

NCCP NATIONAL EXECUTIVE TEAM MEETING

Date: Monday 12th June 2023 @ 10.30am, in person meeting

Present: R. Ó Laoide (Chair), F. Bonas, P. Cafferty, C. Faul, T. Hanan, A. Hill, M. Keane* and T. McCarthy.
*joined remotely

Apologies: P. Heckmann

Invited: H. Burns, C. Mellett, L. Mullen, C. Osborne, B. O’Loughlin, T. Flattery

A. PRESENTATIONS		
A1	<p>Update was provided by L. Mullen, C. Osborne and B O’Loughlin on Stratified Self-Managed Follow up</p> <ul style="list-style-type: none"> NCCP Executive accepted the survivorship team’s recommendation to focus on the breast services for the next phase of implementation of the self-managed follow up pathways 	
A2	<p>Prostate post-treatment surveillance guideline (Helena Gibbons)</p> <ul style="list-style-type: none"> Guideline was agreed by Executive subject to small change 	
A3	<p>Risk Register</p> <ul style="list-style-type: none"> NCCP Executive agreed changes to NCCP Risk Register <p>Action: Staffing levels risk to be raised with Acute Operations</p>	P. Cafferty
A4	<p>Annual implementation report for the Early Diagnosis of Symptomatic Cancer Plan 2022-2025 (Heather Burns)</p> <p>Action: National Executive to review and provide feedback (if any) to H. Burns by Friday 23/06/23 ; H. Burns to bring Implementation Report to the attention of the Cancer Policy Unit</p>	All
B. MINUTES & MATTERS ARISING		
B1	<p>Minutes of the previous meeting</p> <p>The minutes of the EMT meetings held on 15th May 2023 were agreed.</p>	
B2	<p>Matters Arising</p> <ol style="list-style-type: none"> Evidence & Quality Hub Update to be circulated Prostate – meeting to be arranged to discuss governance in south/south west 	E. O’Toole P. Cafferty
C. DIRECTOR’S ITEMS		
C1	<ul style="list-style-type: none"> <u>National Service Plan</u> <ul style="list-style-type: none"> Planning for National Service Plan 2024 is underway. <u>Stakeholder events</u> 	

	<ul style="list-style-type: none"> ○ CAYA Psycho-oncology Model of Care launched in Farmleigh on May 17th. Minister attended and great engagement from stakeholders. ○ National Cancer Retreat – took place on Friday May 19th. ○ Cancer Survivorship Day was on June 4th. ○ Hereditary Cancer MOC – launching June 16th ○ Launch of Breast Treatment Guideline for Radiation Oncology – June 29th 	
D. STANDING ITEMS		
D1	None	
E1	Evidence and Quality Hub (F. Bonas)	
	No update at this meeting	
E2	Cancer Intelligence (P. Cafferty)	
	<ul style="list-style-type: none"> • Reduction in some KPIs due to delays in accessing diagnostics and staffing issues 	
E3	Public Health, Community Oncology and Prevention/Early Detection (T. McCarthy)	
	<ul style="list-style-type: none"> • Noted that provisional data published by the NCRI for 2021 - '<i>COVID-19 impacts on cancer case numbers diagnosed in Ireland in 2021: a preliminary analysis</i>' - show a shortfall in cancer diagnoses against expected levels of 6% (9% for males, 3% for females) in that year. Noted that it will take some time for the full picture to be clear. • NCRI are consulting on their strategic plan <p>Action: NCRI 2021 preliminary analysis report to be circulated to the NCCP National Executive</p>	T. McCarthy
E4	Cancer Nursing (T Hanan)	
	<ul style="list-style-type: none"> • Presentation at Medical Oncology Clinical leads meeting was deferred as no quorum for meeting 	
E5	Surgical Programme (A. Hill)	
	<ul style="list-style-type: none"> • Letter from UHW re planned centralisation of radical cystectomy was brought to the attention of the Executive. It was agreed that the centralisation plan would proceed as previously agreed. 	
E6	Radiation Oncology (C. Faul)	
	<ul style="list-style-type: none"> • Main issues for radiation oncology services generally continue to be staffing which is impacting KPIs. • Changes to fractionation are being implemented. • Mitigation measures are in place e.g. OT for RT's have been approved for all radiation centres to help improve timeliness of treatment in those hospitals experiencing particular challenges. • Four new Consultants have been recruited to commence employment in September 2023 • National Review of Radiation Therapists is due to be completed in September 2023. • An update is awaited on the equipment replacement programme. 	
E7	Systemic Therapy Programme [Medical Oncology/Haemato-oncology] (M Keane)	
	SACT KPIs <ul style="list-style-type: none"> • No update provided at meeting. KPI update to be shared post meeting. 	

	<p>Systemic Therapy Programme</p> <ul style="list-style-type: none"> Stakeholder meeting re Mazars report – Tuesday 20th June EU projects on accreditation and comprehensive cancer centres discussed. <p>Action: EU cancer projects to become a standing agenda item at NCCP National Executive meetings</p>	
E8	<p>National Cancer Information System (NCIS) – M. Keane</p> <ul style="list-style-type: none"> Work on-going with hospitals and vendor. Suggestion to include clinical trials on system System has SACT scheduling functionality but does not have dayward scheduling functionality. It was agreed that there is a need in hospitals for dayward scheduling functionality. <p>Action: NCCP to raise this with HSE eHealth</p>	P. Heckmann
E9	<p>Cancer Networks (F Bonas)</p> <ul style="list-style-type: none"> Meetings with CHI and Saolta have taken place DMHG meeting to take place soon Main issues concern staffing, recruitment and retention 	
F	FOR INFORMATION	
	n/a	
G	AOB	
	None	
DATE OF NEXT MEETING		
Monday 10th July 2023 @ 10.30am		