

## A message from the Editor

In this edition, Elaine Daly talks about implementation of the Real Estate module and the considerable amount of preparation required for rollout to the first pilot site.

As the eTender procurement website is to be replaced by a new platform for national tendering, Cathy Keenan takes us behind the scenes, detailing her involvement in testing the new system ahead of the go-live in April.

Our guest spotlight focuses on John Duggan and Kevin Flynn who will be providing training to make the digital transition to the various NEIS modules as seamless as possible.

The Environmental & Sustainability module is now available for rollout to end users, so Rachael Keating talks us through her work over the past six months preparing for go-live.

A key deliverable for NEIS was the provision of an on-cloud digital library accessible to everyone. Yvonne Gregory, chair of the Library Oversight Group, takes us through the work put in for its implementation.

Finally, spring is upon us, enjoy the stretch in the evenings and we will catch up on more NEIS developments in the next edition.

*Bernard Pierce*

# NEIS

NATIONAL ESTATES INFORMATION SYSTEM

# BULLETIN



Newpark Primary Care Centre, Old Golf Links Road, Newpark, Kilkenny, a four-storey Primary Care Centre including a GP area, a dental clinic and consultancy rooms.

## Environmental module getting ready for go-live

The Environmental and Sustainability (E&S) module of Tririga has progressed well over the last few months and is now entering the final weeks before go-live for the module in April 2023.

Over the last six months, four iterations have been completed in collaboration with IBM. The iterations covered the areas of:



**Rachel Keating**  
Product Owner -  
Environmental and  
Sustainability

- ☑ Utility Meters
- ☑ Utility Logs (energy, water and waste)

- ☑ Scope 1, 2 and 3 Carbon Emissions
- ☑ E&S opportunities (ROO)
- ☑ E&S reporting

As part of the development of the E&S module, we have been collecting and collating substantial amounts of data throughout the course of the iterations.

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# Environmental module getting ready for go-live

Continued from page one.

Electrical and gas meter numbers have been collected for the HSE's significant energy users and will be an ongoing exercise for the remaining HSE sites.

Historical monthly consumption for electricity and oil over the last three years will also be available for these largest users on Tririga. Annual waste consumption for our largest acute sites has been collected.

We are continuing to work on growing

the level of historical monthly gas consumption and quarterly water consumption that will be available.

As part of the ongoing fifth iteration end to end testing of the system is being completed. Many thanks to all the end users who are assisting with this final testing phase and helping to close out the final stage of the project before Go Live!

Shortly we will begin rollout and training for our end users. The initial rollout for E&S will focus on training end users

within the Climate Action and Sustainability Office along with Energy Officers, Energy Leads, and Sustainability Officers in the various Estates Offices across the country on Utility Meters and Utility Logs.

Later in the year training on the other E&S items including the Register of Opportunities will be rolled out.

I am looking forward to engaging with all end users as this training progresses and getting feedback on what we can do to improve the system.

## New platform for National Tendering Service

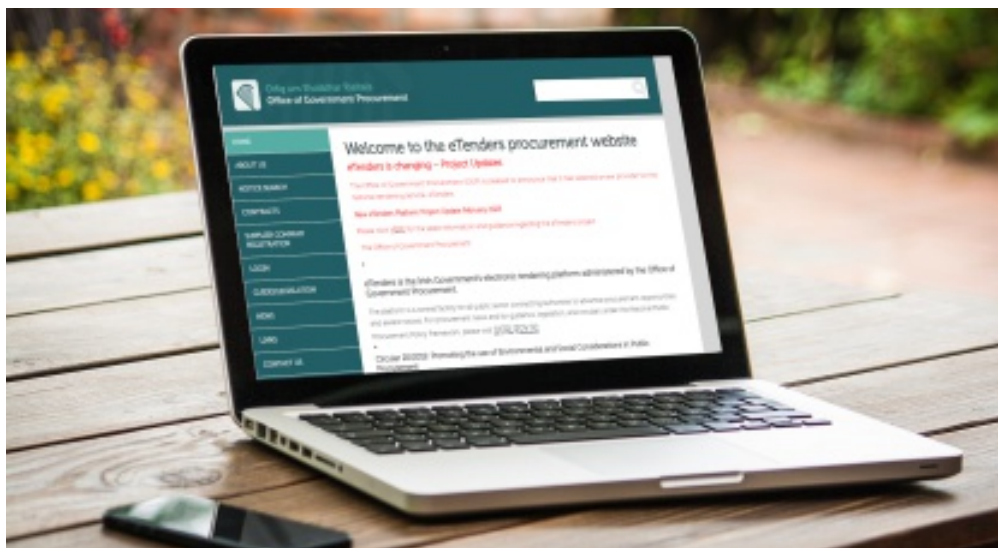


**Cathy Keenan**  
**NEIS Office Manager & eTenders Administrator**

Last year The Office of Government Procurement (OGP) announced European Dynamics as the new supplier to provide the national tendering service, eTenders.

