

Swiftqueue Monkeypox Solution PEP Training Manual



Reader Information

Title:	Ops Administrator Training Manual
Purpose:	To demonstrate how to record retrospective appointments in Swiftqueue.
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Reviewed by:	Patrick McGrane
Publication Date	7 th September 2022
Target Audience	Monkeypox Ops Administrators
Version	0.1



PEP - Recording Retrospective Appointments







ftqueue	🛗 Calendar	🜣 Clinic Manager	A Comms	≣ eWaiting List	Reception								● HSE Monkeypox - DUBLIN 🗸	hse_monkeypox_te
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[1173955]	Noel Dillon	01/01/1990	A1, Maynoo	th, Kildare		Never	30th August 2022	Healthcare Worker	GP	+	Post Ex	posure	🖸 D 🔽 🛛 C 🖸	↔]
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[1173955	i] Noel Dillon		01/01/1990	A1, N	laynooth,	Kildare		
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 This also works on the reverse. If you
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 first, it will pull in

● HSE Monkeypox - DUBLIN 🗸

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Post Expr YOU

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Page 1 of 1

Once you have selected an existing patient or created a new patient, you can continue creating the referral ACLIVE

Add referral 🕂 Export 🛆 View Availability 🏥 Refresh 🔿 Validate 🖪

Q Search

Next, select your condition types i.e; post exposure, post exposure adverse reaction, pre exposure, pre exposure adverse reaction

[117340] testing test	וערוועו	екімакт неALTHCARE CAMPUS, CURRAGH ROAD, CO. KILDARE, R51 RX51
[1173955] Noel Dillon	01/01/1990	A1, Maynooth, Kildare
[1173951] Test Demo-Test	08/12/1982	100A Test Towers, Testtown, Dublin
[1173952] Test Demo Test	24/12/2021	43 WESTON DRIVE, LUCAN, CO. DUBLIN, K78AH28
[1173954] Test Test	10/10/1920	43 WESTON DRIVE, LUCAN, CO. DUBLIN, K78AH28

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Filter by priority cat



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[11739	51] Test Demo-Test	08/12/1982	100A Test Tov	wers, Testtown, Dublin		1 2 3 4 5 6 7	
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[11739	54] Test Test	10/10/1920	43 WESTON E	DRIVE, LUCAN, CO. DUE	3LIN, K78AH28	22 23 24 25 26 27 28 29 30 31 1 2 3 4	
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[11739	54] Test Test	10/10/1920	43 WESTON	DRIVE, LUCAN, CO. DU	BLIN, K78AH28	Referral Source Name *	Ŷ
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name and select		Dr Joanne Agnew, House 47, Trinity College, Dublin 2 Dr Joanne Agnew, House 47, Trinity College, Dublin 2 Dr Rebecca Behan, Dr Maeve Teehan, Newlands Cross Medical Centre, Newlands Cross, Dublin 2				Page 1 of 1
down list		Dr Betty Bartley, 58 Eccles Street, Dublin 7 Dr Catherine Foley, 12 Mary Street, Clonmel, Co. Tipperary, E91 T6W2 Dr Dave Cornwall, Crumlin				
		Dr Orla O'Grady, Glasnevin, Dublin				

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[1173940] Testing Test	10/11/1990	SOUTH KILD PRIMARY HE CO. KILDARE	ARE NETWORK DISAB ALTHCARE CAMPUS, E, R51 RX51	ILITY TEAM, CILL DAR/ CURRAGH ROAD, KILD
[1173955] Noel Dillon	01/01/1990	A1, Maynoo	th, Kildare	
[1173951] Test Demo-Test	08/12/1982	100A Test To	owers, Testtown, Dub	lin
[1173952] Test Demo Test	24/12/2021	43 WESTON	DRIVE, LUCAN, CO. D	UBLIN, K78AH28
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 Filter by Condition Type

When you have completed the form, click on the save button.

