|  |  |
| --- | --- |
| **PAYMENTS DUE** | **DEADLINE** |
| **Invoices due for payment in 2022**  All online processing of Invoices due for payment in 2022 must be completed no later than 5pm on the date preceding the last 2022 payment run. | **Last Payment Runs for 2022**  All Company Codes   1. Payment Run processed on   **Wed 21st December 2022** with paymentdate **Fri 23rd December 2022**  This Payment Run will include all documents in open items on SAP which are due for payments up to 31st Dec.22   1. Payment Run processed on   **Thurs. 29th December 2022** with payment date **Fri. 30th  December 2022**  This Payment run will include any additional documents due for payment which have been entered on SAP up to the 28th Dec.22 |
| All manual Invoice Vouchers for processing, relating to invoices which are due for payment in 2022 | Latest Receipt date in Payment Services, Parkgate St.  **10 am Thursday 15th December 2022** |
| All invoices for Scanning Centre which are due for payment in 2022 | Latest Receipt date in Payment Services, Parkgate St.  **10 am Thursday 15th December 2022** |
| All Uploads/ Interfaces/ payment files for processing and inclusion in final 2022 Payment Run. | Latest Receipt date (including Certified Copies) in Payment Services, Parkgate St.  **10 am Thursday 15th December 2022** |
| All invoices/ Uploads/ Interfaces/ payment files to be posted to 2022 | Latest Receipt date in Payment Services, Parkgate St.  **12.00 Noon Thursday 29th December 2022** |
| **First Payment Runs 2023** | **Wednesday 4th January 2023**  **All Company Codes excluding Capital CC 8000**  Payments processed on Wed 4th Jan 2023 with payment date Friday **6th January 2023.**  **Wednesday 11th January 2023**  **All Company Codes including Capital CC8000**  Payments processed on Wed 11th Jan 2023 with payment date Friday **13th January 2023** |