

Minutes

HSE Special Directorate Meeting

Held on Tuesday 30 April 2019 at 8:30 am
via Teleconference

Members Participating: A O' Connor (Chair), D Sullivan, S Mulvany, R Mannion, C Henry, L Woods

In Attendance: J O'Sullivan (Secretary), S O'Keefe (Item 2.1 only), D McCallion and S Bresnan (Item 2.2 only)

Item No.	Sub Item No.	Title of Paper Presented / Key Discussion Points	Agreed Action / Decision	Responsible	Due Date/ Review Date
1		Chairman's Remarks & Directorate Members' Discussion			
		The Chair welcomed members to a Special Directorate meeting by teleconference convened in order to approve the HSE's 2018 Annual Report and also to consider the approval of a contract extension for Quest Diagnostics.		Chair	
		No conflicts of interest were declared.			
2		Approvals in Accordance with the reserved Functions of the Directorate			
	2.1	Annual Report 2018 D Sullivan provided an update in relation to the previously agreed process for to the preparation of the 2018 Annual Report noting that a number of drafts had been considered by Leadership Team where each National Director was given the opportunity to provide feedback on the content generally and to sign-off on their respective sections and advised on the process following approval by the Directorate prior to submission to the Minister.	The Directorate agreed to formally adopt the 2018 HSE Annual Report for submission to the Minister for Health in accordance with the relevant legislative provisions and timelines on the Proposal of L Woods Seconded by S Mulvany subject to the small number of minor textual alterations as discussed.	Secretary Decision Number 30/04/19 (93)	30 April 2019
		During the course of the discussion on the final draft Annual Report circulated, amendments were noted in			

	<p>relation to reference of IFMS, directorate membership for 2018 and member's expenses.</p>			<p>Secretary Decision Number 30/04/19 (94)</p>		<p>The Directorate agreed to the Contact Extension Approval Request for Quest Diagnostics for 18 months from 1 May 2019 on the Proposal of S Mulvany Seconded by C Henry.</p> <p>In approving the contract extension the Directorate noted the requirement to ensure that all the necessary written approvals are in place from State Claims Agency and Department of Health.</p>
<p>2.2</p>	<p>Contract Extension Approval Request – Provision of Screening Services to CervicalCheck by Quest Diagnostics</p> <p>A O'Connor provided the background and context to the engagement process with Quest Diagnostics with D McCallion and S Bresnan providing additional information in relation to the chronology of events, an outline of the negotiation process and the remaining steps in the process to finalising the agreement.</p> <p>Directorate members discussed the contents of the briefing document circulated in advance and were given the opportunity to raise questions and seek clarification on a range of issues including:</p> <ul style="list-style-type: none"> • Necessity to maintain the CervicalCheck Screening Programme; • Negotiated Outcome in relation to continued Liquid Based Cytology Services and HPV Primary Screening Services and the benefits thereof; • Support of State Claims Agency and Department of Health; • Risk associated with agreeing the extension as well as risks to the programme in not continuing • Risk assessment on potential claims; • Legal advice relating to the tendering process and Article 32 of EU Directive 2014/24; • Clarification on the risk sharing arrangements and the introduction of HPV testing; • An analysis of the cost elements of the pricing structure; • Potential implications of costs on HSEs financial position. 					

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		<p>Any Other Business</p> <p>Capital Plan 2019</p> <p>Directorate members held a brief discussion in relation to the Capital Plan and the implications of re-profiling of capital funding on individual projects within the HSEs 2019 plan.</p>	<p>It was agreed that D Sullivan would convene a meeting of the relevant HSE staff to assess the current position with a view to writing to the Department of Health.</p>	D Sullivan	May 2019
		<p>The meeting concluded at 9:05 am. The next meeting is scheduled for 13 May 2019</p>			

Signed:



A. O'Connor
Chairperson

Date: