

**Minutes of the HSE Directorate Meeting
held on
Wednesday 6th December, 2017**

Directorate Members Present: T. O'Brien (Chair)*, S. Mulvany, D. Sullivan, J. Connaghan, P. Crowley* and R. Mannion

Apologies: None

In attendance J. O'Sullivan and D. Purcell (Secretary)

Joined the Meeting: J. Carolan*

Time & Location: Room 1.11, Dr. Steevens' Hospital, Dublin 8 at 10.00am

*Joined by teleconference

Item	Discussion / Comments	Action
1	<p>National Service Plan 2018</p> <p>Formal adoption of HSE National Service Plan 2018 (including the Capital Plan 2018 and the ICT Plan 2018) in accordance with section 31 of the Health Act 2004 (as amended)</p> <p>1.1 National Service Plan 2018 D. Sullivan presented the final draft National Service Plan 2018 circulated prior to the meeting which was considered in detail.</p> <p>Adoption of the National Service Plan 2018 in accordance with section 31 of the Health Act 2004 was proposed by D. Sullivan, seconded by S. Mulvany and agreed. Directorate Decision No.06.12(81)2017</p> <p><u>Actions agreed:</u></p> <ul style="list-style-type: none"> • S. Mulvany and D. Sullivan were authorised to finalise drafting or textual changes to the NSP 2018 based on final planning assumptions from the DoH, and, subject to no material changes, the plan will be submitted to the Minister for approval. • If any material changes arise, further consideration by the Directorate will be required. <p>1.2 Capital Plan 2018 & ICT Capital Plan 2018 J. Carolan presented the final draft Capital Plan 2018 and ICT Capital Plan 2018 circulated prior to the meeting.</p> <p>Adoption of the Capital Plan 2018 was proposed by J. Connaghan, seconded by P. Crowley and agreed. Directorate Decision No.06.12(82)2017</p> <p>Adoption of the ICT Capital Plan 2018 was proposed by D. Sullivan, seconded by P. Crowley and agreed. Directorate Decision No.06.12(83)2017</p> <p><u>Actions agreed:</u></p> <ul style="list-style-type: none"> • J. Carolan/D. Sullivan to finalise the cover letter to accompany the Capital Plan 2018 and the ICT Capital Plan 2018. • J. Carolan to engage with the DoH on the Capital Plan 2018 to ensure that they understand the content of the Plan. • When finalised, the cover letter and Capital Plan 2018 and ICT Capital Plan 2018 to be submitted to the Secretary General, DoH. <p>1.3 Performance and Accountability Framework 2018 P. Lynch briefed the meeting that the Performance and Accountability</p>	<p>S. Mulvany/ D. Sullivan</p> <p>S. Mulvany/ D. Sullivan</p> <p>J. Carolan/ D. Sullivan</p> <p>J. Carolan</p> <p>J. Carolan</p>

	<p>Framework 2018 had been finalised and in order for submission to the DoH.</p> <p>Approval of the Performance and Accountability Framework 2018 for submission to the DoH was proposed by J. Connaghan, seconded by P. Crowley and agreed. Directorate Decision No.06.12(84)2017</p> <p><u>Action agreed:</u></p> <ul style="list-style-type: none"> • P. Lynch to finalise the cover letter and Performance and Accountability Framework and arrange for submission to the Secretary General. 	P. Lynch
2	Any Other Business	
	No matters were raised under this item.	

The meeting concluded at 10.50am

Signed:

Date:

Tony O'Brien
Chairman