



## HSE 'An Introduction to Children First' e-Learning

The HSE Children First National Office is pleased to advise that a voice-over recording of the classroom version of the online e-Learning programme 'An Introduction to Children First' continues to be available to all HSE and HSE funded services. The aim is to support the completion of the programme by staff who are unable to complete the online version due to **access or literacy issues**.

The HSE e-Learning programme 'An Introduction to Children First' is mandatory for **all** staff in HSE and HSE funded services (who are permanent, temporary, agency, locum or visiting), students and volunteers, irrespective of role or grade.

In recognition of a small number of staff who have access or literacy issues completing the programme online through HSeLanD; the HSE Children First National Office has created a voice-over recording of the e-Learning programme. In this way, it can be facilitated in a classroom setting by a person nominated for the HSE or HSE funded service.

The completion of this programme in a classroom setting is **only to be permitted as an exception to the rule** i.e. only if the staff member does not have the ability to complete the online version. All efforts, in the first instance, must be made to support the staff member to complete the online version before they are approved to undertake the classroom version.

All HSE and HSE funded services who require access to the classroom version of the e-Learning programme can contact the local HSE Children First Training and Development Officer linked to the area.

HSE and HSE Funded Services will be required to:

- Nominate a member of their service to facilitate the delivery of the classroom version of the programme.
- Obtain a certificate of completion for the Children First HSE e-Learning programme from each staff member and retain it on the staff file. Certificates are valid for 3 years.

**Please Note:** The HSE Children First Training and Development Officers are not in a position to facilitate delivery of the classroom version of 'An Introduction to Children First'.

Contact the [HSE Children First Training and Development Officer](#) for further information.