

NCCP NATIONAL EXECUTIVE TEAM MEETING

Date: Monday 10th July @ 10.30am, MS teams

Present: R. Ó Laoide (Chair), F. Bonas, P. Cafferty, C. Faul, T. Hanan, P. Heckmann, M. Keane and T. McCarthy, C. Mellett

Apologies: A. Hill

Invited: M. Cox, T. Flattery

A. PRESENTATIONS		
A1	<p>Discussion on proposed updates to radiotherapy KPIs (C. Faul/F. Bonas)</p> <p>Actions</p> <ol style="list-style-type: none"> 1. Minor format amendments to be made to Radiotherapy KPI 3 document 2. Further stakeholder engagement to be sought and national executive to discuss again in September. <p>Interim Prostate Hypofractionation Guidance</p> <ol style="list-style-type: none"> 3. Prostate cancer hypofractionation interim recommendation document endorsed subject to minor amendments <ul style="list-style-type: none"> - Reference of endorsement by national executive to be included - Reference to level one evidence to be added to document 	<p>Items 1.2.3. F. Bonas/C. Faul</p>
B. MINUTES & MATTERS ARISING		
B1	Minutes of the previous meeting	
	The minutes of the EMT meetings held on 12 th June 2023 were agreed.	
B2	Matters Arising	
	<ol style="list-style-type: none"> 1. Staffing levels risk to be raised with Acute Operations – update to be provided at next meeting 	P. Cafferty
C. DIRECTOR'S ITEMS		
C1	<ul style="list-style-type: none"> - <u>National Service Plan</u> <ul style="list-style-type: none"> - New HSE process getting underway. - Project-based priority areas are being prepared. - <u>National Cancer Research Group</u> <ul style="list-style-type: none"> - Meeting held on July 5th - Donal Brennan has taken over the chairmanship of group. - Donal will be invited to provide an update to the Exec later in the year. - <u>Health Regions</u> Various workshops ongoing with people from across the system. - <u>Stakeholder events</u> <ul style="list-style-type: none"> - Hereditary Cancer MOC – launched June 16th - Breast Treatment Guideline for Radiation Oncology – launched June 29th 	

D. STANDING ITEMS		
D1	EU Cancer Projects - No update provided at this meeting.	
E1	Evidence and Quality Hub (F. Bonas) Update will be provided at next meeting	F. Bonas/E.O' Toole
E2	Cancer Intelligence (P. Cafferty) <ul style="list-style-type: none"> KPI performance was discussed Reduction in some KPIs due to delays in accessing diagnostics and staffing Actions: 1. Cancer Intelligence to discuss medical oncology and radiation oncology KPIs with relevant NCCP colleagues 2. KPI format to be discussed at national executive in September 2023	1.CI team/ P.Heckmann/ M. Keane/ F. Bonas/C. Faul 2.P. Cafferty
E3	Public Health, Community Oncology and Prevention/Early Detection (T. McCarthy) <ul style="list-style-type: none"> The Alliance of Community cancer support centres are requesting that processes be put in place to secure core funding. NCCP have been invited to meet with NCRI to consult on their strategic plan. Action: National Executive asked for input in relation to NCRI strategic plan.	All
E4	Cancer Nursing (T Hanan) <ul style="list-style-type: none"> Cancer Nursing Research Award 2023 has been launched in partnership with Irish Cancer Society, closing date for applications is August 10th Prof. of Nursing post TCD due to be advertised September 2023 	
E5	Surgical Programme (P. Cafferty) <ul style="list-style-type: none"> Work on radical cystectomy centralisation is progressing. 	
E6	Radiation Oncology (C. Faul/F. Bonas) <ul style="list-style-type: none"> Radiation therapist staffing levels are expected to improve from September. National Review of Radiation Therapists is due to be completed in September 2023. An update is awaited on the equipment replacement programme. Action: Update on equipment replacement programme to be provided by Business & Planning team	P. Cafferty
E7	Systemic Therapy Programme [Medical Oncology/Haemato-oncology] (M Keane)	

	<p>Systemic Therapy Programme</p> <p><u>Medical Oncology KPIs</u></p> <ul style="list-style-type: none"> • Challenges on going in CUH, SVUH and SJH (also data missing). Work is on-going on mitigation plans in place and expect improvements in the coming months • Discussion on-going with regard to including of the medical oncology KPI in the PR – 2025 • The KPIs will be shared with Acute Operations on an on-going basis <p><u>Genetics/Genomics (P Heckmann/T McCarthy)</u></p> <ul style="list-style-type: none"> • Roche Field Safety Notice (FSN) re SP142 is on-going <p><u>DoH – Mazars Implementation Group</u></p> <ul style="list-style-type: none"> • Work is on-going – interim report expected Q4 2023 	
E8	<p>National Cancer Information System (NCIS) – M. Keane/P. Heckmann</p> <ul style="list-style-type: none"> • Implementation of NCIS is progressing 	
E9	<p>Cancer Networks (F Bonas)</p> <ul style="list-style-type: none"> • Recent meetings have taken place with SVUH, Mater and Cork. • Meeting with Saolta to take place July 14th . • Updates from Cancer network meetings to be noted at NCCP clinical forum 	
F	<p>FOR INFORMATION</p> <p>n/a</p>	
G	<p>AOB</p> <ul style="list-style-type: none"> • 	
DATE OF NEXT MEETING		
Monday 11th September 2023 @ 10.30am		