Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Swiftqueue Monkeypox Solution

Completing the Vaccination & The Consent and Eligibility From

Dedalus group
Swiftqueue
CO-ORDINATED HEALTHCARE... EMPOWERED

Reader Information

Title:	Training Manual
Purpose:	To demonstrate how to capture the Consent and Eligibility, capture the vaccination information and complete the appointment
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Reviewed by:	Patrick McGrane
Publication Date	September 2022
Target Audience	Monkeypox Ops Administrators & Vaccinators
Version	1.0
	Issued

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CO-ORDINATED HEALTHCARE... EMPOWERED

Gathering the Point of Care Information such as Consent and Validation of Eligibility & Completing the Vaccination

Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

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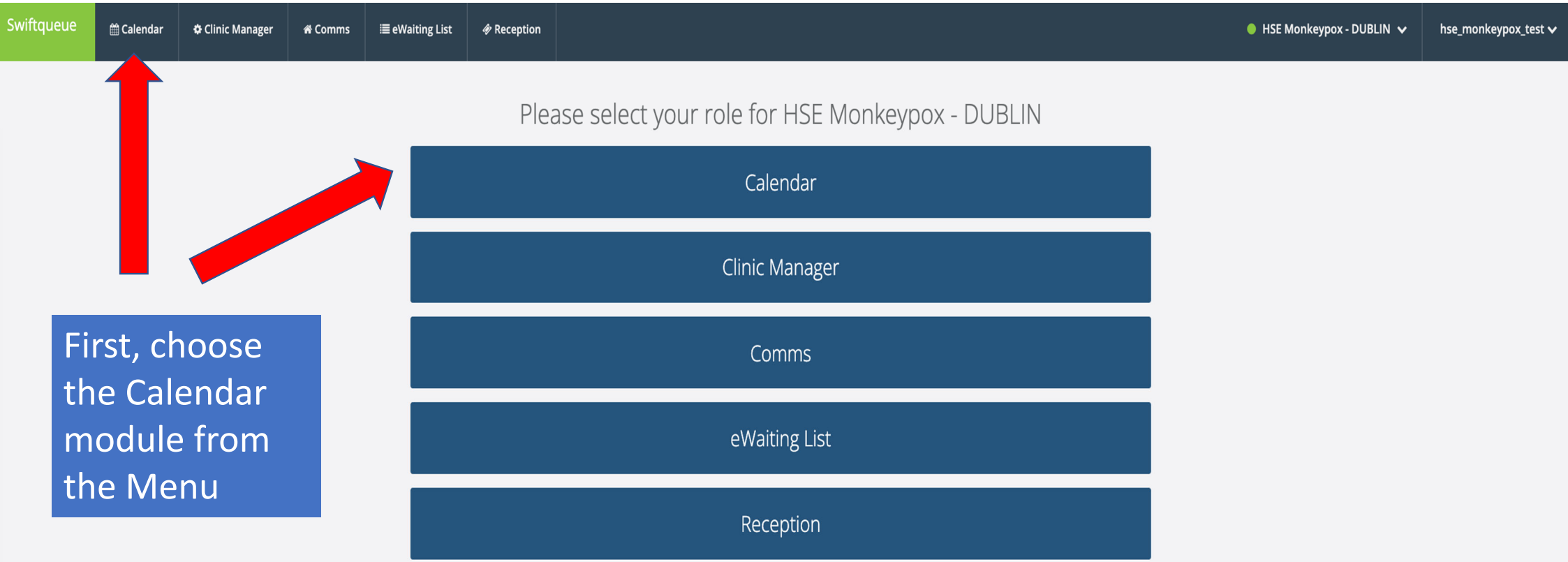
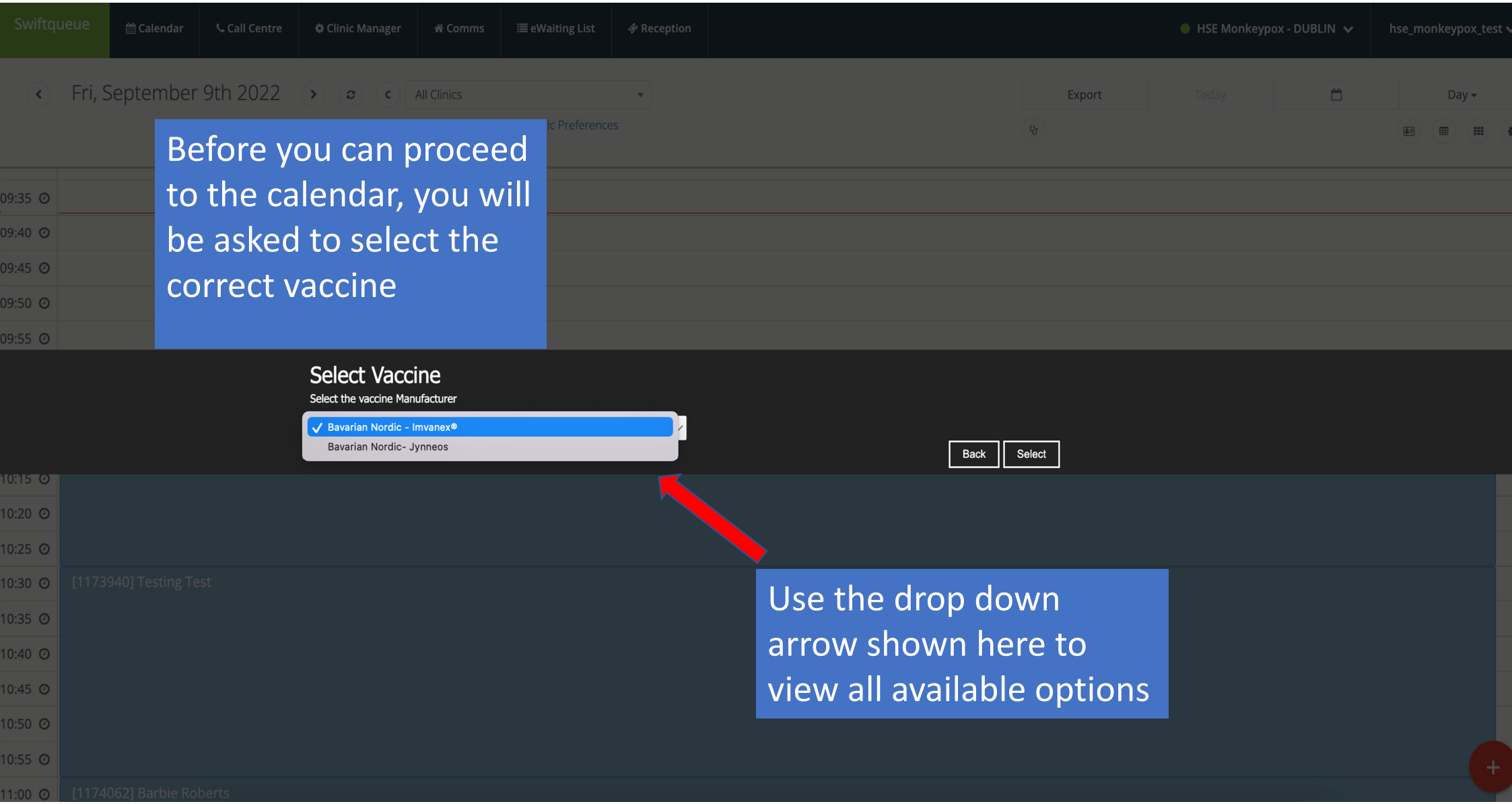
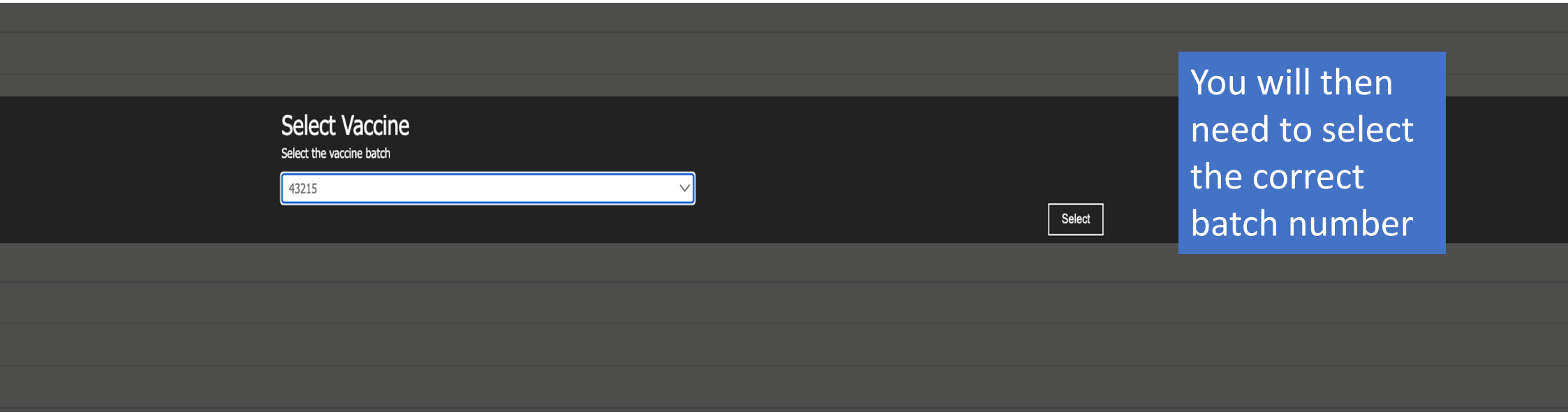
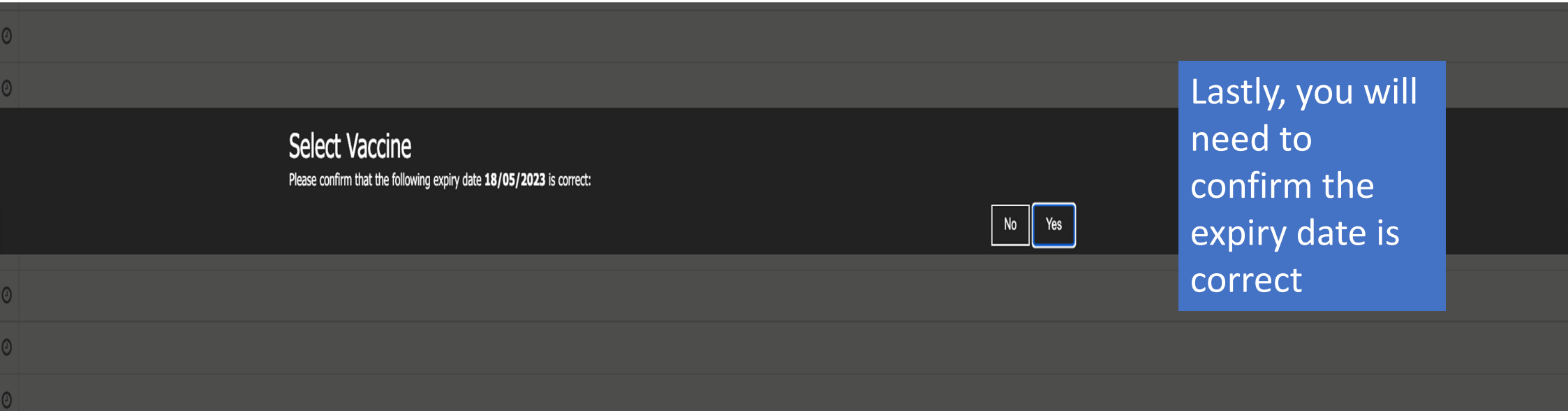
Swiftqueue
CO-ORDINATED HEALTHCARE... EMPOWERED


