Guidance on Reference Sources to Support the Development of Clinical Governance Systems and Structures for the Health Service Executive Home Birth Service

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<th>Document reference number</th>
<th>HB017</th>
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1. **Guidance Statement**

The information provided in this document lists the relevant reference sources to support the development of the clinical governance systems and structures.

2. **Legislation**

This refers to relevant acts and regulations made thereunder that provide key legislation for the clinical governance of the Health Service Executive (HSE) Home Birth Service.

2.1 Health Acts, 1947 to 2016 DOHC and regulations made thereunder
2.2 Nurses and Midwives Act, DOHC 2011
2.3 Maternity and Infant Care Scheme (Health Act, 2004)
2.4 National Vetting Bureau (Children and Vulnerable Persons) Acts, 2012 to 2016
2.5 Criminal Justice (Withholding of Information in Respect of Children and Vulnerable Persons) Act, 2012
2.6 Protected Disclosures Act, 2014
2.7 Data Protection Act, 1988 and Data Protection (Amendment) Act, 2003
2.8 Freedom of Information Acts, 1997 to 2014
2.9 Notification of Births Act, 1907 and Notification of Births (Extension) Act, 1915
2.10 Judgment Title 2003: O’Brien -v- South Western Area Health Board, Brannick -v- East Coast Area Health Board, Clarke -v- South Western Area Health Board, Lockhart -v- South Western Area Health Board
2.11 Public Services Management Act, 2004.
2.12 Public Services Management (Recruitment & Appointments) Act, 2004
2.13 Protection of Persons Reporting Child Abuse Act, 1998
2.14 Child Care Act, 1991 and Child Care (Amendment) Act, 2015
2.15 Children First Act, 2015
2.16 Misuse of Drugs (Amendment) Regulations, 2007 (SI 200 of 2007)
2.17 The Protection of Life During Pregnancy Act, 2013
2.18 Maternity Protection (Amendment) Act, 2004
2.19 Maternity and Infant Scheme (Health Act 2004)
2.22 Safety, Health and Welfare at Work (General Application) Regulations, 2007
2.24 Guardianship of Infants Act, 1964

3. **Codes of Practice**

Codes of practice may be underpinned by legislation. The Self-Employed Community Midwife (SECM) will be required to comply with all codes whether underpinned by legislation or professional evidence base.

3.1. The Code of Professional Conduct and Ethics for Registered Nurses and Registered Midwives (NMBI 2014)
3.2. Code of Standards and Behaviour (HSE June 2009)
3.3. Code of Practice for Healthcare Records Management Abbreviations (HSE 2010)
3.4. Code of Practice for the Governance of State Bodies (Department of Finance 2009 to 2016)
3.5. Swift 3000 Code of Practice for Corporate Governance Assessment in Ireland (National Standards Authority of Ireland (NSAI) 2010)

4. Standards

Organisations such as the Health Information and Quality Authority (HIQA), the International Organisation for Standardisation (ISO) and the NMBI have documented standards for nurses and midwives to achieve when practising clinically.

4.2. Practice Standards for Midwives (NMBI 2015)
4.3. Practice Standards and Guidelines for Nurses and Midwives with Prescriptive Authority (ABA, 2010)
4.5. ISO 31000 Risk Management Standards
4.6. ISO 9001 Quality Management Standard

5. Guidance

The Department of Health (DOH) (Ref: DOH circulars), HSE, State Claims Agency (SCA), National Institute for Health and Care Excellence (NICE), Royal College of Midwives (RCM), Institute of Obstetricians and Gynecologists (IOG) and the Royal College of Obstetricians and Gynecologists (RCOG) provide guidance on policies, procedures and guidelines to support clinical professionals to comply with legislation, codes of practice and standards in the delivery of safe, quality services.

5.1. National Maternity Strategy 2016-2026 (DOH 2016)
5.2. MOU and Agreement between the SECM and the HSE (HSE 2014)
5.4. The Scope of Nursing and Midwifery Practice Framework (NMBI 2015)
5.5. Recording Clinical Practice (NMBI 2015)
5.6. Guidance to Nurses and Midwives on Medication Management (An Bord Altranais, 2007)
5.7. Guidance to Nurses and Midwives on Social Media and Social Networking (NMBI 2013)
5.9. Royal College of Midwives (RCM) Evidence Based Guidelines for Midwifery Led Care in Labour (RCM 2008)
5.11. The Irish Maternity Early Warning System (IMEWS) NCEC (DOH 2014)
5.12. Communication (Clinical Handover) in Maternity Services NCEC (DOH 2014)
5.13. Sepsis Management NCEC (DOH 2014)