User Acceptance Testing (UAT) commenced on the new European Dynamics Platform on the 8th February and concluded on the 28th February.

In my capacity as HSE Capital and Estates System Administrator for eTenders, I have been heavily involved in the UAT and my first impressions are that the new platform is much more task-driven than eTenders with some new terminology to be learned, for example, Call For Tender instead of Request for Tender. The reporting module is still in development, but early indications are that it will be a



welcome improvement on what is currently available through eTenders.

While the EU Dynamics project is on track to go live in Q2 2023, it is reassuring to know an additional 12-month contract has been secured with the current eTenders provider which will enable completion of any RFTs currently started.

The proposed go-live date for European Dynamics is mid-April 2023 and all new projects will need

to be procured on European Dynamics from then onwards. The Office of the National Director of HSE Capital and Estates recently issued a detailed communication to all ANDs and EMs on this topic.

A targeted training programme will be rolled out by the OGP, including webinars, videos, manuals and online/classroom based learning. Further information including Frequently Asked Questions (FAQs) can be accessed on the "eTenders System Change Updates" section of the OGP website [here](#).



Above, Kevin O'Flynn and John Duggan, two of NEIS's dedicated trainers who help make the transition to the various modules as seamless as possible.

# Our Training Team are ready to help

## GUEST SPOTLIGHT

Did you know that NEIS have their own dedicated trainers to help make the transition to the various modules as seamless as possible?

**John Duggan** arrived in April 2022 after previously working as an ICT Trainer for CHI Temple Street Hospital during the COVID-19 pandemic where he trained non-consultant hospital doctors on using clinical systems, designed and delivered training on Cisco WebEx for staff to work/meet remotely whilst social distancing and trained doctors on the use of "Attend Anywhere" for video appointments.

In addition, John worked closely with clinical education teams on running remote conferences and training workshops.

**Kevin O'Flynn** joined the HSE after working in the UK with Network Rail Infrastructure Limited, where he designed and developed training and

also trained Maintenance Planners in Maintenance Planning, Asset Management and Safe Systems of Work. This also included a personal development module to help them achieve their maximum potential.

Kevin joined the NEIS team in April 2022 and has been instrumental with John for the design and development of the Operations and Maintenance training materials, delivering direct courses to more than 150 HSE maintenance staff to date.

As NEIS develops John and Kevin will help to deliver the Aconex, Capital Projects, Real Estate, Environmental and Sustainability, and Space modules to HSE staff.

**If you have any training questions or would like to request training either online or face to face then drop a request via the NEIS Help Desk: [NEIS.Support@hse.ie](mailto:NEIS.Support@hse.ie)**

### NEIS TIMELINE



Phase 1A: Aconex Project Common Data Environment (CDE), Contract and Cost Management, October 2021



Phase 1A: Tririga "Projects" i.e. Capital Programme Management, October 2021



Phase 1B: Tririga "Operations" i.e. Maintenance incl. Medical Equipment, April 2022



Phase 2: Tririga "Real Estate" i.e. Property Management, due October 2022



Phase 3: Tririga "Environmental" i.e. Environment & Sustainability, due April 2023



Phase 4: Tririga "Facilities" incl. Space Management, due October 2023





# ROLLOUT OF THE NEIS REAL ESTATE MODULE



**Elaine Daly**

**HSE Capital & Estates  
Property Manager**

*Elaine joined the NEIS Team in January 2023 for the implementation of the Tririga "Real Estate" module to the regional offices.*

This module was configured as part of NEIS to deliver a modern tool to strategically manage the HSE estate, and will be piloted in the Tullamore Capital and Estates Office in conjunction with Corporate Estates Office In April 2023, with the other regional Capital and Estates offices being brought online later in the year.

To effect this rollout, considerable preparatory work has been undertaken in conjunction with the pilot office. Firstly, to align data from the pilot area with the Tririga Portfolio, then identify and fill any gaps found in the data and subsequently creating new "Contracts" on the system to comprehensively capture the details of the existing leases and licences undertaken by the HSE. "Contracts" is a new concept with regards to leases and licences, and will be an essential tool for their management and implementation going forward. Once the preparatory work is



completed, in-person training will be delivered to the pilot office for the operation of the system which will include condensed sessions for Estate Managers and general staff, with more detailed training proposed for Property Managers/ Assistant Property Managers and relevant admin and support staff.

Support in the form of training manuals, protocol guidance and dedicated NEIS support will ensure that the pilot office will have sufficient resources available to sustain implementation of the Real Estate module going forward.

