

## QuitManager Guidance Note 14

### How to name a One-to-one clinic for QuitManager

#### The Purpose

This document explains how to name a one-to-one clinic. There are **4** main types of one-to-one clinics:

1. HSE CHO and Hospital Group One-to-one clinics,
2. Those funded under the Sláintecare Healthy Communities Programme (SHCP),
3. Those funded under the Enhanced Community Care (ECC) Programme, and
4. HSE Staff Initiative clinics.

#### Process

1. Download the one-to-one Clinic Set-up form [HERE](#)



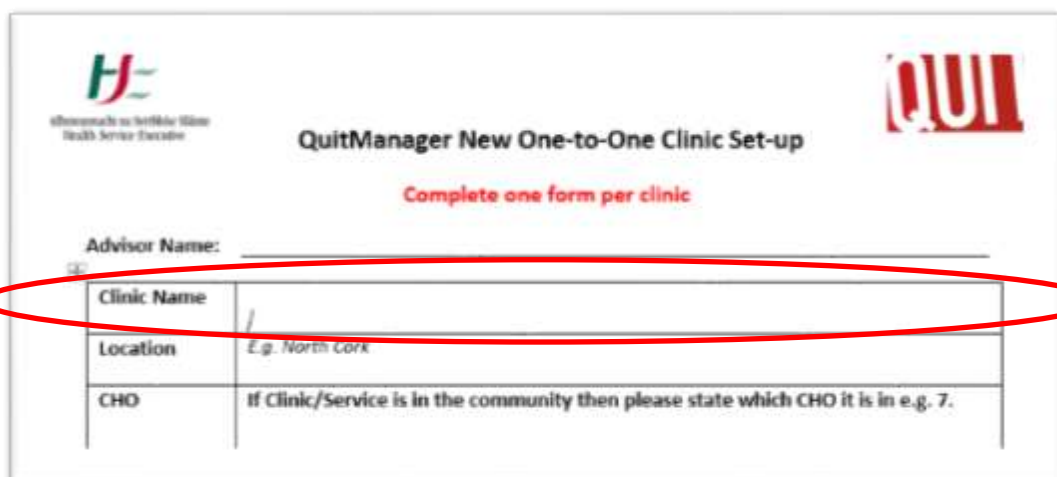
#### QuitManager Resources



- [Client Information Leaflet](#)
- [Information Systems Access Request Form](#)
- [Third Party Access Request Form](#)
- [New One to One Clinic Set-Up Form](#)
- [Referral Source Set-Up Request Form](#)
- [QuitManager Advisor User Guide V1.6](#)

#### Guidance Notes

- [Guidance Note 1: Select Referral Source](#)
- [Guidance Note 2: Management of Client Records](#)
- [Guidance Note 3: Marking an Episode Complete](#)
- [Guidance Note 4: Request Deletion of Record on QuitManager](#)

2. Enter the clinic name, following the guidance notes for the specific funding stream in steps 3, 4 or 5 overleaf.




**QuitManager New One-to-One Clinic Set-up**


**Complete one form per clinic**

Advisor Name: \_\_\_\_\_

<b>Clinic Name</b>	
<b>Location</b>	<i>E.g. North Cork</i>
<b>CHO</b>	<i>If Clinic/Service is in the community then please state which CHO it is in e.g. 7.</i>

**3. If your clinic is part of the regular HSE CHO/ Hospital Group stop smoking service, enter the name of the venue where the clinic is held:**

- e.g. 1: Mallow Primary Health Care Centre  
e.g. 2: Cavan General Hospital Stop Smoking Clinic

**4. If the clinic is funded under the Sláintecare Healthy Communities Initiative, follow the steps below:**

Enter the clinic name on the “QuitManager One-to-One Clinic Set-Up” form using the following format:

- A. Funding Initiative – SHCP
- B. Area – Include the SHCP area (See list below)
- C. Type of Service: Maternity, Mental Health, Acute or Inequalities.
- D. Location

Sample clinic name:

- SHCP Longford A, Maternity, College Medical Centre, Longford

Cavan A	Cork A	Donegal A – Inishowen
Donegal B – Gaeltacht	Dublin A – Finglas & Cabra	Dublin B – Ballymun
Dublin C – Kilmore & Priorswood	Dublin D – Clondalkin	Dublin E – Tallaght
Dublin F – Cherry Orchard	Kildare A	Limerick A
Longford A	Mayo A	Tipperary A
Waterford A	Westmeath A	Wexford A
Wicklow A		

**5. If the clinic is funded under the Enhanced Community Care or the Staff Initiative, follow the steps below:**

Enter the clinic name on the “QuitManager One-to-One Clinic Set-Up” form using the following format:

- A. Funding Initiative – ECC\* or HSE Staff Clinic
- B. Area and/or Network
- C. Location

\*The naming format for ECC’s may be updated in due course.

Sample clinic names:

- ECC, North Louth, South Louth & Bettystown, Bettystown Primary Care Centre
- HSE Staff Clinic, CHO2, Galway, Mayo & Roscommon.

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**Contact Us:**

If you have any further queries please email [quitmanager.tfi@hse.ie](mailto:quitmanager.tfi@hse.ie)