



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive

## Swiftqueue Monkeypox Solution

Completing the Vaccination &  
The Consent and Eligibility  
From

**Swiftqueue** Dedalus group  
CO-ORDINATED HEALTHCARE... EMPOWERED

# Reader Information

<b>Title:</b>	<b>Training Manual</b>
Purpose:	To demonstrate how to capture the Consent and Eligibility, capture the vaccination information and complete the appointment
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Reviewed by:	Patrick McGrane
Publication Date	September 2022
Target Audience	Monkeypox Ops Administrators & Vaccinators
Version	1.0
	Issued

Gathering the Point of  
Care Information such  
as Consent and  
Validation of Eligibility  
&  
Completing the  
Vaccination



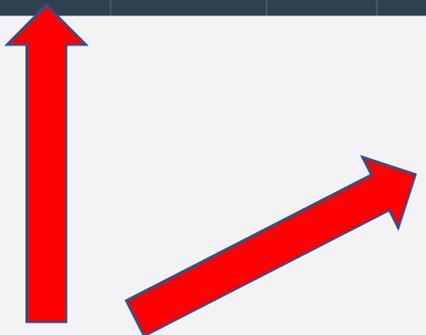
Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive



Please select your role for HSE Monkeypox - DUBLIN

- Calendar
- Clinic Manager
- Comms
- eWaiting List
- Reception

First, choose the Calendar module from the Menu



< Fri, September 16th 2022 > All Clinics

Export | Today | Day

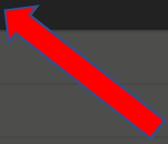
Before you can proceed to the calendar, you will be asked to select the correct vaccine

### Select Vaccine

Select the vaccine Manufacturer

Back

Select



Use the drop down arrow shown here to view all available options

13:35  
13:40  
13:45  
13:50  
13:55  
14:00  
14:05  
14:25  
14:30  
14:35  
14:40  
14:45  
14:50  
14:55  
15:00  
15:05

< Fri, September 16th 2022 > All Clinics

Manage Clinic Preferences

You will then need to select the correct batch number with the corresponding use-by date, that will be/has been used for the vaccination

### Select Vaccine

Select the vaccine batch

- FDP00006 - Use by date 18/08/22
- FDP00006 - Use by date 05/09/22
- FDP00006 - Use by date 20/09/22
- FDP00006 - Use by date 05/10/22
- FDP00006 - Use by date 20/10/22



Select

13:35	
13:40	
13:45	
13:50	
13:55	
14:00	
14:05	
14:25	
14:30	
14:35	
14:40	
14:45	
14:50	
14:55	
15:00	
15:05	

< Fri, September 16th 2022 > [Refresh] [Clear] All Clinics [Manage Clinic Preferences]

13:35	
13:40	
13:45	
13:50	
13:55	
14:00	
14:05	

### Select Vaccine

Please confirm that the following expiry date **30/09/2025** is correct:

Lastly, you will need to confirm the expiry date is correct

14:25	
14:30	
14:35	
14:40	
14:45	
14:50	
14:55	
15:00	
15:05	

Wed, August 31st 2022

All Clinics

- All Clinics
- Citywest Vaccination Clinic
- Citywest Vaccination Clinic - MOBILE
- GMHS Vaccination Clinic

Export | Today | Day

09:30	
09:35	
09:40	
09:45	
09:50	
09:55	
10:00	[1173905] Ryan Gmail <b>DNA</b>
10:05	
10:10	
10:15	
10:20	
10:25	
10:30	[1173946] Bert Bond
10:35	
10:40	
10:45	
10:50	
10:55	
11:00	[1173816] TestPH Testing
11:05	



Next, you should select your clinic from the drop down menu shown here



Fri, September 16th 2022

All Clinics

Manage Clinic Preferences

13:35	
13:40	
13:45	
13:50	
13:55	
14:00	
14:05	

You will be asked to confirm the vaccine, batch number and expiry date every time you change clinics.  
This is so the correct vaccine details are captured against the appointment.

