**FOUNDATION WORKSHOP IN PERSON-CENTREDNESS**

**(FOR SERVICES)**

[**Criteria and Application Form**](file:///C:\Users\lornapeelo\Documents\QI\A%20Person-centred%20Programme\2021\Foundation%20workshop\Foundation%20Workshop%20application%20and%20criteria%20draft%201.docx)

**Information about the Foundation Workshop**

The National Quality Improvement Team has developed a foundation workshop (level 1) for services interested in deepening their understanding of person-centredness. The workshop provides a starting point for further critical dialogue within teams about being more person-centred with each other as well as people they provide a service for.

**Purpose**

The purpose is to provide an introduction to person-centred practice and workplace culture for teams and managers. It helps managers and teams to increase their understanding of person-centredness and how it applies to their service. It is suitable for all staff members in all services (direct service provision, administration or corporate settings), regardless of seniority or grade.

**Intention**

* To explore the meaning and increase understanding of person-centredness
* To explore values underpinning person-centredness.
* To experience with others, collaborative and participative methods of using person-centred approaches to understand the realities of existing practice and culture.

**Processes**

This is an online interactive workshop using person-centred approaches to explore the meaning of person-centredness and its potential in beginning to understand the realities of practice and culture.

**Preparation in Advance of the Foundation Workshop**

Please read the following carefully to ensure that you can fully commit to all the requirements before submitting an application form.

* The workshop is for managers and their teams to explore person-centredness together.
* The ideal number of participants will be 6-10 people, with an absolute maximum of 12 people.
* Before applying, you need to have a conversation with the team to gauge their interest and willingness to participate in this type of workshop.
* Each participant needs to be able to attend the full session as part of their contribution to collaborative teamwork.

**Foundation Workshop Application Form**

Team details are to be completed by the manager.

I have read the requirements set out and have discussed and agreed this application with the team.

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| **Name of team manager making this application** |  |
| **Mobile number** |  |
| **E-mail address** |  |
| **Name of organisation** |  |
| **Location / address** |  |
| **Short description of your service** |  |
| **Number of team members** |  |
| **Signature** |  |
| **Date** |  |

**Once your application is received a facilitator from the workshop team will be touch with you to arrange a conversation ahead of setting a workshop date.**

**\*GDPR:** Applicant details will be held by the workshop team and used only for work related to the National Person-Centred Culture Programme. We will not share your information with third parties without your permission and all information we do hold is kept in secured files that are encrypted as per HSE data protection policy.

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