5.16. HSE Universal Newborn Hearing Screening Consent Policy, Procedure, Protocol & Guideline (HSE 2013)

5.17. HSE Universal Newborn Hearing Screening Programme National Governance Document (HSE 2014)

5.18. National Health and Medical Research Council Joint Statement and Recommendation on Vitamin K Administration to Newborn Infants to Prevent Vitamin K Deficiency Bleeding in Infancy (NHMRC 2010)


5.20. Children First, National Guidance for the Protection and Welfare of Children. (Department of Children and Youth Affairs 2011)


5.22. Clinical Programme Guidelines, HSE Obstetrics & Gynaecology

5.23. Quality and Patient Safety Audit of the Compliance of Self-Employed Community Midwives with the Memorandum of Understanding relating to the Provision of Home Birth Services to Eligible Expectant Mothers in 2011 (HSE 2011)


5.27. The Irish Maternity Early Warning System (I-MEWS) Clinical Practice Guideline No 25, IO&G RCOP (2013)

5.28. Bacterial Sepsis following Pregnancy, Green-top Guideline No 64b RCOG (2012)

5.29. Obesity and pregnancy clinical practice guideline, IO&G RCOG (2011)

5.30. Investigation and management of late fetal intrauterine death and stillbirth clinical practice guideline, Guideline No. 4, IO&G RCOP (2011)

5.31. The diagnosis and management of pre-eclampsia and eclampsia clinical practice guideline, Guideline No. 3, IO&G RCOP (2013)

5.32. Delivery after previous caesarean section clinical practice guideline, Guideline No. 5, IO&G RCOP (2011)


5.34. Preterm prelabour rupture of the membranes (PPROM), Guideline No. 24. IO&G RCOP (2013)

5.35. The Birthplace in England research programme, final report part 6 from Kings College, London

5.36. Guideline for hand hygiene in Irish healthcare settings (HPSC 2015)


5.41. Guidelines for the Management of Pre-gestational and Gestational Diabetes Mellitus from Pre-conception to the Postnatal period. Changing Practice to Support Service Delivery, ONMSD (HSE 2010).

5.43. Institute of Obstetricians and Gynaecologists, Royal College of Physicians of Ireland and Directorate of Strategy and Clinical Programmes, Health Service Executive (2013): The diagnosis and management of pre-eclampsia and eclampsia clinical practice guideline Version 1.0, Guideline No. 5

5.44. University Hospital Waterford (2014) Integrated Hospital Community Midwifery Service: Clinical Practice Guidelines


5.46. Report of the Quality and Safety Clinical Governance Development Initiative: Sharing our Learning (HSE 2014)

5.47. Postnatal Care Clinical Guideline: Routine care for women and their babies CG No. 37, (NICE 2006)

6. **HSE Policies, Procedures & Guidelines**


6.3. HSE Policy on Certification of Registration of Nurses and Midwives with the Nursing and Midwifery Board of Ireland for 2015 (HSE 2014)

6.4. Safety Incident Management Policy (HSE 2014)

6.5. Guideline for Systems Analysis Investigation of Incidents (HSE 2015)

6.6. Serious Reportable Events (HSE Update in January 2015)

6.7. Risk and Incident Escalation Procedure (HSE 2010)


6.13. HSE Universal Newborn Hearing Screening Consent Policy, Procedure, Protocol & Guideline (HSE 2013)


6.15. A Practical Guide to Newborn Bloodspot Screening in Ireland, National Newborn Bloodspot Screening Laboratory, Children’s University Hospital Temple Street, Dublin 5th Edition (HSE June 2011)

6.16. Vitamin K (Konakion MM® Paediatric) Prophylaxis for Newborn Infants, Our Lady of Lourdes Hospital Maternity Unit Document RCGP 22 (HSE 2013)


6.20. Policy for Lone Working (HSE 2017)


6.22. Social and Digital Media Policy and Guidance for HSE Employees (HSE 2012)

6.23. Compliance with Health Sector Pay Policy (September 2013)

6.24. Dignity at Work Policy for the Health Service (May 2009)

6.25. Disciplinary Procedure for Employees of the Health Service Executive (HSE 2007)
6.27. Erasures and Sanctions issued by Regulatory Authorities against HSE Employees (April 2012)
6.28. Garda Clearance of New Employees (April 2007)
6.29. Garda Vetting and Assessment of Existing Employees in the Health Service (March 2012)
6.30. Good Faith Reporting Policy (September 2011)
6.32. Management of Professional Registers and Amendments to such Registers (January 2010)
6.33. National Tobacco Free Campus Policy April 2012
6.34. National Transfer Policy April 2007
6.35. Policy for Preventing and Managing Critical Incident Stress (December 2012)
6.36. Policy for Prevention and Management of Stress in the Workplace (December 2012)
6.37. Policy on Management of Work Related Aggression and Violence (October 2014)
6.38. Protected Disclosures of Information in the Workplace (March 2009)
6.40. HSE Risk Assessment Tool and Guidance (HSE 2011)
6.42. HSE Electronic Communications Policy (HSE 2013)
7. National Clinical Guidelines Obstetrics & Gynaecology RCPI