### Select Vaccine

Select the vaccine Manufacturer

Back

Select

14:25	
14:30	
14:35	
14:40	
14:45	
14:50	
14:55	
15:00	
15:05	

< Wed, August 31st 2022 > [Refresh] [Close] Citywest Vaccination Clinic

[Manage Consultant Preferences](#)

Export | Today | [Calendar Icon] | Day ▾

[Share Icon] [Grid Icon] [List Icon] [Settings Icon]

All Day  
10:00  
10:30  
11:00  
11:30  
12:00  
12:30  
13:00  
13:30  
14:00  
14:30  
15:00  
15:30

10:00	[1173905] Ryan Gmail <b>DNA</b>
10:30	[1173946] Bert Bond
11:00	[1173816] TestPH Testing

Click on the appointment you wish to attend/view

All Day

10:00	[1173905] Ryan Gmail DNA
10:30	[1173946] Bert Bond
11:00	[1173816] TestPH Testing
11:30	
12:00	
12:30	
13:00	
13:30	
14:00	
14:30	
15:00	
15:30	

This will open the appointment details  
To update/complete the consent & eligibility form, click here



### Appointment Details

DETAILS | PATIENT FLOW | ACTIVITY | REFERRAL

Patient Attendance: 100%

Wednesday 31st August 2022 at 10:30

(No comments)

Bert Bond

Post Exposure - Dose 1

353858627995

29/08/1950

MRN: 1173946

Check in code: 536012

Available forms to fill

Open Consent & Eligibility Form (Dose 1/ Post Exposure Prophylaxis) form

Attending

Reset Patient

Record DNA

Cancel

All Day	
0:00	[1173905] Ryan Gmail <span>DNA</span>
0:30	[1173946] Bert Bond
1:00	[1173816] TestPH Testing
1:30	
2:00	
2:30	
3:00	
3:30	
4:00	
4:30	
5:00	
5:30	

### Consent & Eligibility Form (Dose 1/ Post Exposure Prophylaxis) ✕

**Is this appointment for an adult or child? \*** \* required fields

Adult  
 Child

Submit Details

✕ Close

First, choose whether this appointment is for an adult or child

### Appointment Details ✕

DETAILS | PATIENT FLOW | ACTIVITY | REFERRAL

Patient Attendance: 100%

📅 Wednesday 31st August 2022 at 10:30

💬 (No comments)

👤 Bert Bond

📍 Post Exposure - Dose 1

📞 353858627995

📅 29/08/1950

MRN: 1173946

Check in code: 536012

Available forms to fill

Open Consent & Eligibility Form (Dose 1/ Post Exposure Prophylaxis) form

Attending

Reset Patient

Record DNA

Cancel

Swiftqueue | Calendar | Call Centre | Clinic Manager | Comms | eWaiting List | Reception

Thu, September 8th 2022 | All Clinics | Manage Clinic Preferences

0:40 ○  
0:45 ○  
0:50 ○  
0:55 ○  
1:00 ○  
1:05 ○  
1:10 ○  
1:15 ○  
1:20 ○  
1:25 ○  
1:30 ○ [790]  
1:35 ○  
1:40 ○  
1:45 ○  
1:50 ○  
1:55 ○  
2:00 ○  
2:05 ○  
2:10 ○  
2:15 ○  
2:20 ○  
2:25 ○  
2:30 ○  
2:35 ○  
2:40 ○  
2:45 ○  
2:50 ○  
2:55 ○  
3:00 ○  
3:05 ○  
3:10 ○  
3:15 ○  
3:20 ○  
3:25 ○  
3:30 ○  
3:35 ○  
3:40 ○

This will determine the appropriate form.

Next, complete the questions and when you are happy with your responses hit 'Submit Details'



as determined by a suitable healthcare professional

Yes  
 No

Do you have history of keloid scar formation? \*

Yes  
 No

I consent to receiving a course of MVA-BN vaccine ( 1 or 2 doses 28 days apart) as determined by a suitable healthcare professional

Yes  
 No

Date \*

dd/mm/yyyy

Dose \*

First Dose

Vaccination type \*

Pre exposure prophylaxis

Are you comfortable being contacted for research purposes in the future?

