

NCIS.Chart New Functionality: Additional Document Upload Option

The following agreed change by the NCIS Implementation Group will be available in NCIS.Chart on the 3rd of December. This functionality is additional to the current document upload option as outlined below.

Current Document Upload Option with Tabs

In NCIS.Chart there is a Document upload option available in each of the tabs in the tumour case.

In the Document upload form, there are options for documentation:

- The date defaults to today's date but can be changed
- There are free text fields for file name and comments
- There is a field called document type which shows which tab the document will be saved to and this can be changed.

Once saved the document will appear in the list with date, document name and comments displayed. The document can be opened by clicking the attachment link.

Date	PDF	Name	Disease	Status	Event
04.04.22		File upload - Test Diagnostic document Comments: Test comment	not specified	in progress	

For feedback or additional information please contact the NCIS Office on ncis@cancercontrol.ie

New Additional Document Upload Option Within Forms

This setting gives users the option to upload documents within individual forms. It appears at the end of all forms in NCIS.Chart, except for the conference form.

The following file types can be uploaded: pdf, bmp, csv, dcm, gif, jpeg, jpg, pbm, png, tif, tiff.

Unlike the other option, it is not possible to free text a file name or comments. Users need to consider this when naming the file they are uploading. When saved, the date refers to the date on the form it is uploaded to. It appears as below within the form and the file can be opened by clicking on the attachment link.

When viewing the list within the tab, if there is a document uploaded a paper clip will appear.

Date	PDF	Name	Disease	Status	Event
24.07.2024		Clinical Review		in progress	

If one file has been opened then it will open it directly when you click on the paperclip. If more than one file has been uploaded then a list will appear and you can select which one you want to open.