Swiftqueue
Calendar
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Please select your role for HSE Monkeypox - DUBLIN
Calendar
Clinic Manager
Comms
eWaiting List
Reception
First, choose the Calendar module from the Menu

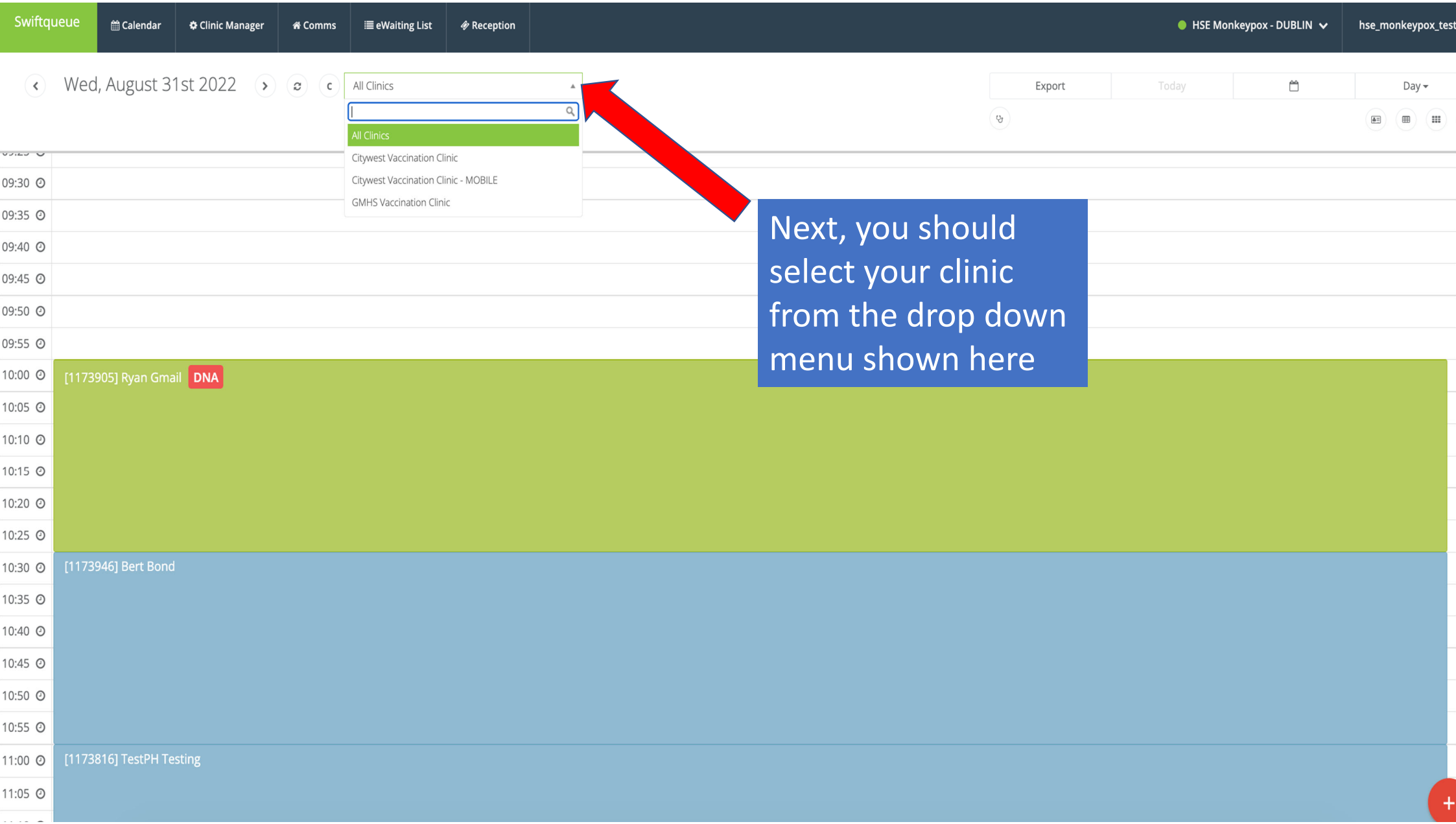

Swiftqueue
Calendar
Call Centre
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Fri, September 9th 2022
All Clinics
Export
Today
Day
Before you can proceed to the calendar, you will be asked to select the correct vaccine
Select Vaccine
Select the vaccine Manufacturer
Bavarian Nordic - Imvanex®
Bavarian Nordic- Jynneos
Back
Select
[1173940] Testing Test
[1174062] Barbie Roberts
Use the drop down arrow shown here to view all available options

