

NCCP NATIONAL EXECUTIVE TEAM MEETING

Date: Monday 15th May 2023 @ 10.30am via MS teams

Present: R. Ó Laoide (Chair), F. Bonas , P. Cafferty, T. Hanan, P. Heckmann, C. Faul, A. Hill, T. McCarthy,

Apologies: M. Keane

Invited: M. Cox, C. Mellett, E. O'Toole, T. Flattery

A. PRESENTATIONS		
A1	<p>Update was provided by E. O'Toole on Evidence & Quality Hub</p> <p>Action: Update to be circulated to NCCP National Executive</p>	E. O'Toole
B. MINUTES & MATTERS ARISING		
B1	<p>Minutes of the previous meeting</p> <p>The minutes of the EMT meetings held on 17th April 2023 were agreed.</p>	
B2	<p>Matters Arising</p> <ol style="list-style-type: none"> 1. Pathway for neuro patients <p>Action: Meeting to be arranged to discuss</p> <ol style="list-style-type: none"> 2. Prostate post-treatment surveillance guideline <ul style="list-style-type: none"> • M. Keane provided feedback which was noted 3. Proton Meeting <ul style="list-style-type: none"> • Update was provided by C. Faul 	F. Bonas
C. DIRECTOR'S ITEMS		
C1	<ul style="list-style-type: none"> • Prof. Donal Brennan commenced in role as NCCP National Clinical Lead for Cancer Research on 1st May. • ANP Day focused on digital healthcare took place on May • CAYA Psycho-oncology Model of Care to be launched in Farmleigh on May 17th. • National Cancer Retreat will be taking place on Friday May 19th. • Cancer Survivorship Day taking place in early June. • National Clinical Guideline for Breast Radiation Oncology was published last week and will be officially launched in June. • EU – JA Crane <ul style="list-style-type: none"> - Expert reviewers requested for assessment of the lung cancer QIs being developed for the Lung Cancer Pathway under WP6. - Lung leads group as well as nursing and psycho-oncology have been contacted for potential applicants. 	
C2	<p>Terms of reference</p> <ul style="list-style-type: none"> • Refreshed terms of reference for the National Executive were agreed, subject to input from Clinical Advisors (see addendum). 	

D. STANDING ITEMS		
D1	<p>NSP</p> <ul style="list-style-type: none"> • Planning for NSP 2024 is underway. • Update pending from HSE on service plan timelines and approach. 	
E1	<p>Evidence and Quality Hub (E. O’Toole)</p> <p>Covered under agenda item A1</p>	
E2	<p>Cancer Intelligence (M. Cox)</p> <p>KPI update was circulated in advance of meeting</p> <ul style="list-style-type: none"> • Overall KPI performance remains steady • Reduction in some KPIs due to delays in accessing diagnostics <p>Action: Prostate – meeting to be arranged to discuss governance in south/south west</p>	P. Cafferty
E3	<p>Public Health, Community Oncology and Prevention/Early Detection (T. McCarthy)</p> <ul style="list-style-type: none"> • NCRI are consulting on their strategic plan • Updated Covid guidance will be circulated post meeting • Hereditary Model of Care was discussed and approved subject to feedback from Clinical Advisors on May 17th (See Addendum to minutes) 	
E4	<p>Cancer Nursing (T Hanan)</p> <ul style="list-style-type: none"> • Work is ongoing on Survivorship agenda with L. Mullen • European Cancer Nursing Day – May 18th 	
E5	<p>Surgical Programme (A. Hill)</p> <p>Nothing of note to report</p>	
E6	<p>Radiation Oncology (C. Faul)</p> <ul style="list-style-type: none"> • Main issues for radiation oncology services generally continue to be capacity and staffing which are impacting KPIs. • Mitigation measures are in place e.g. OT for RT’s has been approved for all 3 radiation centres, outsourcing to help improve timeliness of treatment in those hospitals experiencing particular challenges. <p>Action: Follow up with Altnagelvin re KPI information</p>	F. Bonas
E7	<p>Systemic Therapy Programme [Medical Oncology/Haemato-oncology] (P. Heckmann/M Keane)</p> <p>SACT KPIs</p> <ul style="list-style-type: none"> • Challenges ongoing in CUH, SVUH and SJH. Work is on-going on mitigation plans in place and improvements expected in the coming months. • Discussion on-going with regard to including of the medical oncology KPI in the Performance Report. • KPIs will be shared with Acute Operations on an on-going basis 	
	<p>Systemic Therapy Programme</p> <p>CUH Network meeting in June – discussion to be had on a number of Systemic Therapy Programme estates projects considering the governance also in the greater Cork area</p> <ul style="list-style-type: none"> • Build / refresh of aseptic compounding units. • HSCT laboratory • Inpatient ward refurbishment / upgrade 	

	<ul style="list-style-type: none"> Oncology day wards <p>Clinical leads - haemato-oncology clinical leads groups and medical oncology</p> <p>The haemato-oncology clinical leads groups and the medical oncology clinical leads groups are now meeting regularly. Work is on-going.</p> <ul style="list-style-type: none"> NCCP Nursing has been asked to present on the numbers and roles/disease areas of ANPS and CNS in both. <p>Action: Nursing presentation to be discussed in advance of the upcoming clinical leads meetings</p> <p>Other</p> <ul style="list-style-type: none"> Roche Field Safety Notice (FSN) re SP142 is on-going. 	P.Heckmann/T. Hanan
E8	National Cancer Information System (NCIS) – P. Heckmann	
	<ul style="list-style-type: none"> No go-lives since last meeting. Work on-going with hospitals and vendor. 	
E9	Cancer Networks (F Bonas)	
	<ul style="list-style-type: none"> Meetings are ongoing, dates to be confirmed for Dublin/Midlands and Saolta CHI meeting – May 22nd Terms of reference to be discussed for groups 	
F	FOR INFORMATION	
	n/a	
G	AOB	
	None	
DATE OF NEXT MEETING		
Monday 12th June 2023 @ 10.30am		

ADDENDUM TO MINUTES

Date: Wednesday 17th May 2023, 6-6.30pm via MS teams

Present: Prof. Risteárd Ó Laoide, Prof. Arnie Hill, Prof. Maccon Keane, Dr. Triona McCarthy and Ciara Mellett

DISCUSSION	
	<ul style="list-style-type: none">• Hereditary Cancer Model of Care<ul style="list-style-type: none">○ Outline of key elements provided by T. McCarthy.○ The wide stakeholder involvement and regional approach to the model of care were noted.○ The alignment with the National Genomics and Genetics Strategy was welcomed.○ It was noted that the implementation of the model of care will require careful planning and execution.○ Following discussion, the model of care was approved.○ The model of care is expected to be formally launched on June 16th. • Terms of reference for National Executive<ul style="list-style-type: none">○ The refreshed terms of reference for the National Executive were agreed.