

Mpox PrEP Dose 2 Unscheduled - Overview

Clinics have received a client worklist via HSE ShareFile, regarding clients who may require a Dose 2 appointment to be scheduled due to:

- A Dose 2 appointment is not scheduled; or
- The client had cancelled or DNA'd their previously scheduled Dose 2 appointment.

Clinics are now asked to check these records (within the worklist provided and on Swiftqueue) to:

- To see if there is no future PrEP Dose 2 appointment scheduled (True Positive Client); or
- To see if there is a future PrEP Dose 2 appointment scheduled but is mislabeled as PrEP Dose 1 and record needs a clean up (False Positive Client); or
- To see if the client meets one or more of the exclusion criteria* (False Positive Client).

For all True Positive clients: Clinics should perform an outreach to the clients to facilitate scheduling their PrEP Dose 2 appointment (please see following process slides).

Mpox PrEP Dose 2 Unscheduled - Worklist Criteria

The clinic specific worklist includes:

- PrEP Dose 1 clients who do not have a future Dose 2 appointment at the same or a different clinic.
- PrEP Dose 1 clients who cancelled or DNA their previously scheduled Dose 2 appointment.

The clinic specific worklist should exclude*:

- PEP Clients.
- Clients who had a previous smallpox vaccine or a mpox vaccine (possibly abroad).
- Client who has a referral outcome = “Declined”, “Contraindicated”, “Deferred”, or “Previously Vaccinated”.
- PrEP Dose 1 clients who have DNA’d three times previously.

**Clinics should check the exclusion criteria when checking the client record in Swiftqueue as part of the outreach process*



Mpox PrEP Dose 2 Unscheduled - Worklist Protocol

Please be aware of the following, prior to beginning Dose 2 Unscheduled Process

- Clinic Worklists are only made available via ShareFile:
 - An automated email will be issued once clinic worklists are added to ShareFile
 - Please refer to the ShareFile Guidance document if you require assistance in accessing ShareFile
- Clinic Leads must download the worklist, prior to commencing clean-up.
- Clinic worklists were generated from an extract provided ~4 weeks, prior to sharing with clinics:
 - Some client records may have been updated already as part of clinic outreach processes.
 - As part of due diligence, please check all records present on the worklist for the client.
- A Comment section is present within the clinic worklist:
 - Please provide a note on any specific client records where clinic has a query and/ or an issue.
- Once all User IDs have been checked by the clinic, and if there are outstanding records that require clarification, please re-upload the worklist (with completed comment section) to ShareFile.

Mpox PrEP Dose 2 Unscheduled - Worklist Protocol

- Comment/queries will be clarified by the Mpox Operations Coordinator, upon receipt of updated worklist on ShareFile.
- Clinic Leads can also highlight any queries and/ or issues at the weekly IDG meeting (held every Friday).
- Please be aware that the “Discharge” function for client records has been removed from Swiftqueue; new Flag & Tag functions have replaced the “Discharge” function (please refer to subsequent slides for Flag & Tag protocol guidance for Dose 2 Appointment follow-up).



Mpox PrEP Dose 2 Unscheduled - Process

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Clinics should make up to 3 attempts to reach the client to facilitate scheduling their Dose 2 appointment at the next available Dose 2 clinic*

- Clinics to use a mix of phone calls and text messages to contact the client.
 - Capture outcome of each attempt in the notes section (see below screenshots)

The screenshot displays the eWaiting List interface. At the top, a summary bar shows '186 Total active referrals'. Below this are filter sections: 'Earliest Date Referred' and 'Latest Date Referred' (each with a calendar icon and a red 'x' to clear the filter), 'Filter by speciality', and 'Filter by Condition Type'. The main part of the interface is a table with the following columns: Category, Referral Source, Notes, Condition Types, and Actions. The table contains two rows of data, both for 'Routine' category and 'Self Referral' source, with 'Pre Exposure' as the condition type. Each row has a '+' icon in the Notes column and a set of action icons in the Actions column. A red arrow points to the 'Edit Referral' icon (a blue square with a white pencil) in the Actions column of the first row. A text box next to the arrow states: 'Within the eWaiting List, please add a note by clicking this "Edit Referral" action icon'.