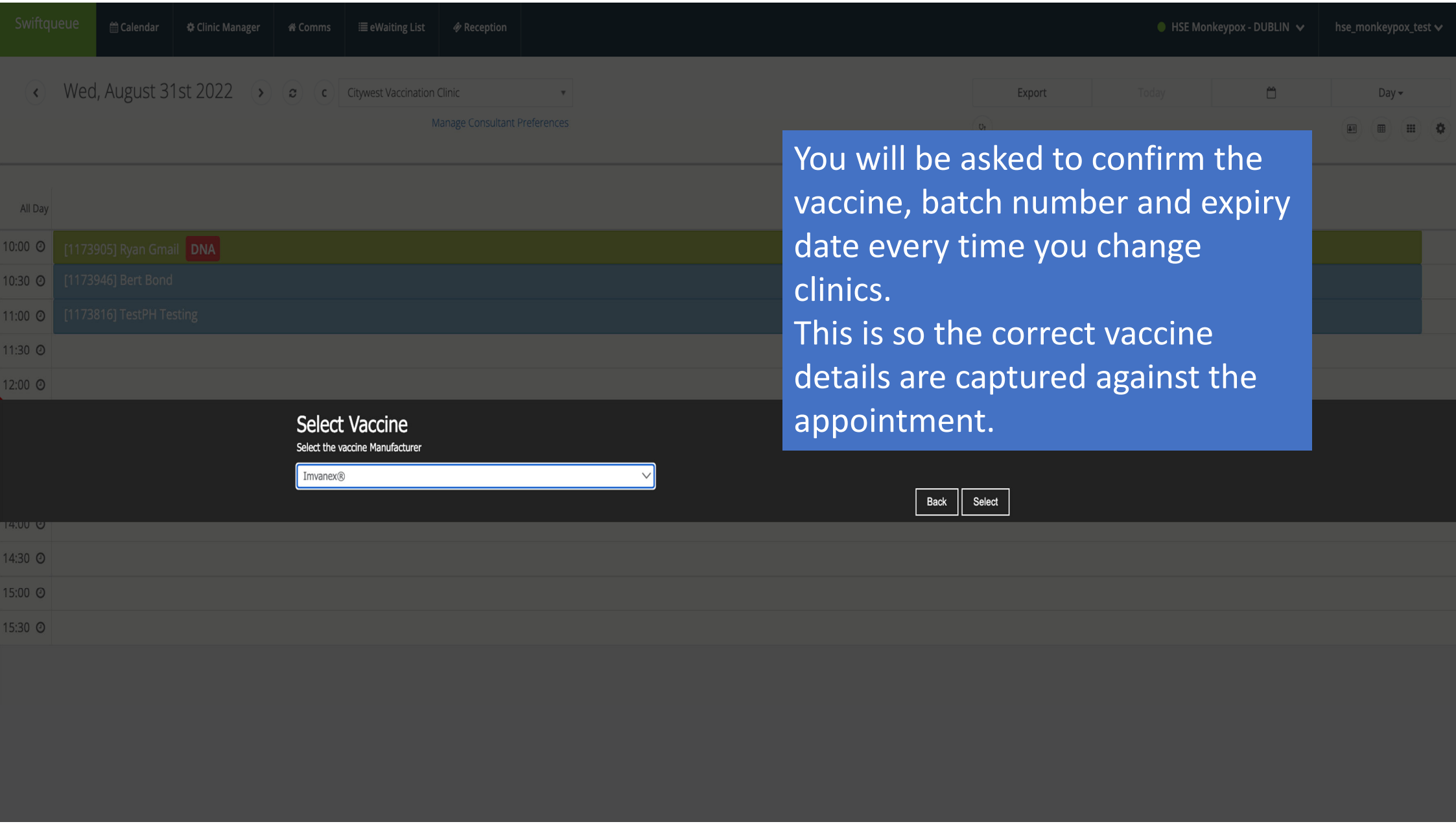


You will then need to select the correct batch number



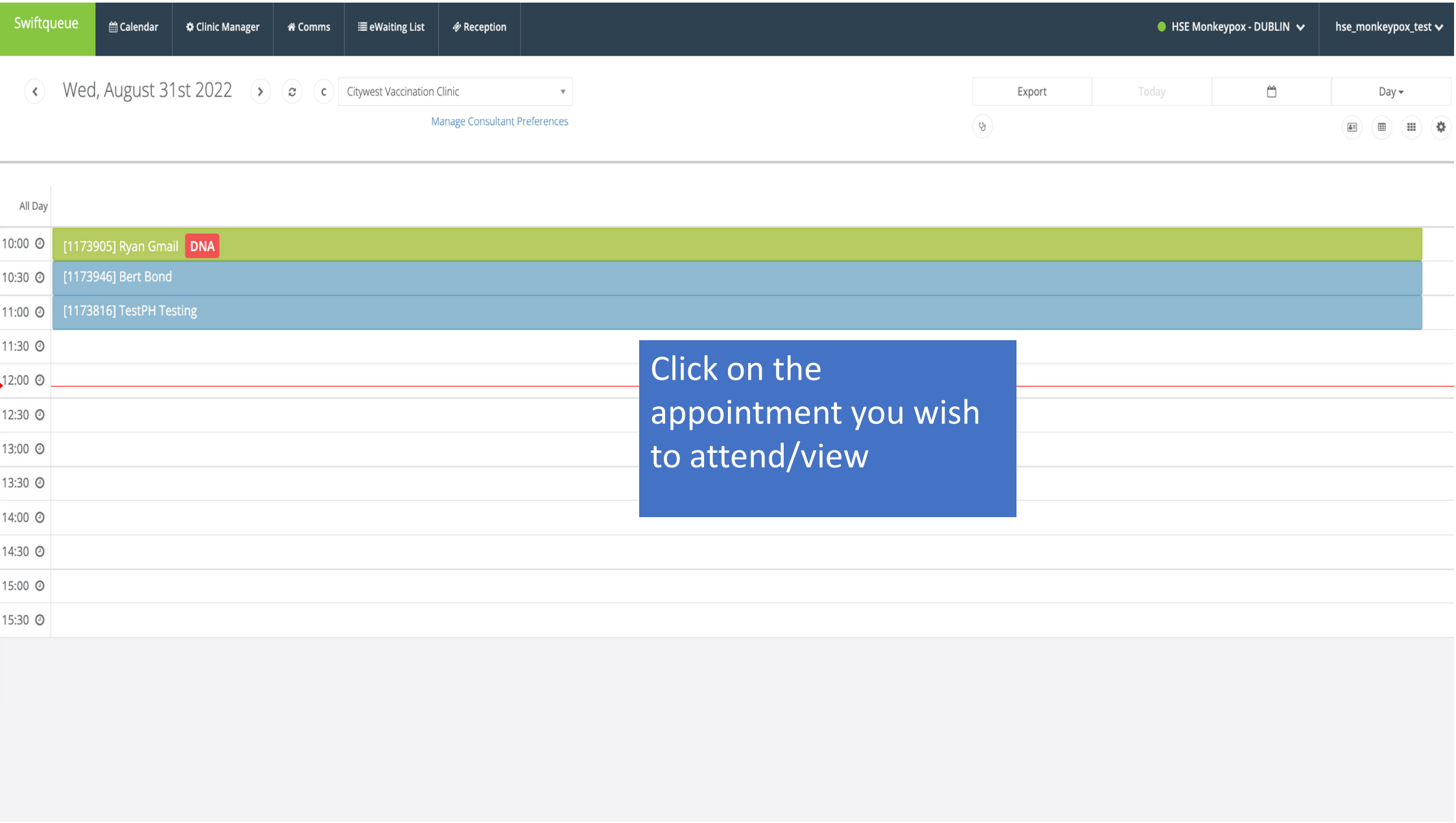
Lastly, you will need to confirm the expiry date is correct

