheduled for 26 February 2019			

Signed: 
A. O'Connor
Chairperson

Date: 2/3/19