



# Sustainability Check List

## LABORATORY



- Aim to use less chemicals and always use a spill tray.
- Do not pour chemicals down the sink and always dispose of them according to waste management procedures.
- Recycle all suitable clean glass.
- Aim to use non-disposable laboratory ware as much as possible and minimise consumption of disposable laboratory ware.
- Turn fume cupboards off and lower sash when not in use - do not store chemicals in fume cupboards.
- Make optimum use of daylight and turn off lights in unoccupied rooms, unused areas and corridors when not needed and safe to do so.
- Dress appropriately for laboratory temperature, avoiding need for personal heating or cooling appliances.
- Report leaking taps, running toilets, damage to window frames and doors to enable repair.
- Turn off all non-essential equipment e.g. PCs, photocopier, fax machine, lighting & appliances over lunch breaks, nights & week-ends if not needed.
- Print only when necessary and when you must print use recycled FSC paper, print double sided and in grey scale.
- Have waste bins in the correct locations and segregate waste into the appropriate waste streams - recycle, landfill and healthcare risk waste.