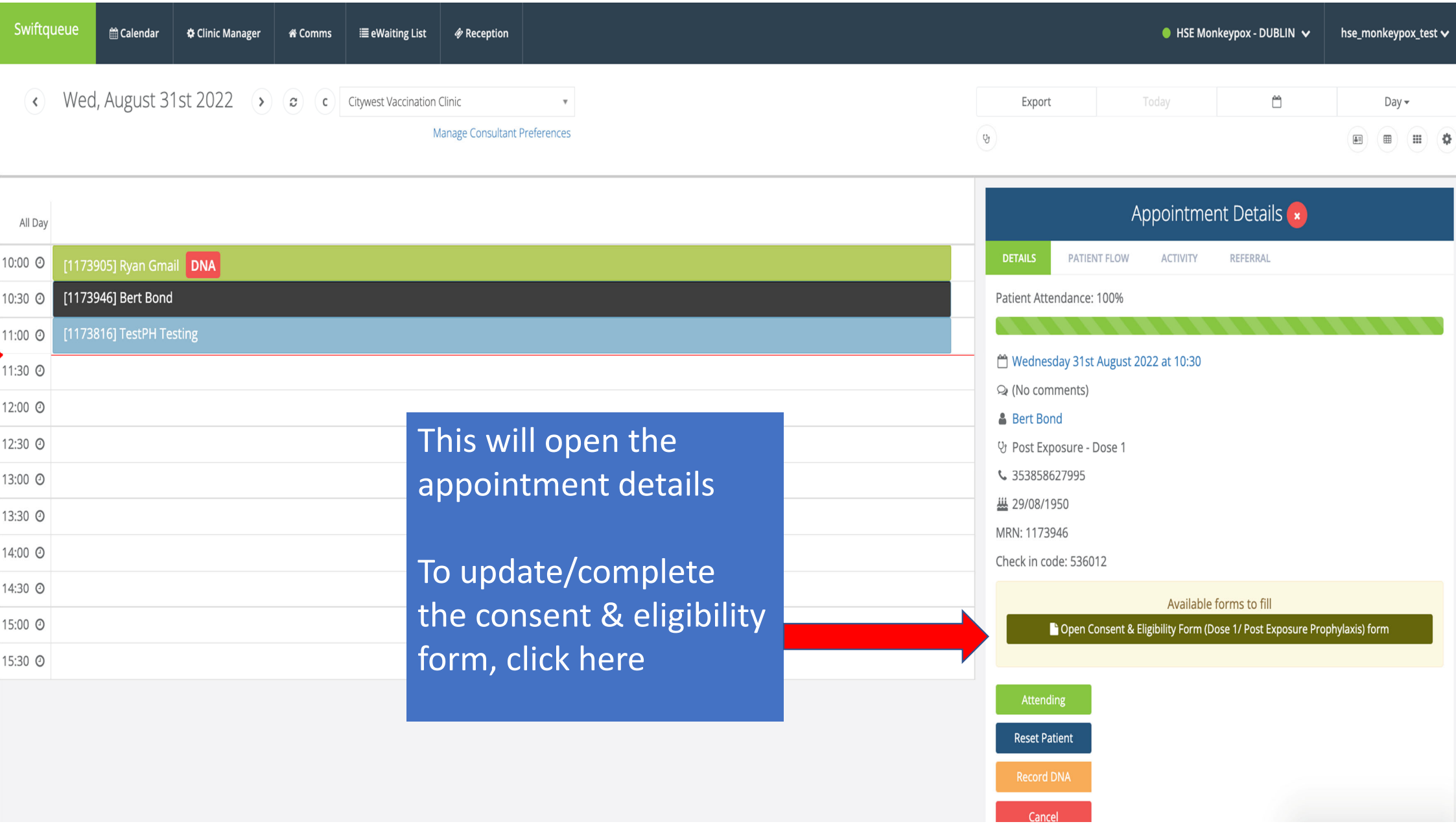

Swiftqueue
Calendar
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Wed, August 31st 2022
All Clinics
All Clinics
Citywest Vaccination Clinic
Citywest Vaccination Clinic - MOBILE
GMHS Vaccination Clinic
Export
Today
Day
09:30
09:35
09:40
09:45
09:50
09:55
10:00
10:05
10:10
10:15
10:20
10:25
10:30
10:35
10:40
10:45
10:50
10:55
11:00
11:05
[1173905] Ryan Gmail
DNA
[1173946] Bert Bond
[1173816] TestPH Testing
Next, you should select your clinic from the drop down menu shown here