This will save the referral in the 'Active' tab of the eWaiting List

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[1173963] F	Ryan Samson Test	6 10/10/1990	SOUTH KILDARE N PRIMARY HEALTHO KILDARE, CO. KILD	NETWORK DISABILIT CARE CAMPUS, CUP DARE, R51 RX51	TY TEAM, CILL DARA RRAGH ROAD,	Never	past, c	lick on t	he blue	9	Post Exposure - Ad	verse Reaction	1 0 P 2 0	
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[1173951] 1 [1173952] T	Test Demo-Test Test Demo Test	08/12/1982 24/12/2021	100A Test Towers, 43 WESTON DRIVE	, Testtown, Dublin E, LUCAN, CO. DUBI	LIN, K78AH28	Never	30th August 2022	1 to 6 day Vaccination	GP	ß	Post Exposure Post Exposure			

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[1173955] Noel Dillon	01/01/1990	A1, Maynooth, Kildare	Never	30th August 2022	Healthcare Worker	GP	+	Post Exposure	
[1173963] Ryan Samson Test 6	10/10/1990	SOUTH KILDARE NETWORK DISABILITY TEAM, CILL DARA PRIMARY HEALTHCARE CAMPUS, CURRAGH ROAD, KILDARE, CO. KILDARE, R51 RX51	Never	30th July 2022	1 to 6 day Vaccination	GP	+	Post Exposure - Adverse Reaction	
[1173951] Test Demo-Test	08/12/1982	100A Test Towers, Testtown, Dublin	Never	30th August 2022	1 to 6 day Vaccination	GP	ß	Post Exposure	
[1173952] Test Demo Test	24/12/2021	43 WESTON DRIVE, LUCAN, CO. DUBLIN, K78AH28	Never	30th August 2022	1 to 6 day Vaccination	GP	ß	Post Exposure	
[1173954] Test Test	10/10/1920	43 WESTON DRIVE, LUCAN, CO. DUBLIN, K78AH28	Never	30th August 2022	1 to 6 day Vaccination	GP	+	Post Exposure	

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Followed by the Appointment Reason

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[1173955] Noel Dillon	01/01/1990	A1, Maynooth, Kildare	Never	30th August 2022	Healthcare Worker	GP	+	Post Exposure	
[1173963] Ryan Samson Test 6	10/10/1990	SOUTH KILDARE NETWORK DISABILITY TEAM, CILL DARA PRIMARY HEALTHCARE CAMPUS, CURRAGH ROAD, KILDARE, CO. KILDARE, R51 RX51	Never	30th July 2022	1 to 6 day Vaccination	GP	+	Post Exposure - Adverse Reaction	- 2 2 2 -
[1173951] Test Demo-Test	08/12/1982	100A Test Towers, Testtown, Dublin	Never	30th August 2022	1 to 6 day Vaccination	GP	ß	Post Exposure	🖸 🗑 🔽 🔄 C
[1173952] Test Demo Test	24/12/2021	43 WESTON DRIVE, LUCAN, CO. DUBLIN, K78AH28	Never	30th August 2022	1 to 6 day Vaccination	GP	ß	Post Exposure	🖸 🛛 🖬 🔄 C 📋
[1173954] Test Test	10/10/1920	43 WESTON DRIVE, LUCAN, CO. DUBLIN, K78AH28	Never	30th August 2022	1 to 6 day Vaccination	GP	+	Post Exposure	



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[1173940] Testing Te	est 🏴 10/11	/1990 10/08	8/2022 12:00	0 SOUTH CURRAG	KILDARE NE GH ROAD, K	ETWORK DISABILITY TEA ILDARE, CO. KILDARE, R	IM, CILL DARA PRIMAR 51 RX51	The or	noin	mont	⊦ vvill	6	Pre Exposure - Adverse Reaction + (1) more		Citywest Vaccination Clinic	
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[1173723] Anne App	olw 26/10	/1995 25/08	8/2022 12:30	0 21 Cabr	a Road, Apa	artment 2, Door 5, Dubli	in, Dublin		18th August 2022	1 to 6 day Vaccination	GP	÷			GMHS Vaccination Clinic	 ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ ↑ <
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[1173901] Ryan Sam 4 🎮 🍺 🎮	nson Test 17/10	/1992 25/08	8/2022 14:3(0 HSE, SAI	NT MARYS,	CRADDOCKSTOWN RO	AD, NAAS, CO. KILDAR	E, W91 NR29	4th August 2022	1 to 6 day Vaccination	GP	ß	Post Exposure - Adverse Reaction		Citywest Vaccination Clinic	
[1173739] Paula Tes	t Hanley 01/01	/1984 26/08	8/2022 08:30	0 CHURCH	H VIEW, ADA	ARE, LIMERICK, CO. LIME	ERICK, V94 VK76		20th August 2022	Healthcare Worker	GP	ß	Post Exposure		GMHS Vaccination Clinic	