

**Minutes of the HSE Directorate Meeting
held on
Tuesday 21st November, 2017**

Directorate Members Present: T. O'Brien (Chair) S. Mulvany, P. Crowley, D. Sullivan, J. Connaghan and R. Mannion

Apologies: None

In attendance: J. O'Sullivan and D. Purcell (Secretary)

Joined the Meeting: None

Time & Location: Room 1.11, Dr. Steevens' Hospital, Dublin 8 at 1.30pm

Items are presented here in the order in which they were discussed and are numbered according to the order they appeared on the agenda.

Item	Discussion / Comments	Action
1	Minutes of Directorate meeting on the 24th October 2017	
	The minutes of the Directorate meeting on the 24 th October 2017 were approved.	
	1.2 Actions/matters arising Any matters arising were dealt with under the relevant agenda items.	
2	Chairman's Remarks and Directorate Members' Discussion	
	A number of topical issues within Divisions were discussed.	
3	Quality and Patient Safety	
	P. Crowley presented the proposal regarding Quality and Patient Safety reports to the Directorate circulated prior to the meeting. This proposal was considered and the feedback provided was discussed in detail.	
	<u>Action agreed:</u> <ul style="list-style-type: none"> • P Crowley to consider the feedback provided at the meeting and provide a further iteration of the proposal at the December meeting. 	
4	Reports from Directorate Committees	
	Audit Committee	
	4.1 Report from Meeting on 10th November 2017 The paper circulated prior to the meeting outlining the matters discussed at the Audit Committee meeting on the 10 th November 2017 was reviewed and noted.	
	J. Connaghan reported that the Audit Committee had approved the revisions made to the Audit Committee Charter in light of the publication by DPER of a revised Code of Practice for the Governance of State Bodies (2016) which came into effect on the 1 st September 2016.	
	4.2 Minutes of Meeting on 18th September 2017 The approved minutes of the Audit Committee meeting on the 18 th September 2017 were noted.	
	eHealth Committee	
	4.3 Report from Meeting 20th September 2017 In the absence of J. Carolan, consideration of this item was deferred until the 19 th December 2017.	
	4.4 Minutes of Meeting on 8th June 2017 In the absence of J. Carolan, consideration of this item was deferred until the 19 th December 2017.	
	<u>Action agreed:</u> <ul style="list-style-type: none"> • Chairs of the Audit and Risk Committees to be invited to attend Directorate meetings in Q1 2018. 	
5	Monitoring of Performance – Performance and Escalation Report September	

	2017	
	<p>S. Mulvany presented the report from the November 2017 National Performance Oversight Group (NPOG) meeting.</p> <p>The key performance issues and the service issues that have been or remain in black or red escalation following the National Performance Oversight group (NPOG) meetings with National Directors were reviewed. The actions taken and the progress made to improve performance in the areas in escalation were noted</p> <p>J. Connaghan who will chair the NPOG from January 2018 reported on his visit to University Hospital Limerick's Emergency Department.</p>	
6	Approvals in accordance with the reserved functions of the Directorate	
	<p>Health Business Services</p> <p>6.1 Property Transactions In the absence of J. Carolan, consideration of the following items was deferred until the meeting on the 29th November 2017.</p> <p>6.1.1 Leasehold Acquisition – 2nd Floor, J5 Plaza, North Road, Finglas</p> <p>6.1.2 Leasehold Acquisition – Ground Floor office at Silverstone, Ballymoss Road, Sandyford</p> <p>6.1.3 Lease to the Portrane Athletic Football Club</p> <p>6.1.4 Lease to the Saint Ita's Athletic Football Club</p> <p>Directorate Committee Membership</p> <p>6.2 eHealth Committee The appointment of R. Corbridge to the eHealth Committee was proposed by T. O'Brien, seconded by S. Mulvany and agreed. Directorate Decision No.21.11(71)2017</p>	
7	Sláintecare Report	
	<p>D. Sullivan provided an update on the DoH Sláintecare Programme Steering Group. The Directorate discussed a range of issues including progress so far and sequencing of matters in relation to the Ministerial priorities announced following the Cabinet meeting on the 13th October 2017.</p> <p><u>Action agreed:</u></p> <ul style="list-style-type: none"> The Minister's plans to establish a Governing Body to oversee HSE performance will be considered at the next Directorate meeting. 	Secretary Agenda Item 19/12/17
8	Ministerial Correspondence	
	<p>8.1 Letter re Budget 2018 Allocation for Programme for Government commitments for Mental Health in 2018 and 2019 dated 17th October 2017 It was noted that the letter from the Minister circulated prior to the meeting in relation to the budget 2018 allocation for Programme for Government commitments for Mental Health in 2018 and 2019 had been referred to A. O'Connor to draft a reply.</p> <p>8.2 Letter re HCAI/AMR and CPE dated 25th October 2017 The letter from the Minister circulated prior to the meeting was noted. Establishment and first meeting of the National Public Health Emergency Team (NPHE) for CPE has taken place and was attended by J. Connaghan, P. Lynch, S. O'Keefe and K. Kelleher.</p>	
9	Any Other Business	
	No matters were raised under this item.	

The meeting concluded at 2.15pm

Signed:

Date:

Tony O'Brien
Chairman