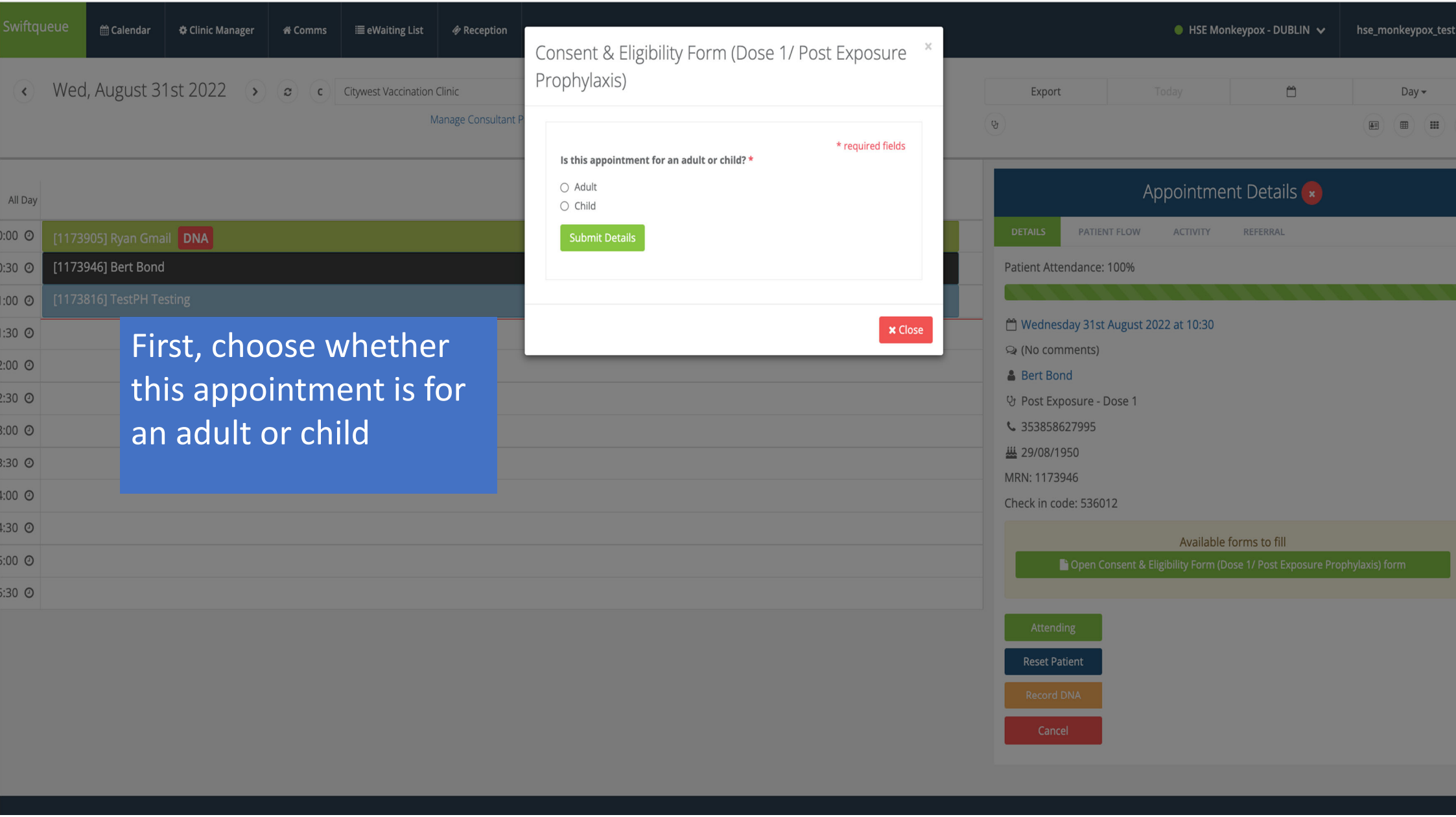


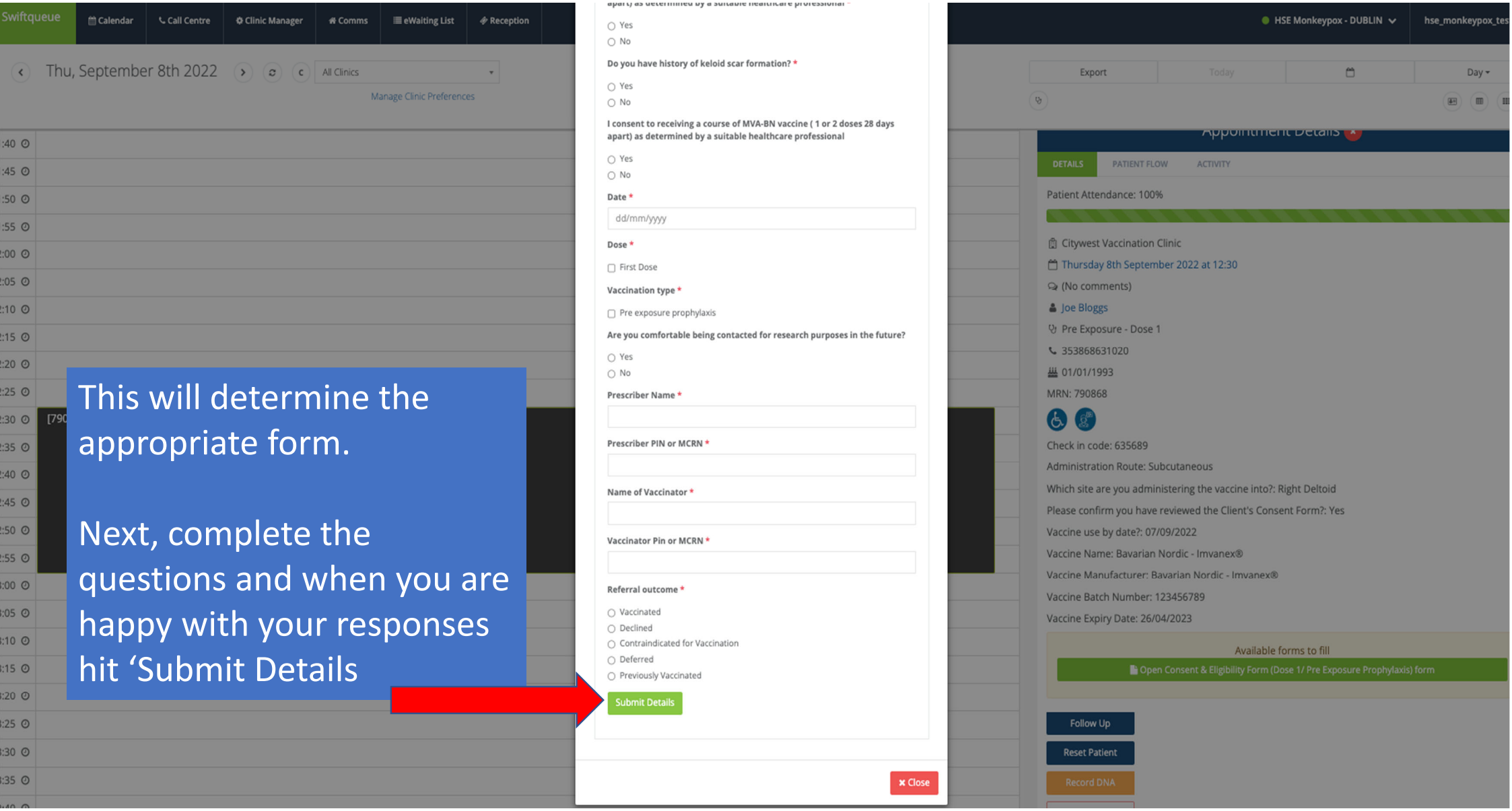
You will be asked to confirm the vaccine, batch number and expiry date every time you change clinics.

This is so the correct vaccine details are captured against the appointment.


Swiftqueue
Calendar
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Wed, August 31st 2022
Citywest Vaccination Clinic
Manage Consultant Preferences
Export
Today
Day
All Day
10:00
[1173905] Ryan Gmail
DNA
10:30
[1173946] Bert Bond
11:00
[1173816] TestPH Testing
11:30
12:00
12:30
13:00
13:30
14:00
14:30
15:00
15:30
Click on the appointment you wish to attend/view

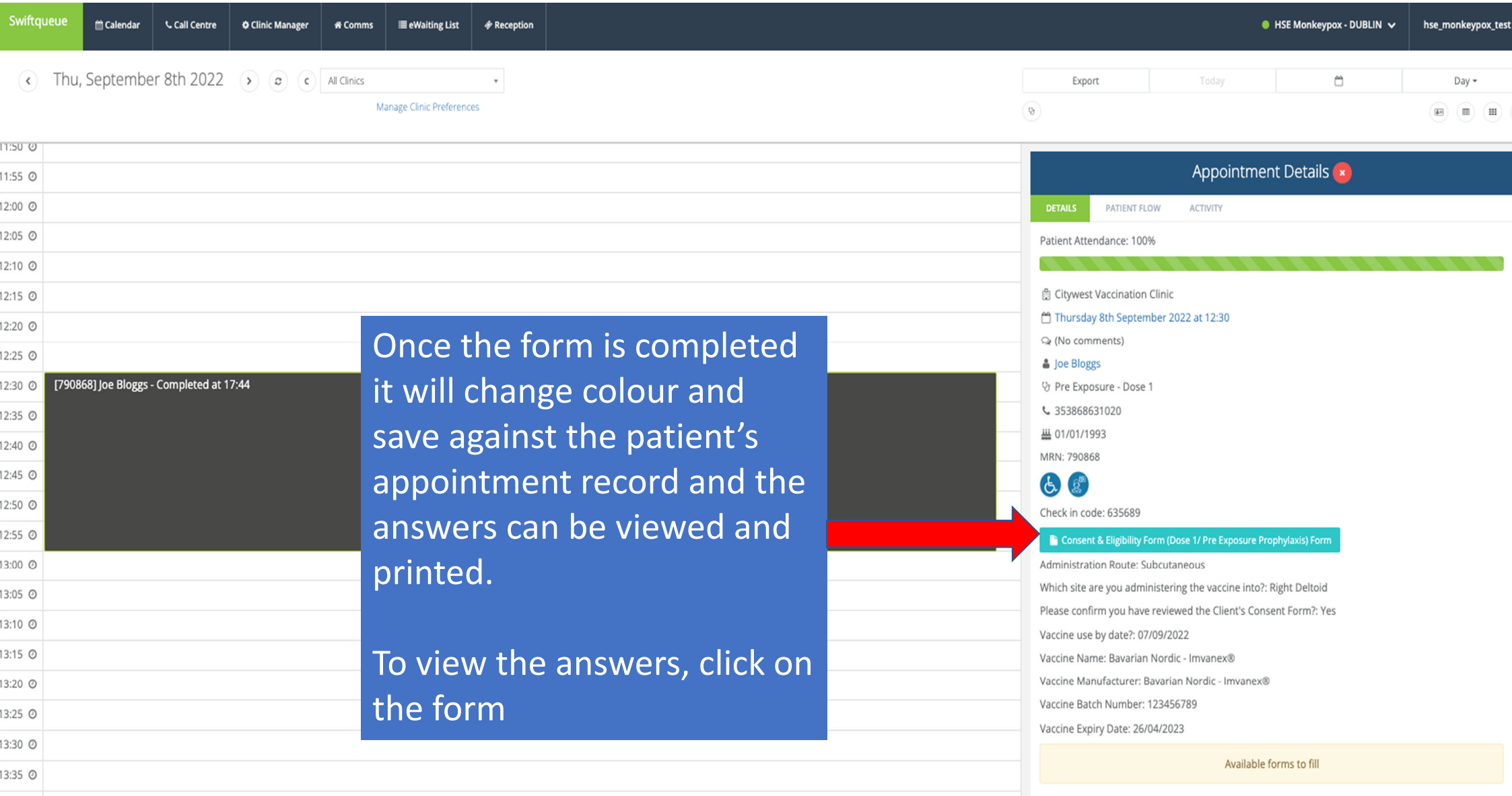

Swiftqueue
Calendar
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Wed, August 31st 2022
Citywest Vaccination Clinic
Manage Consultant Preferences
Export
Today
Day
All Day
10:00
[1173905] Ryan Gmail
DNA
10:30
[1173946] Bert Bond
11:00
[1173816] TestPH Testing
11:30
12:00
12:30
13:00
13:30
14:00
14:30
15:00
15:30
This will open the appointment details
To update/complete the consent & eligibility form, click here
Appointment Details
DETAILS
PATIENT FLOW
ACTIVITY
REFERRAL
Patient Attendance: 100%
Wednesday 31st August 2022 at 10:30
(No comments)
Bert Bond
Post Exposure - Dose 1
353858627995
29/08/1950
MRN: 1173946
Check in code: 536012
Available forms to fill
Open Consent & Eligibility Form (Dose 1/ Post Exposure Prophylaxis) form
Attending
Reset Patient
Record DNA
Cancel