There will be a level of "hypercare" following the rollout to the pilot office with periodic reviews post training delivery. A detailed review by the pilot office three months after delivery will be undertaken to evaluate the successes and

challenges encountered which will guide any enhancements necessary for future delivery.

The rollout of the Real Estate module in the pilot office will be the model for delivery to the subsequent offices, potentially in the South or West depending on the availability of the office and the data.

The learnings from each office will be guidance for the delivery to the next office with Q1 2024 proposed as the date when all offices will have it in place.

As the configuration of the Real Estate module of Tririga is completed, any further modifications will ensure that the system is presented as a useful and beneficial tool for Property Managers to effectively manage the HSE's estate and ensure accurate reliable and efficient information to inform future transactions.

# KNOWLEDGE LIBRARY IS A VITAL ASSET



**Yvonne Gregory**  
Strategic Business Manager,  
Chair of Library Oversight Group

The Capital and Estates library is established to support all Capital and Estates staff access digital information resources.

The library will be accessible to all registered users of the Aconex (Oracle) platform, hosted through the National Estates Information System.

The library will be a single repository of a range of documents, including:

- ☑ Policies, procedures and protocols;
- ☑ Best practice guides, codes, Health Building Notes and Health Technical Memoranda;
- ☑ Technical documents and specifications;
- ☑ Statutory documents – planning, building control, health and safety etc.;
- ☑ Strategy documents;
- ☑ Reports, circulars and regulations.

The process of on-boarding an initial tranche of documents to the library has commenced and awareness and training on how to access this new and exciting resource begins shortly for everyone.

All you will have to do is register to use Aconex and complete the short training module which will help you navigate the library and easily access resources such as



- ☑ I2I Standards Management Platform for access to relevant Irish, International and European standards including historical versions
- ☑ IHS Markit for access to all British Standards and 450 other publishers
- ☑ SFG20 via centrally managed licenses to access standardised technical inspection procedures and protocols for all assets / systems specific to healthcare on all technical assets.

The success of the library resource will depend on everyone. Firstly, we need all staff to play their part in identifying suitable documents to be on-boarded to the library, which can be proposed through a custom built Aconex workflow making it easier for the relevant review group or subject matter lead to validate the information for inclusion.

Secondly, we want to be able to transition to the new library in Aconex as soon as possible which means moving from existing legacy arrangements.

Finally, we want everyone in their own teams to champion the use of the library as the single reservoir of knowledge for Capital and Estates.

A Library Oversight Group is established which will; promote standardisation for newly created library documents, identify key tasks and enablers to support the operation of the library, act as the final gatekeeper for the management of library content, support sustained engagement with all users and report on the operational functionality of the resource to the management team.

The library offers a range of benefits to Capital and Estates by:

- ☑ Acting as a single repository for up-to-date documents, thereby improving efficiency;
- ☑ Functioning as a key tool in the delivery of excellence and continuous quality improvement;
- ☑ Aiding timely decision making;
- ☑ Supporting collaboration and increasing knowledge sharing among colleagues;
- ☑ Enhancing standardisation and consistency;
- ☑ Assisting personal professional development.

Mark Twain once said “the secret of making progress is to get started”, so let’s all ensure that the library is a key deliverable for Capital and Estates in 2023. Watch out for updates on library awareness and training soon.

# Online training for NEIS modules

Instructor led online training is available for a number of NEIS modules.

The table below details training planned for Q2 of 2023. There will

also be local training delivered for new modules as they are brought online, i.e. Capital Projects, Real Estate and Environmental & Sustainability.

If you would like to register for training, you send your request to [NEIS.Support@hse.ie](mailto:NEIS.Support@hse.ie), or view "Upcoming Training events" on the [dedicated NEIS Training Site](#).

Aconex Training	Format	April	May	June
Service Requests (Tririga O&M)	1 x 30 mins	Wed 5th 10.30 am	Wed 3rd 10.30 am	Wed 7th 10.30 am
HSE Capital & Estates Staff (Aconex)	Series of 2.5 hr sessions		Starting Mon 15th 10 am	
Design Team & Contractors (Aconex)	2 x 2 hrs	Mon 3rd & Wed 5th 10 am	Tue 2nd & Mon 8th 10 am	Tue 6th & Mon 12th 10 am
Project Initiation (C&E Staff) (Aconex)	1 x 2 hrs			Mon 19th 10 am
End User Training (Aconex)	1 x 2 hrs	Mon 17th 10 am		Mon 26th 10 am



**If you have any questions?**  
Contact us on our dedicated  
email address



**[NEIS.support@hse.ie](mailto:NEIS.support@hse.ie)**

Find out more about NEIS on [www.hse.ie](http://www.hse.ie)