

Appendix 1 - Prescriber Check List

Prescriber name:		Client DOB	
Prescriber title/grade/professional registration number:		Client Address	
Client name:			
Client assessment date:			

✓	Tick as appropriate
	All Common Prescribing Criteria have been met.
	Service user cannot transfer between two places without the use of the transfer board, swivel disc or transfer board with sliding swivel disc or combination of items as part of the overall manual handling solution.
	Service user presents with sufficient balance, trunk control and the upper and lower limb strength that is required to use the item and participate safely in either an independent or assisted transfer process as commensurate with their clinical presentation.
	Item/s selected suits the type of the transfer the service user or carer will be undertaking.
	Width/radius/weight limit/length of item chosen suits the service user's dimensions and weight.
	The risk of shearing and skin tissue viability has been taken into account and the surface of the item/s selected is suitable to the service user's clinical presentation.
	Service user and/or carer will comply with the following essential safety advice: <ul style="list-style-type: none"> ➤ 1/3rd of the transfer board must be supported at each end, with a level height between transfer points, excepting for a minor variance in height levels which doesn't compromise safe use. ➤ Maximum length of time recommended for use of the swivel disc in situ cannot be exceeded to prevent the breakdown of healthy skin tissue.
	If the swivel disc is to be used in situ, assessment confirms that the service user's skin tissue risk and the use of the product are compatible for safe in situ use.
	Short Board: Clinically indicated when the transfer distance between two points is short, space is confined, and greater stability required.
	Long Board: Clinically indicated for use when a longer distance between transfer points is necessary and safe.
	Curved Banana Board: Clinically indicated for use to accommodate angles that might arise from the board's starting and finishing point and to reduce the amount of twisting during a transfer.
	Swivel disc: Clinically indicated when: <ul style="list-style-type: none"> • The turning action is critical to the type of transfer, space is confined, e.g. transfer into and out of car seat, transfer between two places in close proximity. • The swivel action is a safer and more comfortable movement for the carer or service user in comparison to the other manual handling movements or equipment.
	Transfer board with sliding swivel disc: Clinically indicated when: <ul style="list-style-type: none"> • The functions of a transfer board and swivel disc are required to facilitate an easy, safe and functional transfer and / or • Service user and/or carer cannot use a regular transfer board as either or both of them cannot manage the movements required to manoeuvre on the regular board. • When the service user's skin is vulnerable to the shearing or sliding friction action of the regular transfer board, as indicated by a pressure risk score or clinical observations.