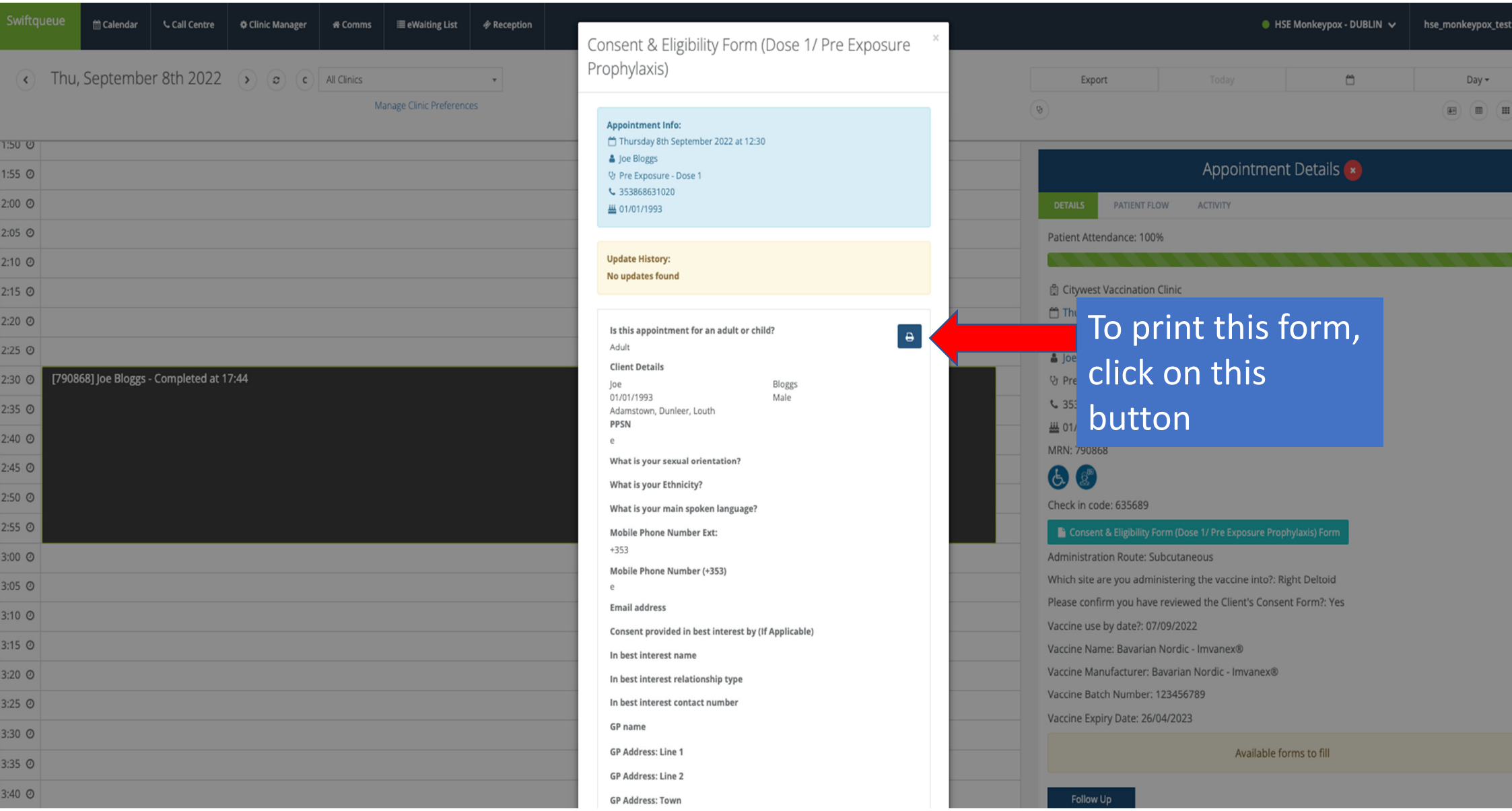

Swiftqueue
Calendar
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Wed, August 31st 2022
Citywest Vaccination Clinic
Export
Today
Day
Consent & Eligibility Form (Dose 1/ Post Exposure Prophylaxis)
* required fields
Is this appointment for an adult or child? *
Adult
Child
Submit Details
Close
All Day
[1173905] Ryan Gmail DNA
[1173946] Bert Bond
[1173816] TestPH Testing
First, choose whether this appointment is for an adult or child
Appointment Details
DETAILS
PATIENT FLOW
ACTIVITY
REFERRAL
Patient Attendance: 100%
Wednesday 31st August 2022 at 10:30
(No comments)
Bert Bond
Post Exposure - Dose 1
353858627995
29/08/1950
MRN: 1173946
Check in code: 536012
Available forms to fill
Open Consent & Eligibility Form (Dose 1/ Post Exposure Prophylaxis) form
Attending
Reset Patient
Record DNA
Cancel

