

# Check list for running an influenza vaccination clinic in context of COVID-19

## Organising an influenza vaccination clinic. Consider:

- Information displayed at your clinic/premises, put a message on your clinic/premises telephone and on your website on how to book an appointment for influenza vaccination
  - Posters promoting influenza vaccine
  - Posters in relation to COVID-19
    - Do NOT visit if you have symptoms of COVID-19
    - Physical distancing
    - Cough etiquette/respiratory hygiene
- Posters are available from the HSE website.
- Physical distance markings on the floor and appropriate seating arrangements for waiting area
  - Scheduling “sick visits” and “well visits for influenza vaccination” at different times
  - Remote or telephone pre-vaccination consultation if appropriate
  - Asking patients to remain outside (e.g. in their car) if possible, until called for vaccine administration
  - Separate entry and exit from the clinic or premises if possible

## Giving the vaccine. In addition to the usual requirements for carrying out vaccination, prepare the vaccination room as follows:

- Hand Sanitiser (alcohol gel/foam sanitiser) for staff and patients
- PPE for the vaccinator i.e. adequate stocks of medical/surgical face masks
- Disinfectant solution/wipes for worktops and other areas
- Offer patients alcohol hand gel before using commonly shared items such as pens or touch keypads. Commonly shared items should be cleaned regularly\*
- Disposable tissues available for patients and a foot pedal bin for disposal
- Post-vaccination monitoring (recommended for 15 minutes):
  - Appropriate seating arrangements with physical distancing markings displayed
  - Patients can wait outside after vaccination (e.g. in their car), provided they wait in the vicinity of the GP clinic/premises and they are accompanied by an adult who can alert staff if there is an issue

\*see [www.hpsc.ie](http://www.hpsc.ie) for detailed infection prevention and control guidance