

**DRAFT**  
**Minutes of the HSE Directorate Meeting**  
**held on**  
**Monday 30 April, 2018**

**Members Present:** T. O'Brien (Chair) S. Mulvany, J. Connaghan, D. Sullivan and R. Mannion

**Apologies:** None

**In attendance** J. O'Sullivan and D. Purcell (Secretary)

**Joined the Meeting:** J. Carolan

**Time & Location:** Indigo Meeting Room, Dr. Steevens' Hospital, Dublin 8 at 11.30am

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Items are presented here in the order in which they were discussed and are numbered according to the order they appeared on the agenda.

Item	Discussion / Comments	Action
<b>1</b>	<b>Minutes of Directorate meeting on the 19<sup>th</sup> December 2017</b>	
	<p>The minutes of the Directorate meeting on the 29<sup>th</sup> March 2018 were agreed and approved.</p> <p><b>1.2 Actions/matters arising</b>  Any matters arising were dealt with under the relevant agenda items.</p>	
<b>2</b>	<b>Chairman's Remarks and Directorate Members' Discussion</b>	
	<p>The Directorate discussed in detail concern about the Cervical Screening service arising from an audit of cases of cervical cancer reported to the Programme in the period between 2008 and 2018. It was noted that due to the lack of assurance that the women whose care was considered as part of the review process had been communicated with, a Serious Incident Management Team was established on Friday 27<sup>th</sup> April 2018. It was also confirmed that Mr. Damien McCallion has agreed to an interim assignment to lead the CervicalCheck Programme and direct its business as usual and remedial activities over the coming months.</p> <p>Due to the need to focus on the CervicalCheck work it was decided to defer items 3, 6 and 7 to the next meeting.</p>	
<b>3</b>	<b>Directorate Committee Matters</b>	
	<p><b>3.1</b> Reports from Directorate Committee</p> <p><b>Items deferred as agreed</b></p>	
<b>4</b>	<b>Monitoring of Performance</b>	
	<p><b>4.1</b> Report from National Performance Oversight Group meeting 10<sup>th</sup> April 2018 (February 2018 Data)</p> <p>J. Connaghan presented the report from the National Performance Oversight Group (NPOG) meeting of the 10<sup>th</sup> April 2018.</p> <p>The key performance issues and the service issues that have been or remain in black or red escalation following the National Performance Oversight group (NPOG) meetings with National Directors were reviewed. The actions taken and the progress made to improve performance in the areas in escalation were noted</p>	

<b>5</b>	<b>Approvals in accordance with the reserved functions of the Directorate</b>	
	<p><b>Health Business Services</b></p> <p><b>5.1 CAR National Multi Supplier Contract for Directly Acting Activiral Medicines for National Hepatitis C Treatment Programme.</b></p> <p><b><u>Action agreed</u></b></p> <ul style="list-style-type: none"> <li>Following consideration, the approval to supply DAA medicines for use in the provision of treatment to patients on or before 28<sup>th</sup> February 2019 was proposed by S. Mulvany, seconded by R. Mannion and agreed. <b><u>Directorate Decision No. 18.04 (16) 2018</u></b></li> </ul> <p><b>5.2 Amendment to HSE Composite Bank Mandate</b></p> <p>The CFO requested that due to re-assignments within the finance Division the HSE Composite Bank Mandate required to be updated so that P. McDonald is replaced by C. Maddox.</p> <p><b><u>Action Agreed</u></b></p> <ul style="list-style-type: none"> <li>Following consideration, the approval to replace as a signatory P. McDonald with C. Maddox on the HSE Composite Bank Mandate and was proposed by S. Mulvany, seconded by J. Connaghan and agreed. <b><u>Directorate Decision No. 18.04 (17) 2018.</u></b></li> </ul> <p><b>5.3 Adoption of the HSE Annual Report 2017 in accordance with section 37 of the Health Act, 2004.</b></p> <p>Based on the briefing note circulated prior to the meeting the Final draft Annual Report 2017 was noted.</p> <p><b><u>Agreed Action</u></b></p> <ul style="list-style-type: none"> <li>Subject to no material changes being made prior to submission with the Annual Financial Statements to the Minister for Health, adoption of the Annual Report 2017 in accordance with section 37 of the Health Act, 2004 was proposed by D O Sullivan and seconded by R Mannion and agreed. <b><u>Directorate Decision No. 18.04 (18) 2018.</u></b></li> </ul>	
<b>6</b>	<b>Slaintecare Report – Update</b>	
	Item deferred as agreed earlier.	
<b>7</b>	<b>7.1 Engagement from Eversheds Sutherland on Learning &amp; Research on Composition of Boards</b>	
	Item deferred as agreed earlier.	
<b>8</b>	<b>Correspondence for Noting</b>	
	<b>8.1</b> Correspondence from Minister Harris re services relating to Foetal Anti-Convulsant Syndrome (FACS) circulated prior to meeting was noted. It was noted that the correspondence was forward to C. Henry for direct attention.	
<b>9</b>	<b>Any Other Business</b>	
	It was agreed that a special directorate meeting would be scheduled for early next week to consider CervicalCheck matters.	

The meeting concluded at 11.50am

**Signed:**

**Date:**

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**Tony O'Brien**  
**Chairman**