

QuitManager Guidance Note 13

How to name a Group clinic for QuitManager

The Purpose

This document explains how to name a Group clinic for set up on QuitManager. There are two main types of group clinics:

- HSE CHO and Hospital Group Support Clinics and
- Those funded under the Sláintecare Healthy Communities Programme (SHCP)

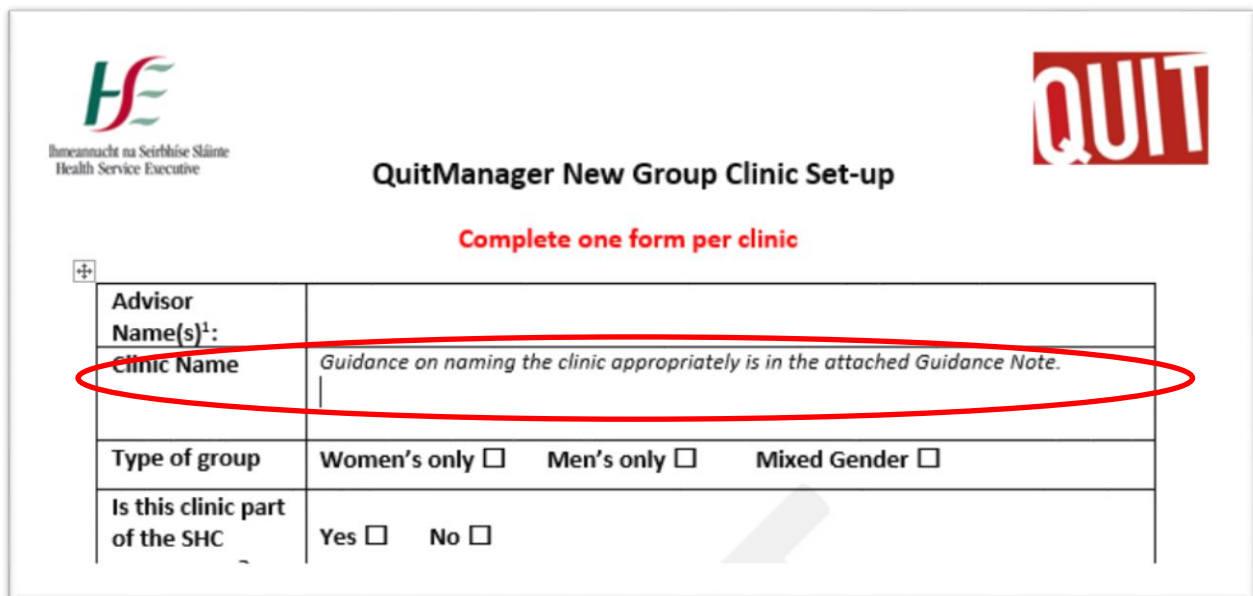
Process

1. Download the Group Clinic Set-up form [HERE](#)



The screenshot shows a 'QuitManager Resources' page. On the left is a navigation menu with links: > Smoking and pregnancy, > Smoking the Facts, > Gerry Collins' 1 in 2 story, > Research, > Resources (circled in red), > Tobacco Free Ireland Partners Conference, > Legislation, > Retailer Guidance. On the right is a list of resource links: Client Information Leaflet, Information Systems Access Request Form, Third Party Access Request Form, New One to One Clinic Set-Up Form, Referral Source Set-Up Request Form, QuitManager Advisor User Guide V1.6, and QuitManager New Group Clinic Set Up (circled in red).

2. Enter the clinic name following the instructions in points 3 or 4 overleaf.



The screenshot shows the 'QuitManager New Group Clinic Set-up' form. It includes the HSE and QUIT logos. The title is 'QuitManager New Group Clinic Set-up' with the instruction 'Complete one form per clinic'. Below is a table with the following rows:

Advisor Name(s) ¹ :	
Clinic Name	Guidance on naming the clinic appropriately is in the attached Guidance Note.
Type of group	Women's only <input type="checkbox"/> Men's only <input type="checkbox"/> Mixed Gender <input type="checkbox"/>
Is this clinic part of the SHC	Yes <input type="checkbox"/> No <input type="checkbox"/>

The 'Clinic Name' row is circled in red in the original image.

3. If your clinic is part of your regular HSE CHO/ Hospital Group stop smoking support service follow steps A – C below:

- A. Type of group: WCQ Men, WCQ Women, WCQ Mixed
- B. Venue
- C. The month and year that the course is starting:

Sample WCQ Clinic Name: WCQ Women, Mallow Family Resource Centre, Feb 2022

4. If the clinic is funded under the Sláintecare Healthy Communities Programme, follow steps A – E below:

- A. Funding Initiative – SHCP
- B. SHCP Area: using the appropriate name from the table below.

Cavan A	Cork A	Donegal A – Inishowen
Donegal B – Gaeltacht	Dublin A – Finglas & Cabra	Dublin B – Ballymun
Dublin C – Kilmore & Priorswood	Dublin D – Clondalkin	Dublin E – Tallaght
Dublin F – Cherry Orchard	Kildare A	Limerick A
Longford A	Mayo A	Tipperary A
Waterford A	Westmeath A	Wexford A
Wicklow A		

- C. Type of Group: WCQ Men, WCQ Women, WCQ Mixed
- D. Location
- E. Month and year group is starting

Sample SHCP WCQ Clinic Name:

SHCP Longford A, WCQ Men, Ballinalee Family Resource Centre, February 2022

Contact Us:

If you have any further queries please email quitmanager.tfi@hse.ie