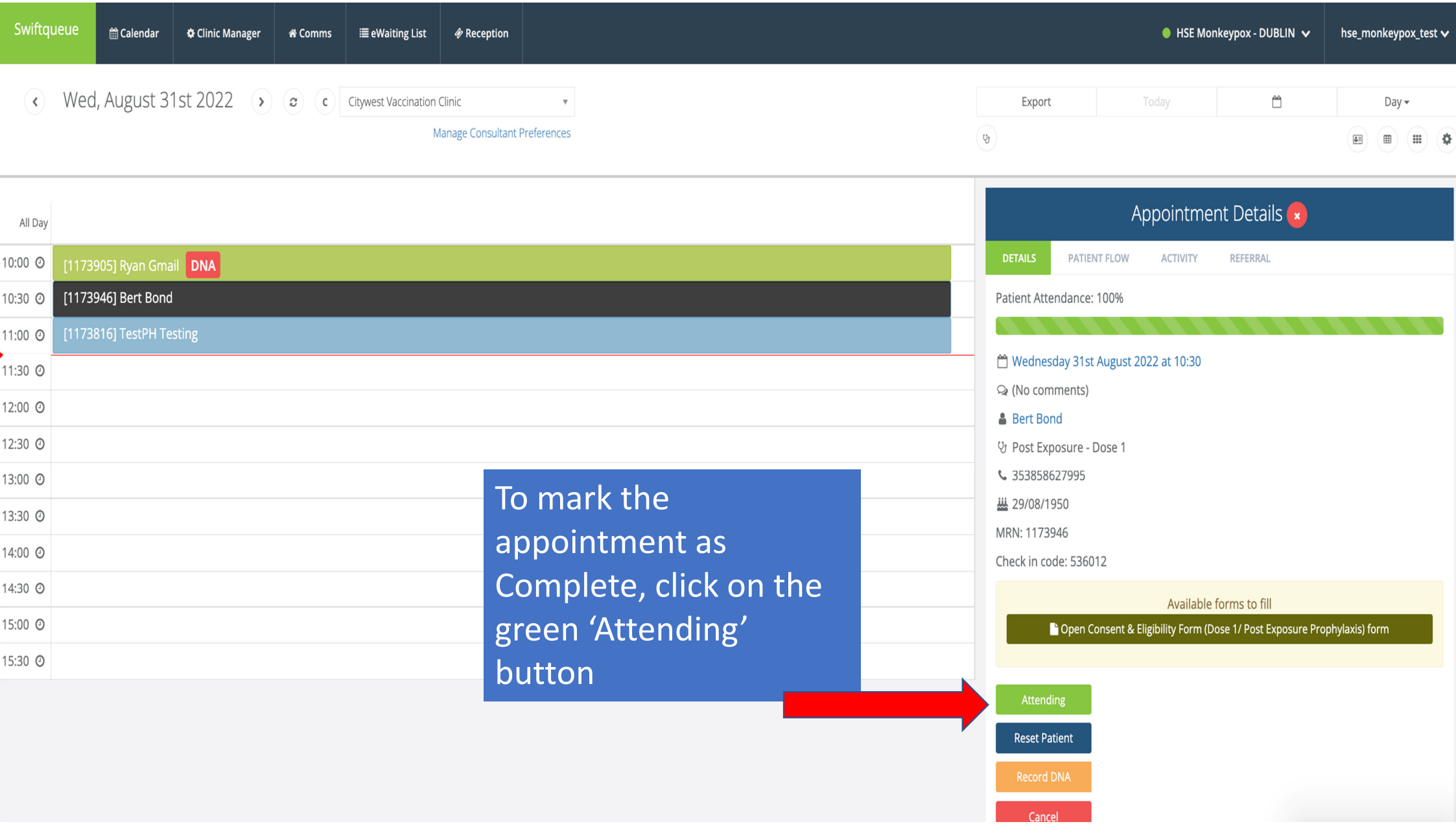


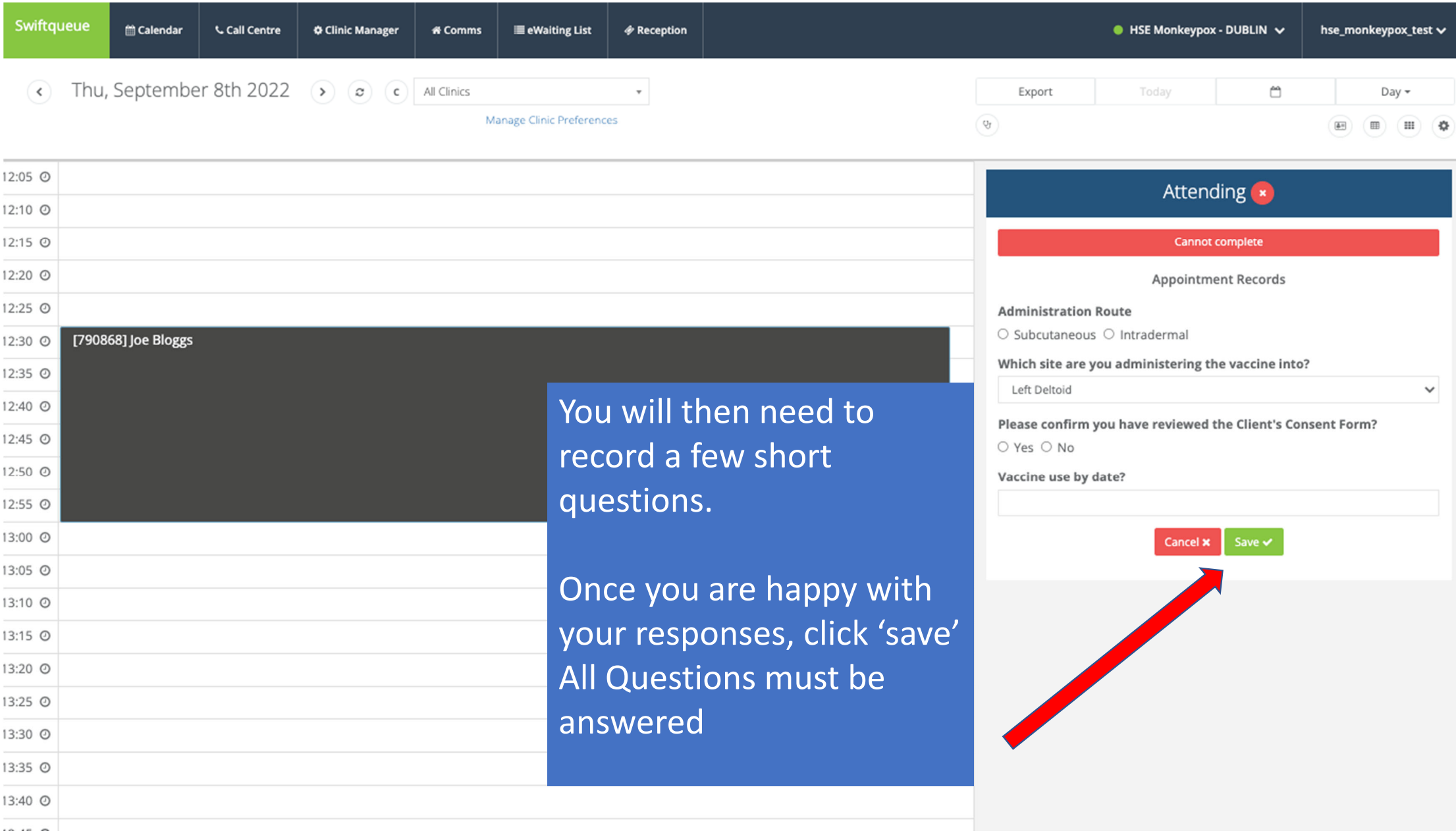
This will determine the appropriate form.

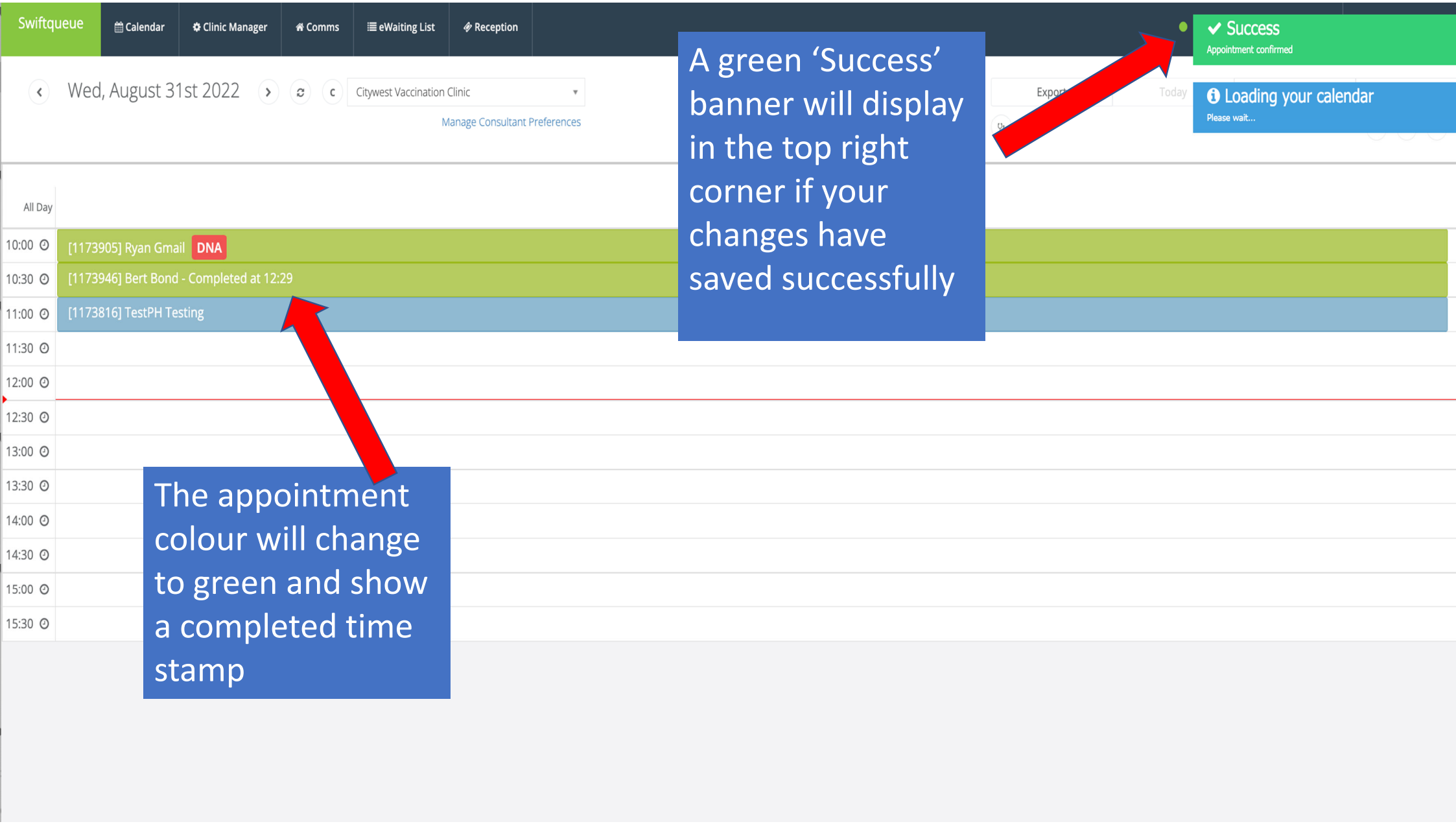
Next, complete the questions and when you are happy with your responses hit ‘Submit Details