- Ultrasound diagnosis of early pregnancy loss
- Obesity and pregnancy
- Diagnosis and management of pre-eclampsia and eclampsia
- Investigation and management of late fetal intrauterine death and stillbirth
- Delivery after previous caesarean section
- Intrapartum Fetal Heart Rate Monitoring
- Management of Obstetric Anal Sphincter Injury
- Ovarian Hyperstimulation Syndrome (OHSS) Diagnosis and Management
- Management of Early Pregnancy Miscarriage
- Anti D immunoglobulin for the prevention of RHD Haemolytic disease of the newborn
- Management of Multiple Pregnancy
- Antenatal Routine Enquiry regarding Violence in the Home
- Management of Pelvic Girdle Pain in Pregnancy and Postpartum
- Prevention and Management of Primary Postpartum Haemorrhage
- Venous Thromboprophylaxis in Pregnancy
- The Management of Hypertension in Pregnancy

- Methadone Prescribing and Administration in Pregnancy
- Tocolytic Treatment in Pregnancy
- Antenatal Magnesium Sulphate for Fetal Neuroprotection
- Preterm Prelabour Rupture of membranes (PPROM)
- Irish Maternity Early Warning System (IMEWS)
- Investigation of Postmenopausal Bleeding
- Nutrition during Pregnancy
- Fetal Growth Restriction - Recognition, Diagnosis and Management
- Management of Second Trimester Miscarriage
- Guidelines for the Critically Ill Woman in Obstetrics
- Parvovirus B19 Exposure / Infection during Pregnancy
- Resuscitation for the Pregnant Women
- Diagnosis and management of ectopic pregnancy
- Bacterial Infections Specific to Pregnancy
- Cord Prolapse
- Oxytocin to Accelerate or Induce Labour
- Management of Urinary Tract Infections in Pregnancy
- Listeriosis in Pregnancy
- Investigation and Management of Menorrhagia
- Chicken Pox in Pregnancy
- Hyperemesis and Nausea/Vomiting in Pregnancy
- Miscarriage Misdiagnosis Report 2011
- Irish Maternity Indicator System National Report 2014
- Bereavement Care following Maternal Death within a Hospital Setting
8. Clinical Programme Guidelines – HSE & IOG

http://www.hse.ie/eng/about/Who/cspd/ncps/obstetrics-gynaecology/resources/national-clinical-guidelines/

Antenatal Magnesium Sulphate for Fetal Neuroprotection

Format: PDF | File Size: 312KB

Antenatal Routine Enquiry regarding Violence in the Home

Format: PDF | File Size: 236KB
Antimicrobial Prescribing Guidelines

Format: PDF | File Size: 1.42MB

Antimicrobial safety In Pregnancy and Lactation

Format: PDF | File Size: 988KB

Bacterial Infections Specific to Pregnancy

Format: PDF | File Size: 1.23MB
Bereavement Care following Maternal Death within a Hospital Setting

Format: PDF | File Size: 1.78MB

Chickenpox in Pregnancy

Format: PDF | File Size: 458KB

Clinical Practice Guideline Management of Multiple Pregnancy
Cord Prolapse - Dr. Mary Higgins

Delivery after Previous Caesarean Section

Fetal Growth Restriction - Recognition, Diagnosis & Management
Final Ectopic Pregnancy Guidelines

Format: PDF | File Size: 374KB

Hyperemesis and Nausea/Vomiting in Pregnancy

Format: PDF | File Size: 773KB

Intrapartum Fetal Heart Rate Monitoring

Format: PDF | File Size: 231KB
Investigation and Management of Late Fetal Intrauterine Death and Stillbirth

