

## NCCP NATIONAL EXECUTIVE TEAM MEETING

- Date:** Monday 6<sup>th</sup> November 2023 @ 10.30am, MS teams
- Present:** R. Ó Laoide (Chair), F. Bonas, R. Conway, C. Faul, T. Hanan, A. Hill, and T. McCarthy
- Apologies:** P. Cafferty, P. Heckmann, M. Keane
- Invited:** D. McNamara (Item A1), P. McCormick (Item A1), N. Keating (Item A1), L. Ryan (Item A1), T. Folliard (for P. Heckmann), Marie Cox, T. Flattery and C. Mellett

A. PRESENTATIONS	
<b>A1</b>	<p>Update on colorectal cancer was provided by Prof. D. McNamara, Chair of the NCCP National Colorectal Cancer Clinical Leads Group and Prof. P. McCormick (Co-Chair).</p> <ul style="list-style-type: none"> <li>• The need to work with hospitals and the new HSE Health Regions to complete the centralisation of rectal cancer surgery was noted.</li> <li>• With the growing role of non-surgical treatment for rectal cancer, it was suggested that the development of a registry for such treatment would be helpful.</li> </ul>
<b>A2</b>	<p><b>NCCP Patient Booklet: Having your Prostate Checked</b> was approved by Executive and will be launched on November 10<sup>th</sup>.</p>
B. MINUTES & MATTERS ARISING	
<b>B1</b>	<p><b>Minutes of the previous meeting</b></p>
	<p>The minutes of October 9<sup>th</sup> meeting will be reviewed at next meeting.</p>
<b>B2</b>	<p><b>Matters Arising</b></p>
	<p>Items covered under agenda.</p>
C. DIRECTOR'S ITEMS	
<b>C1</b>	<ul style="list-style-type: none"> <li>- <u>National Service Plan and recruitment correspondence</u> <ul style="list-style-type: none"> <li>○ Government have announced the allocation of non-recurring funding for the Alliance of Cancer Support Centres, which will be distributed by the NCCP.</li> <li>○ Recent correspondence on recruitment introduced by the CEO was noted.</li> </ul> </li> <li>- <u>Health Regions</u> <ul style="list-style-type: none"> <li>○ Implementation work is proceeding.</li> </ul> </li> <li>- <u>Surgical centralisation</u> <ul style="list-style-type: none"> <li>○ Further to the discussion at the previous Exec meeting in October, letters have issued to relevant cancer centres on the centralisation of: <ul style="list-style-type: none"> <li>▪ Skull base</li> <li>▪ Sarcoma</li> <li>▪ Gynae-oncology MDMs</li> </ul> </li> </ul> </li> <li>- <u>Genetics and Genomics</u> <ul style="list-style-type: none"> <li>○ Various groups meeting to progress.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ NCCP linking with National Office for Genetics and Genomics and on external work examining the development of a national genetics lab.</li> <li>- <u>NCS Recommendation 45</u> <ul style="list-style-type: none"> <li>○ Discussion with the Department of Health and other stakeholders is required.</li> </ul> </li> <li>- <u>Networking cancer care and research</u> <ul style="list-style-type: none"> <li>○ Discussion with the Department of Health and other stakeholders is required.</li> </ul> </li> <li>- <u>Patient Representative</u> <ul style="list-style-type: none"> <li>○ R. Ó Laoide provided an outline of the discussion at a previous HSE Board Performance and Planning Committee in relation to patient representation. It was noted that there is considerable patient engagement across the work of the NCCP, including several groups and committees.</li> </ul> </li> </ul> <p><b>Action:</b> <b>Clarify patient representation on HSE EMT.</b></p> <ul style="list-style-type: none"> <li>- <u>Stakeholder events</u> <ul style="list-style-type: none"> <li>○ National Medical Oncology meeting – took place in the NCCP on October 13<sup>th</sup></li> <li>○ Galway radiotherapy building – officially opened by Minister Donnelly on 20<sup>th</sup> October</li> <li>○ NCCP Urological Cancer Quality and Audit Forum meeting is happening on November 10<sup>th</sup> in St. James’s Hospital</li> <li>○ Gathering Around Cancer – 16<sup>th</sup> and 17<sup>th</sup> November in Croke Park</li> </ul> </li> </ul>	<b>R. Ó Laoide</b>
<b>D. STANDING ITEMS</b>		
<b>D1</b>	<b>EU Cancer Projects</b> <ul style="list-style-type: none"> <li>• Input on CraNE2 is being compiled by P. Heckmann.</li> <li>• Cancer Mission Hubs – Prof. Donal Brennan is leading workshops with stakeholders. Work is ongoing.</li> </ul>	
<b>E1</b>	<b>Evidence and Quality Hub (F. Bonas)</b> No update at this meeting	
<b>E2</b>	<b>Cancer Intelligence (M. Cox)</b> <ul style="list-style-type: none"> <li>• KPI performance was discussed</li> </ul>	
<b>E3</b>	<b>Public Health, Community Oncology and Prevention/Early Detection (T. McCarthy)</b> <ul style="list-style-type: none"> <li>• Research dissemination event on Covid and cancer will take place at the end of November.</li> </ul> <p><b>Action:</b> <b>Link for event will be circulated</b></p>	<b>T. McCarthy</b>
<b>E4</b>	<b>Cancer Nursing (T Hanan)</b> <ul style="list-style-type: none"> <li>• A Cancer Research Nursing Grant (in partnership between NCCP and ICS) has been awarded.</li> <li>• Recent article in Irish Examiner focused on Acute Oncology Nursing service.</li> </ul>	
<b>E5</b>	<b>Surgical Programme (A. Hill)</b> <ul style="list-style-type: none"> <li>• Surgical centralisation letters have been issued for gynaecology oncology, sarcoma and skull base.</li> </ul>	
<b>E6</b>	<b>Radiation Oncology (C. Faul/F. Bonas)</b>	

	<p>1) Further discussion on clinical imperative for proton beam therapy required. To be considered by clinical group</p> <p><b>Action:</b> <b>C.Faul and F. Bonas to review and discuss with HSE colleagues and provide update at upcoming Executive meeting.</b></p> <p>2) Draft National Review of Radiation Therapy is being considered.</p> <p><b>Action:</b> <b>Paper to be reviewed and feedback to be provided to Executive.</b></p> <p>3) Equipment Replacement Programme: specific targets and timeline for delivery unknown.</p> <p><b>Action:</b> <b>Escalate to P. de Freine, National Director HSE Estates.</b></p> <p>4) Radiotherapy: work ongoing on contract delivery.</p> <p><b>Action:</b> <b>Focus on completion of contracts for sites.</b></p> <p>5) Concept of AI in Radiation Oncology is currently being explored.</p> <p><b>Action:</b> <b>Update will be provided to Executive at future meeting.</b></p> <p>6) Changes to fractionation are being progressed.</p>	<p><b>1.C.Faul/F. Bonas</b></p> <p><b>2) C.Faul/F. Bonas</b></p> <p><b>3)F. Bonas</b></p> <p><b>4).F. Bonas</b></p> <p><b>5)F. Bonas</b></p>
<b>E7</b>	<b>Systemic Therapy Programme [Medical Oncology/Haemato-oncology] (T. Folliard)</b>	
	<p><b><u>Medical Oncology KPIs</u></b></p> <ul style="list-style-type: none"> <li>- Capacity challenges in day wards nationally continue</li> <li>- The Systemic Therapy Programme will continue to engage with hospitals</li> </ul> <p><b><u>Systemic Therapy Programme</u></b></p> <ul style="list-style-type: none"> <li>- National Medical Oncology annual meeting took place in October 2023.</li> <li>- Initial PRRT treatment for NETs service commenced in SVUH in Oct 2023. The service will be gradually rolled out. Official launch expected to take place in the new year.</li> <li>- 2 new drugs approved for reimbursement from 1<sup>st</sup> November 2023.</li> <li>- Baxter compounding service issue has been resolved.</li> </ul> <p><b><u>Pharmacist Non-Medical Prescribing</u></b></p> <ul style="list-style-type: none"> <li>- NCCP hosted a symposium on Pharmacist NMP on October 23rd – this was part of a research project which TCD and RCSI are carrying out commissioned by NCCP – looking at a potential roadmap for the development of pharmacist NMP with a particular focus on cancer services. Feedback on the symposium and participation by the group was excellent.</li> </ul> <p><b><u>QA standards for hospital ACUs</u></b></p> <ul style="list-style-type: none"> <li>- Recent publication in the European Journal of Hospital Pharmacy- result of NCCP commissioned research carried out by UCC.</li> </ul>	

	Title: Quality assurance standards and their use in the preparation of parenteral systemic anticancer therapy products in healthcare establishments: a scoping review. Linked <a href="#">here</a> .	
<b>E8</b>	<b>National Cancer Information System (NCIS) –T. Folliard</b>	
	<ul style="list-style-type: none"> <li>• Roll out is continuing – <ul style="list-style-type: none"> <li>- 14 hospitals are live.</li> <li>- Two further hospitals planned for go-live in November.</li> <li>- One hospital has agreed PID and project meetings commenced.</li> </ul> </li> <li>• 550 Regimens have been approved for use in the system.</li> </ul>	
<b>E9</b>	<b>Cancer Networks (F Bonas)</b>	
	Upcoming meetings include Saolta and Dublin Midland Hospital Group.	
<b>F</b>	<b>FOR INFORMATION</b>	
	<b>December meeting:</b> NCCP Executive meeting on December 11 <sup>th</sup> will be an in-person meeting in the NCCP office.	
<b>G</b>	<b>AOB</b>	
	n/a	
<b>DATE OF NEXT MEETING</b>		
<b>Monday 11<sup>th</sup> December 2023 @ 10.30am</b>		