

**Minutes of the HSE Directorate meeting
Tuesday 8th November, 2016**

Directorate Members Present: T. O'Brien (Chairman), S. Mulvany, A. O'Connor, S. O'Keeffe, J. Hennessy, P. Healy, P. Crowley and L. Woods

Members of Leadership Team present: J. Carolan*, P. Connors, R. Corbridge*, R. Mannion, P. Lynch, J. Coffey, M. Flynn, Á. Carroll, D. McCallion and J. Ryan

*Joined by teleconference

Apologies: None

In attendance B. Hyland (QAV), C. Maddox (Finance), J. Curran, J. Browner (HBS), J. O'Sullivan and D. Purcell (Secretary)

Time & Location: Indigo Meeting Room, Dr. Steevens' Hospital, Dublin 8 at 10am

Item	Discussion / Comments	Action
1	National Service Plan 2017	
	<p>The draft National Service Plan 2017 circulated prior to the meeting was discussed in detail.</p> <p>National Directors presented type and volume of services to be provided for in the Plan for each Division. The key outstanding issues in completing the Plan and Divisional impact of the Plan were quantified by each National Director.</p> <p>The DoH's high-level comments on the draft Plan were also considered</p> <p><u>Actions agreed:</u></p> <ul style="list-style-type: none"> Bilateral meetings to take place with the DoH to finalise any outstanding issues National Directors to provide a short list of the remaining unresolved issues following bilateral meetings to the Director General by 11am on the 10th November 2016 to allow him to engage with the Minister and Secretary General. 	<p>National Directors</p> <p>National Directors</p>
2	Performance and Accountability Framework 2017	
	The draft Performance and Accountability Framework 2017 circulated prior to the meeting was reviewed and noted	
3	Capital Plan 2017-2021	
	<p>J. Browner joined the meeting for consideration of this item. J. Curran spoke to the presentation tabled at the meeting setting out the key risks:</p> <ul style="list-style-type: none"> Existing capital envelope is not sufficient to fund the Health Service's capital requirements Available capital is not sufficient to deliver the Government's priority projects At present there is not sufficient capital available in 2018 to progress the construction of the National Children's Hospital, which must be addressed prior to the signing of the construction contract Funding for the Equipment Replacement Programme or any other allocation/project can only be increased by reducing other allocations. <p><u>Action agreed:</u> J. Carolan and J. Curran to provide narrative on the risks to delivery of</p>	<p>J. Carolan/ J. Curran</p>

	the Capital Plan 2017-2021 for inclusion in the Plan.	
4	ICT Capital Plan 2017	
	<p>It was noted that there had been no changes to the ICT Capital Plan considered at the last meeting.</p> <p>Actions agreed:</p> <ul style="list-style-type: none"> Any amendments to be notified to R. Corbridge before the 14th November 2016. It was agreed that the ICT Capital Plan could be submitted for formal approval by the Directorate on the 14th November 2016. 	National Directors
5	Next Steps	
	<ul style="list-style-type: none"> Next draft of the National Service Plan 2017 to be circulated to the Leadership Team on the 11th November 2016. Next draft of the Plan to be submitted to the DoH on the 11th November 2016 for feedback by 10am on Monday 14th November 2016. National Directors to make themselves available for a day-long meeting on Monday 14th November 2016. 	P. Lynch P. Lynch National Directors
6	Any Other Business	
	As a follow up to the discussion at the Directorate meeting on the 7 th November 2016 in relation to pay and industrial relations, R. Mannion to draft a letter to the Minister for Health setting out the HSE's view on the need for sectoral discussions.	R. Mannion

The meeting concluded at 1.30pm

Signed:

Date:

Tony O'Brien
Chairman