

**Minutes**  
**HSE Special Directorate Meeting**  
**Held on Wednesday 28 November 2018 at**  
**11:30am**  
**Indigo Room, Dr Steevens Hospital**

**Members Present:** J Connaghan (Chair), D Sullivan, A O' Connor,

**Apologies:** S Mulvany, R Mannion, C Henry

**In Attendance:** J. O'Sullivan Secretary

Item No.	Sub Item No.	Title of Paper Presented / Key Discussion Points	Agreed Action / Decision	Responsible	Due Date/ Review Date
1	<b>Chairman's Remarks &amp; Directorate Members' Discussion</b>				
		The Chairman welcomed members and advised that the purpose of the special meeting was to consider a Contract Extension Approval Request  No conflicts of interest were declared.		Chair	
2	<b>Approvals in Accordance with the reserved Functions of the Directorate</b>				
	2.1	<b>Contract Extension Approval Request (CEAR) - Provision of Cervical Cytology Laboratory (liquid based cytology) Screening and HPV Testing Services by Quest Diagnostics</b>  Members considered the CEAR briefing paper presented at the Leadership Team immediately prior to the Directorate meeting. They also reflected on the discussion that had taken place at that meeting. It was noted that some minor changes would be made to the document following the Leadership Team discussion but that these were not material to the decision making process.	Directorate approved the Contract Extension Approval Request (CEAR) Provision of Cervical Cytology Laboratory (liquid based cytology) Screening and HPV Testing Services by Quest Diagnostics on the Proposal of A. O'Connor Seconded by D. Sullivan	<b>Decision No. 28/11 (67)</b>	December 2018

3		Any Other Business	No items were raised		
	The meeting concluded at 11:55 am. The next meeting is scheduled for 11 December 2018				

Signed:

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J Connaghan  
Chairman

Date: