

PUTZ Collaborative Phase 4 Advisory Group Terms of Reference

1. Background:

The issue of the prevalence of pressure ulcers (PU) in Ireland is well researched and there is substantial International evidence that using a collaborative quality improvement approach can positively impact on reducing the rate of pressure ulcers.

The HSE QID commenced the National pressure ulcer safety programme in 2014 and through a phased approach offered sectors of Irish healthcare an opportunity to participate in Pressure Ulcer to Zero (PUTZ) collaborative. The PUTZ collaborative continues to achieve positive outcomes for patients and staff, with phase 3 achieving a 67.5% reduction in avoidable pressure ulcers across 22 participating teams over 12 months in the South/South West Hospital Group and Dublin Midlands Hospital Group.

The National Quality Improvement (NQI) team formerly QID have embarked on *New Ways of Working*. NQI are in the process of leading the priority Sustainable Quality Improvement (QI) programmes which prioritises five patient safety areas to partner with organisations to deliver targeted improvements in line with the HSE Service Plan (2019) and reflective of Sláintecare (2018) objectives. One of these priority areas for improvement is a QI collaborative aimed at reducing the number of Falls and avoidable pressure ulcers across the health and social care system.

NQI are currently in the process of commencing Phase 4 of the Pressure Ulcer Collaborative which will see a QI collaborative partnering up with multi-disciplinary teams from both CHOs and Hospital Groups on a phased basis over the next year.

2. Purpose of PUTZ Advisory Group:

The Advisory Group will partner to provide specific clinical expertise and technical knowledge and skills sets to support the planning, development and delivery of PUTZ Phase 4 as part of the QI Sustainable Collaborative which include:

- Promotion of an integrated approach to reducing PU across the healthcare services.
- Development of Pre-work and participating team preparedness.
- Development and delivery of learning session material.
- Coaching support for participating teams.
- Facilitating the development of education & skill development resources.
- Measuring for Improvement.
- Planning for sustainability and spread.
- Evaluation of Phase 4.

The PUTZ Advisory Group will work in partnership with the QI Sustainable Collaborative Programme Lead. Advisory Group members will act as a conduit through which information about the collaborative is shared with colleagues and liaise with groups and activities that relate to pressure ulcer prevention.

3. Frequency of meetings:

Members will be invited to attend an initial face-to-face meeting followed with bi-monthly meetings with teleconference facilities as appropriate (approximately 1 hr). In the event that members cannot participate it is expected that the member will communicate with the PUTZ chair in advance of the meeting. (Where meetings need to be more frequent, this will be discussed and agreed as a group).

Agenda/Actions from meetings: The agenda for meetings will be circulated to members in advance. Members will be invited to contribute items to the agenda in advance of meetings. Formal minutes will not be recorded however action points, actions owners and key decisions will be recorded and circulated to the group.

4. Quorum:

Four + one members: Quorum will only be required for key decision making.

5. Membership:

Proposed membership

Name	Professional Role	Organisation
Ms. Maria Lordan Dunphy /Ms. Roisin Breen	Assistant National Director Sustainable QI Programme Lead (Chair)	HSE NQI Team
Ms. Brid Boyce	National Quality Improvement Advisor National QI PUTZ Lead	HSE NQI Team
Professor Zena Moore	Professor and Head of the School of Nursing and Midwifery Academic Expert on the topic	RCSI School of Nursing & Midwifery
Ms. Maureen Nolan	Director of Nursing National Lead for the development of the HSE National Wound Management Guidelines (2018) and Lead for the Implementation and Audit of Nurse Referral of Ionising Radiation and Medicinal Prescribing	HSE ONMSD
Ms. Liz Maddox	Service User Patient Representative	
Ms. Martina Rafter	Chair of the Tissue Viability Nurse Association of Ireland (TVNAI)	HSE TVNAI
Ms. Alison Enright	HSCP Development Manager National Health & Social Care Professions Office(HSCP)	HSE
Ms. Maura Loftus	Director of Nursing & Midwifery CNME Tullamore Honorary Secretary Irish Association of Directors of Nursing & Midwifery (IADNM)	HSE

This group may also expand to include other representatives as required.