

NCCP EXECUTIVE MANAGEMENT TEAM MEETING

Date: Monday 7th November 2022 @ 10.30am via Webex

Present: R Ó Laoide (Chair), F Bonas, P Cafferty, C. Faul, T. Hanan, P. Heckmann, A. Hill, M. Keane, T McCarthy, F. Murphy (NSS)

Apologies:

Invited: C. Mellett, T. Flattery, M. Cox
 Invited attendee for Item A1: N. Russell (NSS)
 Invited attendee for Item A2: M. Lowry.

A. PRESENTATIONS		
A1	<p>Progress made in implementation of patient requested reviews for interval cancers in cervical screening</p> <p>Outline provided by Prof. Nóirín Russell (CervicalCheck Clinical Director) and Fiona Murphy.</p> <p>Action: Document to be circulated to EMT for feedback</p>	N.Russell/F. Murphy
A2	<p>NCCP Cancer Molecular Diagnostics (drugs) Advisory group</p> <p>Update on the work of this group was provided by Prof. Maeve Lowry, who chairs the group.</p> <p>Action: Further update to be provided at future EMT meeting</p>	M. Lowry/ P.Heckmann
B. MINUTES & MATTERS ARISING		
B1	<p>Minutes of the previous meeting</p> <p>The minutes of the EMT meeting held on 3rd October to be reviewed at 5th December meeting.</p>	
B2	<p>Matters Arising</p> <p>1. NCCP Tumour Conference SOP document</p> <ul style="list-style-type: none"> - Documents signed off and agreed by EMT subject to minor amendments. <p>Action: Amendments to be made to document in line with feedback received. Document to be shared at next EMT meeting.</p> <p>-</p> <p>2. Clinical Leads Job Descriptions</p> <ul style="list-style-type: none"> - Job descriptions were agreed. Positions to be advertised. 	F. Bonas/P. Heckmann
C. DIRECTOR'S ITEMS		
C1	<p>General Updates</p> <ul style="list-style-type: none"> - Meeting held recently at Department of Health re. cancer service development. - RHAs – ongoing discussions regarding clinical governance and arrangements for cancer services in the new regions. - Genetics & Genomics Strategy – document expected to be published by the end of 2022. 	

C1	NSP 2022/ 2023 <ul style="list-style-type: none"> • Currently closing out NSP 2022 process with final allocations • Engagement ongoing between Department of Health/HSE regarding NSP 2023 	
D. STANDING ITEMS		
D1	NCCP Risk Register <ul style="list-style-type: none"> • Overview of current risk management process provided. • The importance of clinical input to the identification and monitoring of risks was noted. • Forward process for management and monitoring of risks is under review. • Some risks have been retired over time. <p>Action: EMT members to provide feedback on proposed amendments to risk register and further internal discussions to take place on process.</p>	
E1	Cancer Screening (F Murphy) <ul style="list-style-type: none"> • Breast and bowel : screening KPIs are on track for return to pre-pandemic levels • Cervical: A new screening laboratory is currently being set up. • EU position in relation to screening programme recommendations is under review, with a paper expected before year end. <p>Action: Meeting to be arranged between F. Murphy and R. Ó Laoide regarding development of screening and symptomatic services in the context of RHAs, arising from Sláintecare implementation.</p>	F. Murphy/R. Ó Laoide
E2	Evidence and Quality Hub (F Bonas) <ul style="list-style-type: none"> • Current work of the Evidence and Quality Hub to be discussed at the next meeting. <p>Action: Eve O'Toole to attend next EMT meeting.</p>	F. Bonas
E3	Cancer Intelligence (P Cafferty) <p>KPI report was circulated and noted.</p> <ul style="list-style-type: none"> • Situation remains challenging at UHG. Recruitment and retention of radiographers was highlighted as a particular challenge • CUH Breast KPI is progressively improving • Breast: number of days for non-urgent referrals is decreasing • Lung: KPI is in line with expectations • Prostate: Overall KPI has returned to normal however, situation at CUH is particularly challenging. Issues of manpower and process are under review 	
E4	Public Health (T McCarthy) <ul style="list-style-type: none"> • Covid – Update <ul style="list-style-type: none"> ○ Case numbers are staying steady, ICU numbers are stable. 	
E5	Cancer Nursing (T Hanan) <p>EU4 Health Programme (EU4H) Funding approved 1.9 million to undertake a DigiCanTrain project. It aims to up-skill and re-skill the health care workforce in the cancer care setting. 14 EU partners, 36 month duration, NCCP & NUIG are collaborators in the study</p> <p>Action Follow up with HSE Research and development division regarding legal and financial advice to progress with this EU project</p>	T. Hanan