Category	Referral Source	Notes	Condition Types	Actions
122	Routine	Self Referral	Pre Exposure	[Icons: Add, Cancel, Repeat, Message, Edit Referral, Home, Back]
122	Routine	Self Referral	Pre Exposure	[Icons: Add, Cancel, Repeat, Message, Edit Referral, Home, Back]

**if clinics will not have another Dose 2 clinic running by the 3rd attempt then share these clients with Mpox Programme Director who can help these clients find an appointment at another clinic*

HF Mpox PrEP Dose 2 Unscheduled - Process

Speciality

Monkeypox pre-exposure vaccination

Condition Types

Pre Exposure x

Condition Notes

View all condition notes

Condition Notes

Flag:

Additional Comments

Additional Comments

Please add a note within the Additional Comments Section

- Clinics to contact the client a few days between each attempt (using their discretion) depending on how frequently their Dose 2 clinics are scheduled.
 - e.g. if Dose 2 clinic runs every Thursday, then 1st contact to the client on Monday, 2nd contact on Wednesday, and 3rd contact the following Monday

If the clinic is unable to reach the client after the 3rd attempt then:

- The clinic should go ahead and book the next available Dose 2 appointment for the client
- The client would receive the system generated text notifying them of their upcoming appointment and a link with an option to cancel it.

HF Mpox PrEP Dose 2 Unscheduled - Process

Following this process, if the client DNA's:

1. Select the "Edit Referral" Function within the eWaiting List:















186 Total active referrals

📅 Earliest Date Referred ✕

📅 Latest Date Referred ✕

Filter by speciality

Filter by Condition Type

	Category ⚙	Referral Source ⚙	Notes	Condition Types	Actions
122	Routine	Self Referral	+	Pre Exposure	      
122	Routine	Self Referral	+	Pre Exposure	      

“Edit Referral” Function located here



Mpox PrEP Dose 2 Unscheduled - Process

2. Select the new Conditions Tag “Dose 2 Not Required” on this client record:

Speciality

Monkeypox pre-exposure vaccination

Condition Types

Pre Exposure x

Covid19 Test

Dose 1 Abroad

Dose 2 Not Required

Post Exposure

Post Exposure - Adverse Reaction

Pre Exposure - Adverse Reaction

HF Mpox PrEP Dose 2 Unscheduled - Process

3. Select the new “Dose 2 Not Required” Flag; this flag will appear beside the client record in the eWaiting List, indicating follow-up is no longer required. Flag appears as below to signify patient follow up has been complete (flag will appear as **purple** not **red**):

Speciality
Monkeypox pre-exposure vaccination

Condition Types
Pre Exposure

Condition Notes
Condition Notes

Additional Comments
Additional Comments

View all condition notes

Flag:

- Adverse Reaction
- Second Vaccination Required
- Dose 1 Abroad
- Dose 2 Not Required**

Toolbox: Calendar, Call Centre, Cases, eWaiting List

Active Letters sent Attending Follow up Discharged Settings

Active

Add referral Export View Availability Refresh Validation

Search

Filter by validation status

Filter by priority category

Filter by source

Filter by specialty

Filter by Condition Type

Clear all filters

Total active referrals

Name	DOB	Address	Last Seen	Referral #	Category	Referral Source	Notes	Condition Type	Actions
W119171E Henry Test	01/01/2001	INTERSPORT ELEVENS, OXIDE PARK, JONES ROAD, DUBLIN 3, CO. DUBLIN, D03JUL7	Never	28th October 2022	Pre-Exposure	Self Referral		Pre-Exposure - Adverse Reaction	



Mpox PrEP Dose 2 Unscheduled - Changing Appointment Reason

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A recurrent data quality issue identified within Mpox Swiftqueue records (and present within clinic worklists for resolving) is the recording of two PrEP Dose 1 vaccinations for a client, rather than a PrEP Dose 1 and PrEP Dose 2.

To resolve this data quality issue:

1. Go to the Swiftqueue Calendar View
2. Select the relevant client record
3. Click on the **blue** appointment date



Appointment Details ✖

DETAILSPATIENT FLOWACTIVITYREFERRAL

Patient Attendance: 96%

Citywest Dose 1

Friday 10th February 2023 at 08:15

(No comments)

Jane Doe

Pre Exposure - Dose 2

(No mobile number)

10/10/1990

MRN: 1173963

Check in code: 546336

Administration Route: Subcutaneous

Which site are you administering the vaccine into?: Left Deltoid

Please confirm you have reviewed the Client's Consent Form?: Yes

Vaccine use by date?: 10/02/2023

Vaccine Name: Bavarian Nordic - Jynneos



Mpox PrEP Dose 2 Unscheduled - Changing Appointment Reason

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4. Change the Appointment Type to the correct Dose type (i.e. PreP Dose 2)
5. Click “Save”
 - Please Note: An error message may display when “save” is clicked, however appointment reason change will be noted within the system.
 - Appointment Reason can also be changed for historic completed records.