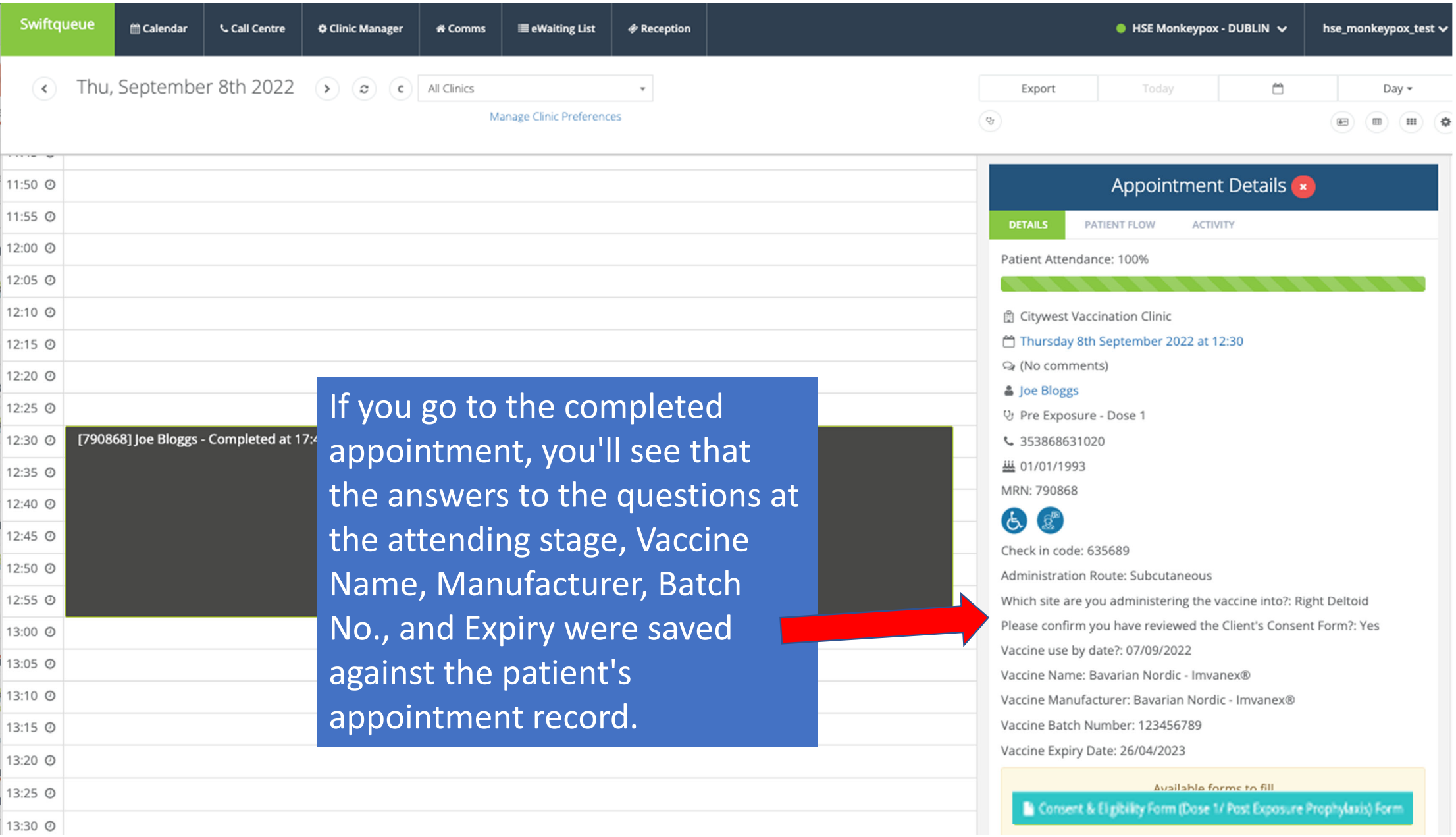

Swiftqueue
Calendar
Call Centre
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Thu, September 8th 2022
All Clinics
Manage Clinic Preferences
Export
Today
Day
[790868] Joe Bloggs - Completed at 17:44
Once the form is completed it will change colour and save against the patient's appointment record and the answers can be viewed and printed.
To view the answers, click on the form
Appointment Details
DETAILS
PATIENT FLOW
ACTIVITY
Patient Attendance: 100%
Citywest Vaccination Clinic
Thursday 8th September 2022 at 12:30
(No comments)
Joe Bloggs
Pre Exposure - Dose 1
353868631020
01/01/1993
MRN: 790868
Check in code: 635689
Consent & Eligibility Form (Dose 1/ Pre Exposure Prophylaxis) Form
Administration Route: Subcutaneous
Which site are you administering the vaccine into?: Right Deltoid
Please confirm you have reviewed the Client's Consent Form?: Yes
Vaccine use by date?: 07/09/2022
Vaccine Name: Bavarian Nordic - Imvanex®
Vaccine Manufacturer: Bavarian Nordic - Imvanex®
Vaccine Batch Number: 123456789
Vaccine Expiry Date: 26/04/2023
Available forms to fill


Swiftqueue
Calendar
Call Centre
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Thu, September 8th 2022
All Clinics
Manage Clinic Preferences
Export
Today
Day
[790868] Joe Bloggs - Completed at 17:44
Consent & Eligibility Form (Dose 1/ Pre Exposure Prophylaxis)
Appointment Info:
Thursday 8th September 2022 at 12:30
Joe Bloggs
Pre Exposure - Dose 1
353868631020
01/01/1993
Update History:
No updates found
Is this appointment for an adult or child?
Adult
Client Details
Joe
Bloggs
01/01/1993
Male
Adamstown, Dunleer, Louth
PPSN
e
What is your sexual orientation?
What is your Ethnicity?
What is your main spoken language?
Mobile Phone Number Ext:
+353
Mobile Phone Number (+353)
e
Email address
Consent provided in best interest by (If Applicable)
In best interest name
In best interest relationship type
In best interest contact number
GP name
GP Address: Line 1
GP Address: Line 2
GP Address: Town
To print this form, click on this button
Appointment Details
DETAILS
PATIENT FLOW
ACTIVITY
Patient Attendance: 100%
Citywest Vaccination Clinic
MRN: 790868
Check in code: 635689
Consent & Eligibility Form (Dose 1/ Pre Exposure Prophylaxis) Form
Administration Route: Subcutaneous
Which site are you administering the vaccine into?: Right Deltoid
Please confirm you have reviewed the Client's Consent Form?: Yes
Vaccine use by date?: 07/09/2022
Vaccine Name: Bavarian Nordic - Imvanex®
Vaccine Manufacturer: Bavarian Nordic - Imvanex®
Vaccine Batch Number: 123456789
Vaccine Expiry Date: 26/04/2023
Available forms to fill
Follow Up


Swiftqueue
Calendar
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Wed, August 31st 2022
Citywest Vaccination Clinic
Manage Consultant Preferences
Export
Today
Day
All Day
10:00
[1173905] Ryan Gmail
DNA
10:30
[1173946] Bert Bond
11:00
[1173816] TestPH Testing
11:30
12:00
12:30
13:00
13:30
14:00
14:30
15:00
15:30
To mark the appointment as Complete, click on the green 'Attending' button
Appointment Details
DETAILS
PATIENT FLOW
ACTIVITY
REFERRAL
Patient Attendance: 100%
Wednesday 31st August 2022 at 10:30
(No comments)
Bert Bond
Post Exposure - Dose 1
353858627995
29/08/1950
MRN: 1173946
Check in code: 536012
Available forms to fill
Open Consent & Eligibility Form (Dose 1/ Post Exposure Prophylaxis) form
Attending
Reset Patient
Record DNA
Cancel


Swiftqueue
Calendar
Call Centre
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Thu, September 8th 2022
All Clinics
Manage Clinic Preferences
Export
Today
Day
12:05
12:10
12:15
12:20
12:25
12:30
12:35
12:40
12:45
12:50
12:55
13:00
13:05
13:10
13:15
13:20
13:25
13:30
13:35
13:40
[790868] Joe Bloggs
Attending
Cannot complete
Appointment Records
Administration Route
Subcutaneous
Intradermal
Which site are you administering the vaccine into?
Left Deltoid
Please confirm you have reviewed the Client's Consent Form?
Yes
No
Vaccine use by date?
Cancel
Save
You will then need to record a few short questions.
Once you are happy with your responses, click ‘save’ All Questions must be answered


Swiftqueue
Calendar
Clinic Manager
Comms
eWaiting List
Reception
Success
Appointment confirmed
Loading your calendar
Please wait...
Wed, August 31st 2022
Citywest Vaccination Clinic
Manage Consultant Preferences
Export
Today
All Day
10:00
[1173905] Ryan Gmail
DNA
10:30
[1173946] Bert Bond - Completed at 12:29
11:00
[1173816] TestPH Testing
11:30
12:00
12:30
13:00
13:30
14:00
14:30
15:00
15:30
A green ‘Success’ banner will display in the top right corner if your changes have saved successfully
The appointment colour will change to green and show a completed time stamp


Swiftqueue
Calendar
Call Centre
Clinic Manager
Comms
eWaiting List
Reception
HSE Monkeypox - DUBLIN
hse_monkeypox_test
Thu, September 8th 2022
All Clinics
Manage Clinic Preferences
Export
Today
Day
11:50
11:55
12:00
12:05
12:10
12:15
12:20
12:25
12:30
12:35
12:40
12:45
12:50
12:55
13:00
13:05
13:10
13:15
13:20
13:25
13:30
[790868] Joe Bloggs - Completed at 17:
If you go to the completed appointment, you'll see that the answers to the questions at the attending stage, Vaccine Name, Manufacturer, Batch No., and Expiry were saved against the patient's appointment record.
Appointment Details
DETAILS
PATIENT FLOW
ACTIVITY
Patient Attendance: 100%
Citywest Vaccination Clinic
Thursday 8th September 2022 at 12:30
(No comments)
Joe Bloggs
Pre Exposure - Dose 1
353868631020
01/01/1993
MRN: 790868
Check in code: 635689
Administration Route: Subcutaneous
Which site are you administering the vaccine into?: Right Deltoid
Please confirm you have reviewed the Client's Consent Form?: Yes
Vaccine use by date?: 07/09/2022
Vaccine Name: Bavarian Nordic - Imvanex®
Vaccine Manufacturer: Bavarian Nordic - Imvanex®
Vaccine Batch Number: 123456789
Vaccine Expiry Date: 26/04/2023
Available forms to fill
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