Yes  
 No

Prescriber Name \*

Prescriber PIN or MCRN \*

Name of Vaccinator \*

Vaccinator Pin or MCRN \*

Referral outcome \*

Vaccinated  
 Declined  
 Contraindicated for Vaccination  
 Deferred  
 Previously Vaccinated

Submit Details

Close

HSE Monkeypox - DUBLIN | hse\_monkeypox\_test

Export | Today | Day

Appointment Details

DETAILS | PATIENT FLOW | ACTIVITY

Patient Attendance: 100%

Citywest Vaccination Clinic  
Thursday 8th September 2022 at 12:30  
(No comments)  
Joe Bloggs  
Pre Exposure - Dose 1  
353868631020  
01/01/1993  
MRN: 790868  
Check in code: 635689  
Administration Route: Subcutaneous  
Which site are you administering the vaccine into?: Right Deltoid  
Please confirm you have reviewed the Client's Consent Form?: Yes  
Vaccine use by date?: 07/09/2022  
Vaccine Name: Bavarian Nordic - Imvanex®  
Vaccine Manufacturer: Bavarian Nordic - Imvanex®  
Vaccine Batch Number: 123456789  
Vaccine Expiry Date: 26/04/2023

Available forms to fill

Open Consent & Eligibility Form (Dose 1/ Pre Exposure Prophylaxis) form

Follow Up  
Reset Patient  
Record DNA

11:50	
11:55	
12:00	
12:05	
12:10	
12:15	
12:20	
12:25	
12:30	[790868] Joe Bloggs - Completed at 17:44
12:35	
12:40	
12:45	
12:50	
12:55	
13:00	
13:05	
13:10	
13:15	
13:20	
13:25	
13:30	
13:35	

Once the form is completed it will change colour and save against the patient's appointment record and the answers can be viewed and printed.

To view the answers, click on the form



### Appointment Details

DETAILS | PATIENT FLOW | ACTIVITY

Patient Attendance: 100%

Citywest Vaccination Clinic  
Thursday 8th September 2022 at 12:30  
(No comments)  
Joe Bloggs  
Pre Exposure - Dose 1  
353868631020  
01/01/1993  
MRN: 790868  
Check in code: 635689

[Consent & Eligibility Form \(Dose 1/ Pre Exposure Prophylaxis\) Form](#)

Administration Route: Subcutaneous  
Which site are you administering the vaccine into?: Right Deltoid  
Please confirm you have reviewed the Client's Consent Form?: Yes  
Vaccine use by date?: 07/09/2022  
Vaccine Name: Bavarian Nordic - Imvanex®  
Vaccine Manufacturer: Bavarian Nordic - Imvanex®  
Vaccine Batch Number: 123456789  
Vaccine Expiry Date: 26/04/2023

Available forms to fill

Swiftqueue

Calendar Call Centre Clinic Manager Comms eWaiting List Reception

Thu, September 8th 2022

All Clinics

Manage Clinic Preferences

1:50

1:55

2:00

2:05

2:10

2:15

2:20

2:25

2:30 [790868] Joe Bloggs - Completed at 17:44

2:35

2:40

2:45

2:50

2:55

3:00

3:05

3:10

3:15

3:20

3:25

3:30

3:35

3:40

### Consent & Eligibility Form (Dose 1/ Pre Exposure Prophylaxis)

**Appointment Info:**  
Thursday 8th September 2022 at 12:30  
Joe Bloggs  
Pre Exposure - Dose 1  
353868631020  
01/01/1993

**Update History:**  
No updates found

Is this appointment for an adult or child?  
Adult

**Client Details**

Joe	Bloggs
01/01/1993	Male
Adamstown, Dunleer, Louth	
PPSN	
e	

What is your sexual orientation?

What is your Ethnicity?

What is your main spoken language?

