



Appendix 20

Cost of Patient Representation involvement

Consideration should be given to the following costs.	
For Patient Representatives	Cost
<ul style="list-style-type: none"> • Payment in recognition of time given • Meal /Coffee vouchers • Donation to a group (patient/disease support group) • Funding for training • Travel costs • Childcare/Carer/Support workers costs • Overnight accommodation • Administrative costs e.g. printing and postage. • HSE Policy for Reimbursement of Service User Expenses: https://www.hse.ie/eng/about/who/qid/person-family-engagement/resourcesqid/policy-for-the-reimbursement-of-service-user-expenses-2017.pdf 	TOTAL:
For the Organisation Finding people	Cost
<ul style="list-style-type: none"> • Cost of finding people/patients to get involved? • Administration costs • Advertising and interviews • Training costs • Venue and catering costs • Materials printed information • IT equipment • Conference fees • Facilitator costs • Language translation and interpretation costs • Support for people with disabilities or impairments 	TOTAL: