

## NCCP EXECUTIVE MANAGEMENT TEAM MEETING

**Date:** Monday 13<sup>th</sup> February 2023 @ 9am via MS teams

**Present:** R. Ó Laoide (Chair), P. Cafferty, T. Hanan, A. Hill, M. Keane, F. Murphy (NSS)

**Apologies:** C. Faul, T. McCarthy

**Invited:** AM DeFrein, H. Burns, M. Cox, A. Deane, C. Mellett, E. O’Toole, T. Flattery

A. PRESENTATIONS		
A1	<p><b>Update – Cancer Drug Management Programme (AM. Defrein)</b></p> <p>An update on the Cancer Drug Management programme was provided by Annemarie Defrein, Chief Pharmacist. The progress on the programme was welcomed by members.</p>	
A2	<p><b>Draft Guidelines documents (E. O’Toole)</b></p> <p>1) <b>Breast Radiation Oncology</b></p> <p>2) <b>Prostate post-treatment surveillance</b></p> <p>Guideline documents were discussed. The work of E. O’Toole and her team was commended by members.</p> <p>1) The Breast Radiation Oncology guideline was endorsed by members.</p> <p><b>Action:</b></p> <p>2) <b>The data section of the Prostate post-treatment surveillance guideline to be amended to reflect the level of evidence in relation to follow up. Document to be circulated to Guidelines group and discussed at next EMT meeting for review and sign off</b></p>	E. O’Toole
B. MINUTES & MATTERS ARISING		
B1	<p><b>Minutes of the previous meeting</b></p> <p>The minutes of the EMT meeting held on 9<sup>th</sup> January 2023 were agreed.</p>	
B2	<p><b>Matters Arising</b></p> <p>1. <b>Risk Register</b></p> <p>○ This will be discussed at EMT meeting in March</p>	
C. DIRECTOR’S ITEMS		
C1	<ul style="list-style-type: none"> <li>• RHAs – work is ongoing within HSE</li> <li>• Accreditation – work is underway at EU level to gather information on Irish cancer centres</li> <li>• Genetics &amp; Genomics – strategy was launched in December 2022. Workshops ongoing.</li> <li>• JCH – thanks to all for contributions which assisted in preparation</li> </ul>	
D. STANDING ITEMS		
D1	Risk Register will be discussed at next meeting	
E1	<p><b>Cancer Screening (F Murphy)</b></p> <ul style="list-style-type: none"> <li>• Noted that NSS received a small allocation of funds from NSP 2023</li> </ul>	
E2	<b>Evidence and Quality Hub (F Bonas/E. O’Toole)</b>	

	<ul style="list-style-type: none"> <li>E. O'Toole presented two draft guidelines (Breast Radiation Oncology and Prostate post-treatment surveillance) for discussion (as above)</li> </ul>	
<b>E3</b>	<b>Cancer Intelligence (M. Cox)</b>	
	<p>KPI report was circulated in advance of meeting</p> <ul style="list-style-type: none"> <li>Some improvement in KPIs although resilience in the system remains a challenge.</li> <li>Mitigation measures are in place for medical oncology services which should help to improve timeliness of treatment in those hospitals experiencing particular challenges.</li> </ul>	
<b>E4</b>	<b>Public Health, Community Oncology and Prevention/Early Detection (H. Burns)</b>	
	<ul style="list-style-type: none"> <li>Covid Update – hospital case numbers are decreasing.</li> <li>Influenza activity is also decreasing</li> <li>A webinar was held on 2<sup>nd</sup> February for World Cancer Day (4<sup>th</sup> February 2023). 195 people attended.</li> <li>E-learning modules on modifiable cancer risk were launched on 2<sup>nd</sup> February to target health and social care professionals</li> <li>The National Skin Cancer Prevention Plan will be launched soon – date to be confirmed</li> <li>Upcoming social media activity will focus on Bowel Cancer Awareness month (March)</li> </ul> <p><b>Action: Feedback to EMT on numbers of schools visited as part of the joint initiative with Marie Keating Foundation regarding cancer prevention.</b></p>	H. Burns
<b>E5</b>	<b>Cancer Nursing (T Hanan/C. Osborne)</b>	
	<ul style="list-style-type: none"> <li>NCCP will be working with HSE communications to profile the work of the Acute Oncology Nursing services in upcoming media articles.</li> </ul>	
<b>E6</b>	<b>Surgical Programme (A. Hill)</b>	
	<ul style="list-style-type: none"> <li>Access to theatres for surgery for cancer patients continues to be prioritised</li> </ul> <p><b>Action: Discuss update on surgical centralisation at future meeting</b></p>	R. Ó Laoide / P. Cafferty
<b>E7</b>	<b>Radiation Oncology (F. Bonas)</b>	
	<ul style="list-style-type: none"> <li>NCCP are participating in the national review of radiation therapists which commenced in November 2022</li> <li>The Proton Group has been refreshed, new TOR agreed.</li> </ul> <p><b>Action: Proton group update will be shared at next EMT meeting.</b></p>	F. Bonas
<b>E8</b>	<b>Systemic Therapy Programme [Medical Oncology/Haemato-oncology] (P. Heckmann/M Keane)</b>	
	<p><b>Systemic Therapy Programme</b></p> <ul style="list-style-type: none"> <li>Service planning discussions still on-going.</li> <li>A survey on haemato-oncology infrastructure is commencing based on the NCCP Service Specification for Haemato-Oncology Services</li> <li>HSE estates prioritisation in 2023 will be available shortly. This would include daywards and ACUs.</li> <li>There was discussion of the drug approval process, particularly in relation to timelines for company submission of HTAs and associated access to first line treatment for patients. Needs to be considered for future IPHA agreements.</li> </ul> <p><b>Action: NCCP will raise IPHA Agreement and cancer drug process with the DoH CPU</b></p>	

	<b>Molecular</b> <ul style="list-style-type: none"> <li>Support documentation for BRCA testing in prostate – predictive for drug use is being finalised.</li> <li>Roche Field Safety Notice (FSN) re SP142 is on-going</li> </ul>	
<b>E9</b>	<b>National Cancer Information System (NCIS) – P. Heckmann</b>	
	<ul style="list-style-type: none"> <li>Roll-out is continuing</li> </ul>	
<b>E10</b>	<b>Cancer Networks (F Bonas)</b>	
	<ul style="list-style-type: none"> <li>Network meetings are scheduled</li> </ul>	
<b>F</b>	<b>FOR INFORMATION</b>	
	n/a	
<b>G</b>	<b>AOB</b>	
	n/a	
<b>DATE OF NEXT MEETING</b>		
<b>Monday 13<sup>th</sup> March 2023 @ 10.30am</b>		