

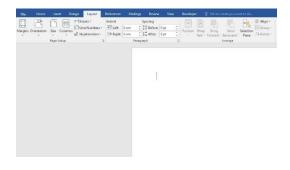






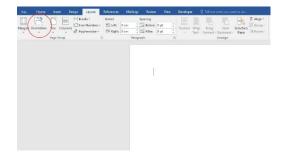
New Directions: Personal Expression and Creativity







Select the Layout tab



STEP 2:

Select "Orientation" and select "Landscape"

	Inset Design		References	wia	lings Revie	w View	Develo	iha.	A renue	what you w	ant to do	
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STEP 3:

Select "Columns" and select "Two" column



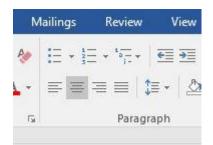






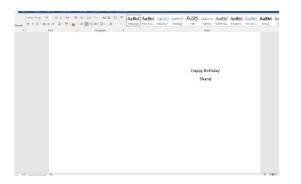
STEP 4:

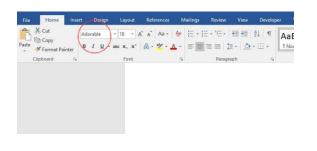
Tap on the "Enter Key" until the curser moves to the 2nd column on the right of the page.



STEP 5:

Centre align curser on right column





STEP 6:

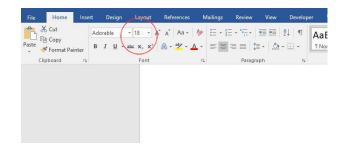
Type in title for the card.

STEP 7: Choose a font type



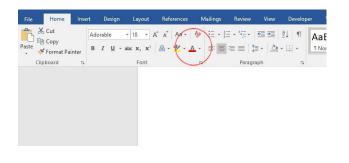






STEP 8:

Choose a font size



STEP 9:

Choose a font colour

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STEP 10:

Select "Insert" and then "picture"

STEP 11:









Find the picture (file) you wish to insert

STEP 12:

Insert your picture (file) of choice

STEP 13:

Right click on the picture Then select in front of text and that will allow you to move and resize your picture anywhere on the card.



STEP 14: Your card is ready for printing

Your card is now complete

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