	<p>Your Cancer treatment record</p> <ul style="list-style-type: none"> NCCP nursing team have been working with Cancer Research UK regarding adopting and adapting their patient handheld treatment record. The booklet will be piloted and evaluated with acute oncology nurses around Ireland as it also advocates the use of the traffic light system <p>Actions:</p> <ol style="list-style-type: none"> Update on progress on the SACT Model of Care from a nursing perspective will be provided at next meeting. Follow up required to ensure alignment with NCIS re. cancer patient treatment record. 	<p>T. Hanan</p> <p>T.Hanan/ P. Heckmann</p>
E6	<p>Surgical Programme (A. Hill)</p> <ul style="list-style-type: none"> The example of head and neck cancer surgery was noted in relation to developments in immunotherapy in the neoadjuvant setting that are changing practice in relation to surgical oncology. This is also likely to evolve in relation to other tumours. <p>Action: Consider the evolving landscape for cancer treatment, generally, as an ongoing contribution to decisions on surgical centralisation, regional health areas etc.</p>	<p>R. Ó Laoide</p>
E7	<p>Radiation Oncology (C. Faul/F. Bonas)</p> <ul style="list-style-type: none"> National Radiation Oncology KPIs <ul style="list-style-type: none"> Work ongoing to address capacity and process issues Main issues for radiation oncology services generally continue to be staffing and capacity. Updated radiation oncology section of Breast Guidelines in development. Feedback on radiation oncology section of Prostate Guidelines underway. Noted that national review of radiation therapists is due commence in the coming weeks. 	
E8	<p>Systemic Therapy Programme [Medical Oncology/Haemato-oncology] (P Heckmann/M Keane)</p> <p>Systemic Therapy Programme</p> <ul style="list-style-type: none"> KPIs: There are on-going capacity issues in SVUH, CUH, UHW and GUH and data gaps in SJH, LUH and SIVUH. SVUH: awaiting estates approval for funding to extend the Day Ward to increase the number of chairs. CUH: Decrease in KPI's due to capacity, as a result of ACU/compounding issue in the unit UHG: Slight decrease in KPI – due to capacity issues. ISMO: NCCP national meeting with ISMO took place Oct 25th 	
E9	<p>National Cancer Information System (NCIS) – P Heckmann</p> <p>Implementation Project Updates</p> <ul style="list-style-type: none"> Implementation is progressing. Letterkenny Hospital to go live this week. <p>Activity</p> <ul style="list-style-type: none"> Prescribing and administration activity continuing to increase 	

E10	Cancer Networks (F Bonas/P Cafferty)	
	<ul style="list-style-type: none"> • Planning for schedule of meetings for next year under way 	
F	FOR INFORMATION	
	<ul style="list-style-type: none"> • Launch of TASC report on Cancer Inequalities (8th November) 	
G	AOB	
	<p>Radioisotopes:</p> <ul style="list-style-type: none"> • The NCCP has recently been informed of a global situation regarding the production of molybdenum-99 (Mo-99), affecting health services generally, including cancer. The expected impact is being explored. • The European Union Directive 2013/59/EURATOM, also known as the 'Basic Safety Standards for Protection Against Dangers Arising from Medical Exposure to Ionising Radiation MEIR is due to be implemented imminently by the HIQA. https://www.hiqa.ie/areas-we-work/ionising-radiation/evidence-review-guideline-development • The NCCP will re-engage with the group that advised on the Brexit impact on radioisotopes to discuss these two topics. <p>Cancer Patient Experience Survey:</p> <ul style="list-style-type: none"> • Progressing with the HIQA 	
DATE OF NEXT MEETING		
Monday 5th December 2022 @ 10.30am		