

NCCP EXECUTIVE MANAGEMENT TEAM MEETING

Date: Monday 17th April 2023 @ 10.30am via MS teams

Present: R. Ó Laoide (Chair), F. Bonas, P. Cafferty, T. Hanan, P. Heckmann, C. Faul, A. Hill, M. Keane, T. McCarthy, F. Murphy (NSS).

Apologies: None

Invited: M. Cox, H. Greally, D. Love, L. Mullen, C. Mellett, E. O'Toole, T. Flattery

A. PRESENTATIONS		
A1	<p>Update - CAYA Model of Care (MOC) for Psycho-Oncology. MOC pathway was agreed.</p> <p>Action: Pathway for neuro patients to be clarified</p>	H. Greally
B. MINUTES & MATTERS ARISING		
B1	<p>Minutes of the previous meeting</p> <p>The minutes of the EMT meetings held on 13th March 2023 were agreed subject to an agreed amendment.</p>	
B2	<p>Matters Arising</p> <ol style="list-style-type: none"> 1. Prostate post-treatment surveillance guideline – query regarding follow-up element. To be discussed with Guideline Group and update to be provided to EMT. <ul style="list-style-type: none"> Actions: <ul style="list-style-type: none"> • M Keane was to write to the Guideline Development Group and outline his suggested changes • M Keane to encourage medical oncology participation in all relevant guideline development groups. 2. NCCP Tumour Conference SOP Guidance document – implementation to be reviewed periodically at EMT meetings. NCCP ANDs to ensure that tumour specific Tumour Conference SOPs are developed within their clinical leads groups 3. Progress on Survivorship L. Mullen provided an update on Survivorship. <p>Action: a further update to be provided at May EMT meeting</p> 4. Centralisation update <ul style="list-style-type: none"> • R Ó Laoide provided an update on centralisation. • EMT endorsed the approach as outlined. • Agreed to include a focus on rectal cancer. • Challenge with collection of KPI data in PLCs outside the cancer centres. Discussion with cancer intelligence on KPIs for skin cancer. 	<p>M. Keane</p> <p>M. Keane</p> <p>L. Mullen</p> <p>P. Cafferty</p> <p>F. Bonas</p>

	<p>5. Proton Group Update Group has been refreshed and work is underway to review current pathway. Action: C. Faul to provide feedback to R. Ó Laoide from upcoming Proton meeting</p>	C.Faul
C. DIRECTOR's ITEMS		
C1	<ul style="list-style-type: none"> Work is continuing in relation to the HSE's National Genetics & Genomics Steering Group. Work on RHA implementation is continuing. Clinical input to that will be important. Accreditation- awaiting response from DOH. National Director Visit to Limerick – 6th April 2023 	
D. STANDING ITEMS		
D1	None	
E1	Cancer Screening (F Murphy)	
	<ul style="list-style-type: none"> Breast and Bowel are slightly below target. National Screening Service strategy launch 26th April 2023 Bowel Cancer Awareness month (April 2023) 	
E2	Evidence and Quality Hub (E. O'Toole)	
	<ul style="list-style-type: none"> Work on SOPs is ongoing <p>Action: Update to be provided at next meeting</p>	E. O'Toole
E3	Cancer Intelligence (M. Cox)	
	<p>KPI update was circulated in advance of meeting</p> <ul style="list-style-type: none"> Overall KPI performance remains steady Measures put in place to improve KPIs are proving to be successful. 	
E4	Public Health, Community Oncology and Prevention/Early Detection (T. McCarthy)	
	<ul style="list-style-type: none"> New skin cancer prevention plan was launched on 22nd March 2023. Work is currently underway to explore collation of data on cases for breast reconstruction following cancer surgery and for prophylactic surgery. <p>Action: Public Health update to be shared with EMT</p>	H. Burns
E5	Cancer Nursing (T Hanan)	
	<ul style="list-style-type: none"> NCCP continue to work with HSE communications to profile the work of the Acute Oncology Nursing services in upcoming media articles. Work continues on building resilience in Acute Oncology Nursing services, building relationships with National Ambulance Service. 	
E6	Surgical Programme (A. Hill)	
	<ul style="list-style-type: none"> Access to theatres for surgery for cancer patients continues to be prioritised <p>Action: A. Hill to discuss Breast Re-construction with NCCP</p>	A.Hill
E7	Radiation Oncology (C. Faul)	
	<ul style="list-style-type: none"> Main issues for radiation oncology services generally continue to be capacity and staffing which are impacting KPIs. 	

	<ul style="list-style-type: none"> Mitigation measures are in place e.g. extra clinics to help improve timeliness of treatment in those hospitals experiencing particular challenges. National Radiation Therapy Review group exploring how to improve recruitment and retention of Radiation Therapists. 	
E8	Systemic Therapy Programme [Medical Oncology/Haemato-oncology] (P. Heckmann/M Keane)	
	<p>Systemic Therapy Programme</p> <ul style="list-style-type: none"> HSE Estates – NCCP engagement on build / refresh of aseptic compounding units. A working group is being established to support prioritisation of works at hospital level. The Mazars report implementation group is working on reviewing the drugs approval process. <p>Cancer Drug Management Programme</p> <ul style="list-style-type: none"> Four drugs were approved for reimbursement in April 2023. <p>Other</p> <ul style="list-style-type: none"> Roche Field Safety Notice (FSN) is on-going 	
E9	National Cancer Information System (NCIS) – P. Heckmann	
	<ul style="list-style-type: none"> Master Patient Index (MPI) upgrade postponed from April 22nd to beginning of June 2023 due to complexity encountered. Go-Live in Connolly Hospital planned for 20/05/2023 – hospital 11 of 26 MUHC Go-live planned for week of 8th May 499 Regimens have been built and are available for use Feedback on system is good - AYA MDM is working well, progress is being made on the breast referral. Logistics of administrative work being worked through 	
E10	Cancer Networks (F Bonas)	
	<ul style="list-style-type: none"> Saolta Cancer Network meeting scheduled for 5th May 2023 Discussions regarding NSP 2024 to commence soon 	
F	FOR INFORMATION	
	n/a	
G	AOB	
	<p>EMT Briefing Note template/Guidelines for completion</p> <p>Action: Documents to be shared with EMT</p>	T. Flattery
DATE OF NEXT MEETING		
Monday 15th May 2023 @ 10.30am		