

**Minutes of the HSE Directorate meeting
Thursday, 28th July, 2016**

Directorate Members Present: T. O'Brien (Chairman), S. Mulvany, A. O'Connor L. Woods, J. Hennessy, P. Healy and P. Crowley

Members of Leadership Team present: P. Lynch, R. Corbridge, R. Mannion, J. Coffey, Á. Carroll and J. Ryan

Apologies: S. O'Keeffe, D. McCallion, J. Carolan, P. Connors and M. Flynn

In attendance: J. O'Sullivan and D. Purcell (Secretary)

Joined the Meeting: O. Treacy

Time & Location: Boardroom, 3rd Floor, National Cancer Control Programme Offices, Kings Inn House, Dublin 2 at 3.00pm

Item	Discussion / Comments	Action
1	Estimates 2017 (New Developments)	
	<p>P. Lynch presented the draft Estimates submissions and briefing note on new developments as circulated prior to the meeting. It was noted that as had been previously agreed, the NSP 2017 would feature a small number of strategic priorities which it was intended would be suitable for a 3 to 5 year investment.</p> <p><u>Actions agreed:</u></p> <ul style="list-style-type: none"> • The strategic areas and funding scenarios as set out in the briefing paper were agreed. • Lead National Directors identified for each strategic area • Formal programmatic approach to implementation agreed, with cross divisional programme governance. 	<p>P. Lynch/ Á. Carroll/ D. McCallion</p>
2	Feedback from meeting with the Department of Health on 27th July 2016	
	<p>S. Mulvany and P. Lynch reported on their meeting with the DoH on the 27th July 2016.</p> <p>It was noted that the Estimates submission would be made on the basis of the core funding required to maintain the same level of services and activity in 2017 as provided in 2016 with the funding required for new policy initiatives subsequently announced on budget day.</p> <p><u>Actions agreed:</u></p> <ul style="list-style-type: none"> • P. Lynch and S. Mulvany to continue to engage with the DoH to finalise the proposed approach to the indicative investment scenarios • Latest version of the DoH view on the 2017 estimates/service planning process to be circulated to the Leadership Team. 	<p>P. Lynch/ S. Mulvany</p> <p>S. Mulvany</p>
3	Update on overall planning process and timeframes	
	P. Lynch provided an update on the process and timeframes for the 2017 Estimates and National Service Plan which were noted.	
4	Format of National Service Plan 2017	
	<p>P. Lynch spoke to the briefing paper circulated prior to the meeting. It was noted that the NSP 2017 will be a shorter plan with much more limited overall narrative.</p> <p><u>Action agreed:</u> The proposed new format of the National Service Plan 2017 was agreed.</p>	

5	Any Other Business	
	Internal Audit Report Release under FOI The Director General reported that the report of the internal audit of a number of areas within St. Vincent's public hospital and St. Vincent's Private Healthcare Group was now complete and that it would be included in the material to be released by Internal Audit under FOI for Q4 2015.	

The meeting concluded at 4.40pm

Signed:

Date:

Tony O'Brien
Chairman
