Quality Improvement Toolkit

Tool 15: After action review (AAR)

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Building a Better Health Service | Seirbhís Sláinte Níos Fearr á Forbairt
National Quality Improvement Team

1. Why?

After completing an improvement project it may be helpful to look back at the process and what you learned from it. This will consolidate learning for future improvement efforts. This template is especially useful for large complex projects (Level 2).

2. How?

Fill in the template below with your improvement team.

Project Name:

Project Lead:

Key dates:

Commencement date: _____   Completion date: _____

3. Project team

4. Background to the project:

5. What tools were used?

Champion
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Working in partnership with you to lead innovation and lasting quality improvement to achieve measurably better and safer care

Tool 15 of 16
Version 1.0
Date effective: May 2019

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What was expected (what did we set out to do)?	What actually happened?
• What was the planned objective and outcomes?	• How were priorities for implementation identified?
• Review against driver diagram	• Description of project - what you did, saw or experienced during process
• Was there a shared agreement?	• Describe process of engagement
• Where the 6 drivers of the framework included?	• Measurement for improvement and outcomes
•	•

Why was there a difference (expectation versus reality)?	What can be learned?
• Why there was a difference between the expected outcomes and what has been achieved?	• What would be different next time?
• What has been successful and / or worked well?	• What are the two to three lessons you would share with others?
• What has been challenging and not worked so well?	• How do we ensure success in the future/what recommendations are there for the service?
• What could have gone better and why?	• What steps have been put in place to sustain this initiative?
	• What steps have been put in place to enable the spread of this initiative to other units/services

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