Mobile Phone Number Ext:  
+353

Mobile Phone Number (+353)  
e

Email address

Consent provided in best interest by (If Applicable)

In best interest name

In best interest relationship type

In best interest contact number

GP name

GP Address: Line 1

GP Address: Line 2

GP Address: Town



HSE Monkeypox - DUBLIN

Export Today

### Appointment Details

DETAILS PATIENT FLOW ACTIVITY

Patient Attendance: 100%

Citywest Vaccination Clinic

MRN: 790868

Check in code: 635689

Consent & Eligibility Form (Dose 1/ Pre Exposure Prophylaxis) Form

Administration Route: Subcutaneous

Which site are you administering the vaccine into?: Right Deltoid

Please confirm you have reviewed the Client's Consent Form?: Yes

Vaccine use by date?: 07/09/2022

Vaccine Name: Bavarian Nordic - Imvanex®

Vaccine Manufacturer: Bavarian Nordic - Imvanex®

Vaccine Batch Number: 123456789

Vaccine Expiry Date: 26/04/2023

Available forms to fill

Follow Up

To print this form, click on this button

All Day	
10:00	[1173905] Ryan Gmail <b>DNA</b>
10:30	[1173946] Bert Bond
11:00	[1173816] TestPH Testing
11:30	
12:00	
12:30	
13:00	
13:30	
14:00	
14:30	
15:00	
15:30	

To mark the appointment as Complete, click on the green 'Attending' button



### Appointment Details

DETAILS | PATIENT FLOW | ACTIVITY | REFERRAL

Patient Attendance: 100%

Wednesday 31st August 2022 at 10:30

(No comments)

Bert Bond

Post Exposure - Dose 1

353858627995

29/08/1950

MRN: 1173946

Check in code: 536012

Available forms to fill

Open Consent & Eligibility Form (Dose 1/ Post Exposure Prophylaxis) form

Attending

Reset Patient

Record DNA

Cancel

Thu, September 8th 2022

All Clinics

[Manage Clinic Preferences](#)

Export

Today

Day

12:05

12:10

12:15

12:20

12:25

12:30 [790868] Joe Bloggs

12:35

12:40

12:45

12:50

12:55

13:00

13:05

13:10

13:15

13:20

13:25

13:30

13:35

13:40

You will then need to record a few short questions.

Once you are happy with your responses, click 'save'  
All Questions must be answered

## Attending

Cannot complete

## Appointment Records

## Administration Route

 Subcutaneous  Intradermal

## Which site are you administering the vaccine into?

Left Deltoid

## Please confirm you have reviewed the Client's Consent Form?

 Yes  No

## Vaccine use by date?

Cancel

Save

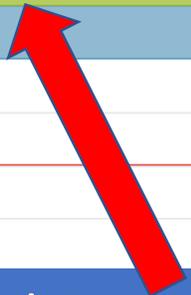
All Day	
10:00	[1173905] Ryan Gmail <b>DNA</b>
10:30	[1173946] Bert Bond - Completed at 12:29
11:00	[1173816] TestPH Testing
11:30	
12:00	
12:30	
13:00	
13:30	
14:00	
14:30	
15:00	
15:30	

A green 'Success' banner will display in the top right corner if your changes have saved successfully

The appointment colour will change to green and show a completed time stamp

✓ Success  
Appointment confirmed

Loading your calendar  
Please wait...



11:50	
11:55	
12:00	
12:05	
12:10	
12:15	
12:20	
12:25	
12:30	[790868] Joe Bloggs - Completed at 17:4
12:35	
12:40	
12:45	
12:50	
12:55	
13:00	
13:05	
13:10	
13:15	
13:20	
13:25	
13:30	

If you go to the completed appointment, you'll see that the answers to the questions at the attending stage, Vaccine Name, Manufacturer, Batch No., and Expiry were saved against the patient's appointment record.



### Appointment Details

DETAILS | PATIENT FLOW | ACTIVITY

Patient Attendance: 100%

Citywest Vaccination Clinic  
Thursday 8th September 2022 at 12:30  
(No comments)  
Joe Bloggs  
Pre Exposure - Dose 1  
353868631020  
01/01/1993  
MRN: 790868  
Check in code: 635689  
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Vaccine use by date?: 07/09/2022  
Vaccine Name: Bavarian Nordic - Imvanex®  
Vaccine Manufacturer: Bavarian Nordic - Imvanex®  
Vaccine Batch Number: 123456789  
Vaccine Expiry Date: 26/04/2023

Available forms to fill  
Consent & Eligibility Form (Dose 1/ Post Exposure Prophylaxis) Form