|  |  |
| --- | --- |
| Identify | Seeking approval for introducing Schwartz Rounds |
| Situation | [briefly describe the topic/area for QI / situation] |
| Background | [provide brief high-level background / context / why this is important] |
| Assessment | [set out your assessment of the situation and options for action] |
| Recommendation | Recommendations that Organisation’s Management team might consider  [inert details of your team’s recommendations] |
| Decisions required: | **Seeking approval to proceed with Schwartz Rounds Initiative [implementation/resources / financial spend]** |
| Report prepared by | [indert names] |
| Additional information | [add url links to relevant information or attached brief appendix] |

Tip: try and keep the ISBAR report to one page