Format: PDF | File Size: 3.48MB

Investigation of Postmenopausal Bleeding

Format: PDF | File Size: 278KB

Listeriosis in Pregnancy

Format: PDF | File Size: 373KB
Management of Early Pregnancy Miscarriage

Format: PDF | File Size: 359KB

Management of Obstetric Anal Sphincter Injury

Format: PDF | File Size: 683KB

Management of Pelvic Girdle Pain in Pregnancy and Post-Partum

Format: PDF | File Size: 701KB
Management of Second Trimester Miscarriage

Format: PDF | File Size: 704KB

Management of Urinary Tract Infections in Pregnancy

Format: PDF | File Size: 643KB

Methadone Prescribing and Administration in Pregnancy

Format: PDF | File Size: 278KB
Nutrition for Pregnancy

Format: PDF | File Size: 1.79MB

Obesity and Pregnancy: Clinical Practice Guideline

Format: PDF | File Size: 543KB

Ovarian Cysts in Postmenopausal Women

Format: PDF | File Size: 659KB
Ovarian Hyperstimulation Syndrome: Diagnosis and Management

Format: PDF | File Size: 296KB

Parvovirus B19 Exposure / Infection during Pregnancy

Format: PDF | File Size: 496KB

Preterm Prelabour Rupture of the Membranes

Format: PDF | File Size: 324KB
Prevention and Management of Primary Postpartum Haemorrhage

Format: PDF | File Size: 352KB

Resuscitation for the Pregnant Woman

Format: PDF | File Size: 551KB

The Diagnosis and Management of Pre-eclampsia and Eclampsia
The Investigation and Management of Menorrhagia

The Irish Maternity Early Warning System: Guidelines

The Management of Breech Presentation
The Management of Hypertension in Pregnancy

Format: PDF | File Size: 727KB

The Use of Anti-D Immunoglobulin for the Prevention of RHD Haemolytic Disease of the Newborn

Format: PDF | File Size: 238KB

Tocolytic Treatment in Pregnancy

Format: PDF | File Size: 330KB
Ultrasound Diagnosis of Early Pregnancy Miscarriage

Format: PDF | File Size: 270KB
9. References and Bibliography


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Fleming VEM, Hagen S, Niven C (2003), Does perineal suturing make a difference? The SUNS Trial. BJOG.110(7): 684-689

Fraser, DM and Cooper, AA (2003), Myles Textbook for Midwives, Churchill Livingstone.


Hanafin and O’Reilly (2015). National and international review of literature on models of care across selected jurisdictions to inform the development of a National Maternity Strategy for Maternity Services in Ireland. DOH.


Health Service Executive (2005): Dublin North East Midwifery Led Unit Guidelines for Practitioners. HSE

Health Service Executive (2008): Inquiry into Circumstances pertaining to Death of Tanya McCabe and her son Zach at our Lady of Lourdes Hospital Drogheda, HSE, Dublin.
Health Service Executive (2013): Our Lady of Lourdes Hospital Maternity Unit Vitamin K (Konakion MM Paediatric) Prophylaxis for Newborn Infants. 1st Edition


National Health and Medical Research Council (NHMRC) (2010). Joint statement and recommendations on Vitamin K administration to newborn infants to prevent Vitamin K deficiency bleeding in infancy.


National Maternity Hospital Document PP-CS-DT-5 Protocol for the administration of Konakin MM Paediatric for the prophylactic treatment of Vitamin K deficiency in Neonates.

New Zealand College of Midwives (2008) Transfer of a woman under the care of an LMC midwife to a secondary/tertiary obstetric service or facility within the New Zealand maternity services context.


NHS Foundation Trust (2015) Clinical Handover Policy, NHS, the Newcastle Upon Tyne Hospitals.


Wiegers Therese A, PhD (psychologist, epidemiologist, Senior researcher), De Borst, Julia MA (junior researcher, advisor in health care at KPMG Plexus) (2013) Organisation of emergency transfer in maternity care in the Netherlands. NIVEL (Netherlands Institute for Health Services Research), P.O. Box 1568, 3500 BN Utrecht, The Netherlands Midwifery 29) 973–980


10. **Membership of Working Group**

The Clinical Governance Group (CGG) for the HSE Home Birth Service commissioned a Sub-Group (members below). A final draft was produced by the CGG members and recommended for approval to the National Implementation Steering Group for Home Births (NISG). Following a 12 month pilot of this document, the NISG have approved its revision and implementation.

**Sub-Group Members:**
Ms Siobhan Sweeney, Designated Midwifery Officer, HSE South & Project Manager CGG (Sub-group chair)
Ms Rosemary Ryan, Head of Client Enterprise Risk Management Services, IPB Insurance
Ms Sheila Sugrue, National Lead Midwife ONMSD
11. **Signature Page:**

I have read, understand and agree to adhere to the attached document:

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