

**Minutes of the HSE Directorate meeting
Friday 23rd December, 2016**

Directorate Members Present: T. O'Brien (Chairman), S. Mulvany, A. O'Connor, J. Hennessy, P. Healy, L. Woods and P. Crowley

Apologies: S. O'Keeffe

In attendance: Dara Purcell (Secretary)

Time & Location: Teleconference at 10.00am

Item	Discussion / Comments	Action
1	<p>Approvals in accordance with the reserved functions of the Directorate</p> <p>1.1 Patient Private Property Accounts S. Mulvany presented the Patient Private Property Accounts (PPP) as circulated prior to the meeting. He confirmed that the Office of the Comptroller & Auditor General had finalised their audit of the 2015 PPP Accounts which were reviewed by the Audit Committee on the 18th July 2016 and 19th December 2016 and are now recommended for adoption by the Directorate.</p> <p>The key audit findings were noted; postings in Southern Area not being carried out in a timely manner; new care centre identified not previously notified; absence of segregation of duties; and other observations recurring each year ('legacy issues').</p> <p>In accordance with S. 18 of the Health (Repayment Scheme) Act 2006, adoption of Patient Private Property Accounts 2015 for submission to the C&AG for final certification was proposed by L. Woods, seconded by J. Hennessy and agreed. Directorate Decision No.23.12(52)2016</p> <p><u>Action agreed:</u></p> <ul style="list-style-type: none"> The Director General and Chief Financial Officer were nominated to sign the Accounts <p>1.2 Special Legislative Accounts 2015 S. Mulvany presented the Special Legislative Accounts 2015 as circulated prior to the meeting. He confirmed that the Office of the Comptroller & Auditor General had finalised their audit of the 2015 accounts which had been viewed by the Audit Committee at its meeting on the 19th December 2016.</p> <p>1.2.1 Hepatitis C Insurance Scheme Accounts as regulated by the Hepatitis C Compensation Tribunal (amendment) Act, 2006 Following consideration, the approval of the Hepatitis C Insurance Scheme Account 2015 for signing by the Director General and submission to the C&AG for final certification was proposed by S. Mulvany, seconded by A. O'Connor and agreed. Directorate Decision No.23.12(53)2016</p> <p><u>Action agreed:</u></p> <ul style="list-style-type: none"> J. Hennessy to consider the impact of the National Hepatitis C Treatment Programme on payments from the Hepatitis C Insurance Scheme Accounts and provide a report at a future Directorate meeting. <p>1.2.2 Long Stay Repayments Account as regulated by Section 18 of the Health Act 2006 Following consideration the approval of the Long Stay Repayments</p>	<p>Director General CFO</p> <p>J. Hennessy</p>

	<p>Account 2015 for signing by the Director General and submission to the C&AG for final certification was proposed by L. Woods, seconded by P. Crowley and agreed. Directorate Decision No.23.12(54)2016</p> <p>1.2.3 Long Stay Donations fund as regulated by Section 11 of the Health Act 2006 Following consideration the approval of the Long Stay Donations Fund 2015 for signing by the Director General and submission to the C&AG for final certification was proposed by P. Healy, seconded by A. O'Connor and agreed. Directorate Decision No.23.12(55)2016</p>	
2	2017 Divisional Operational Plans – Update	
	<p>It was noted that the National Directors for Social Care, Primary Care, Mental Health and Health and Wellbeing met with the CHO Chief Officers in relation to their 2017 Operational Plans, and that the following timeline for finalisation of Plans was expected:</p> <ul style="list-style-type: none"> • Divisional Operational Plans to be completed by 6th January 2017 • CHO Operational Plans to be finalised by 18th January 2017 • Launch of Operational Plans by 27th January 2017 <p><u>Action agreed:</u> 2017 Divisional Operational Plans to be noted at the January 2017 Directorate meeting</p>	Agenda Item 17/01/17
3	Any Other Business	
	<p>Audit Committee It was noted that:</p> <ul style="list-style-type: none"> • The Chair of the Audit Committee had agreed to extend his term of office to for six months, until the conclusion of the Annual Financial Statements 2016 process. • D. Smith's appointment as the DoH representative on the Audit Committee is to be extended to the 31st March 2017. 	Agenda Item 17/01/17 Agenda Item 17/01/17

The meeting concluded at 10.28am

Signed:

Date:

Tony O'Brien
Chairman
